

MAR VISTA COMMUNITY COUNCIL

Regular Meeting of the Board of Directors

Tuesday, June 11, 2013, at 7:00 PM

Mar Vista Recreation Center Auditorium

11430 Woodbine Street, Mar Vista, CA 90066

www.marvista.org

The audience is requested to fill out a "Speaker Card" to address the Board on any item of the Agenda prior to the Board taking action on an item. Comments from the public on Agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the Agenda that are within the Board's subject matter jurisdiction will be heard during the public comment period. Public comment is limited to two minutes per speaker, unless waived by the presiding officer of the Board. Mar Vista Community Council meetings will follow Rosenberg's Rules of Order, the latest edition. For more information, please visit the MVCC web site.

AGENDA

- 1. Call to Order and Welcome – Chair** (1 min.)
- 2. Presentation of the Flag and Pledge of Allegiance** (1 min)
- 3. Approval of Minutes** (public comment permitted) (2 min)
- 4. Public Comment & Announcements** for items not on the agenda (max 1 min each unless waived by Chair)
- 5. Elected Officials and City Department Reports** (max 1 min. each)
 - a. Mar Vista Recreation Center – Jason Kitahara, Director
 - b. CD 11 - Bill Rosendahl, rep. by Len Nguyen Len.Nguyen@lacity.org , Field Deputy
 - c. CD 5 – Paul Koretz, rep. by David Giron David.Giron@lacity.org , Field Deputy
 - d. US 36 – Janice Hahn
 - e. CA Senate 28 – Ted Lieu, rep. by Robert Pullen-Miles Robert.Pullen-Miles@sen.ca.gov
 - f. CA Assembly 47 – Holly Mitchell
 - g. CA Assembly 62 – Steven Bradford
 - h. 2nd Dist. L. A. County Board Super.– Mark Ridley Thomas, rep. by Karly Katona Karly.Katona@bos.lacounty.gov,
 - i. Mayor of Los Angeles – Antonio Villaraigosa, rep. by
- 6. Officers and Liaison Reports** (Action items included with public comment permitted, 1 min per speaker)
 - a. **Chair**-Sharon Commins
 - b. **First Vice Chair**-Bill Koontz
 - c. **Second Vice Chair**-Yvette Molinaro
 - d. **Secretary**-Bill Duckett
 - e. **Treasurer**-William Scheduling: NOTE: All funding motions must conform to all Empower funding guidelines and must be funded and paid in fiscal year 2012-13 or they will expire.
 - i. **FY END CLOSING KEY DATES:**
 1. **June 14, 2013 – Last day for NC's to use the Purchasing Card before the close of the fiscal year.**
 2. **July 12, 2013 – Approved Budgets for Fiscal Year 2013-2014 due.**
 - ii. **MOTION: APPROVAL** of MAY 2013 US Bank Card Statement
 - f. **Mar Vista Bi Monthly LADOT/CD11/LAPD Traffic Committee Liaison** - Linda Guagliano
 - g. **DWP MOU/LANCC Liaison**-Bill Koontz
 - i. **POLICY MOTION: APPROVE LANCC BYLAWS: see ATTACHMENT B**
 - h. **DWP Recycled Water Liaison**-Christopher McKinnon
 - i. **Fall Festival Liaison**-Albert Olson
- 7. Committee reports and Policy or Administrative Motions – Consent Calendar:** The following items will be treated as one item and enacted with one vote unless a Board member or a stakeholder requests that an item be placed on the Discussion Calendar. Public comment limited to 1 minute per item.
 - a. **Executive & Finance Committee**-Sharon Commins, Chair
 - i. **ADMINISTRATIVE MOTION: STRATEGIC PLAN: Empower budget package: ATTACHMENT A**
 - b. **Transportation & Infrastructure Committee** – Ken Alpern & Mitchell Rishe, Co-Chairs
 - i. **POLICY MOTION: INFRASTRUCTURE BOND PROPOSAL** (Committee vote 6-0-1) The MVCC Board currently OPPOSES, but will work with Councilmembers Englander and Buscaino road repair bond measure for the following reasons:
 1. Only the homeowners and landowners of Los Angeles are being asked to pay for this bond measure through property taxes, when the entire population of those using the roads should be held fiscally accountable for their upkeep and repair.
 2. There is a lack of transparency as to how and where the money shall be spent, and a lack of assurance that those streets in greatest need of repair will be funded and prioritized first for that repair.
 3. There is a lack of developer responsibility to significantly pay for the increased wear and tear of the roads that their projects are affecting
 4. There is a lack of inclusion to repair the sidewalks, alleys and medians of the streets in Los Angeles.
 5. There is a need for accountability in the form of a Citizens Oversight Committee comprised of Neighborhood Councilmembers from all Planning area of the City of Los Angeles

- ii. **POLICY MOTION: CELL TOWER RESOLUTION** (Committee vote 5-0-0): The MVCC Board supports the opposition of the City Council of Los Angeles to AB 162 (Holden), which would require local government to approve a request to modify wireless telecommunications facilities within 45 days of receipt, inasmuch as it undermines local land use control, and ultimately, the principle of home rule.
 - iii. **POLICY MOTION: RESTRICTION OF RESIDENTIAL CONSTRUCTION WITHIN 500 FEET OF A FREEWAY** (Committee vote 4-0-1) The MVCC Board opposes, and strongly encourages the Los Angeles City Council to restrict, all new residential property construction less than 500 feet from a freeway in order to protect the health (due to inhalation of particulate matter from nearby freeways) of those who would potentially reside at such a location, and to protect the legal liability of the City of Los Angeles.
 - iv. **POLICY MOTION: OPEN SPACE/INFRASTRUCTURE REQUIREMENTS FOR DEVELOPERS** (Committee vote 5-0-0): The MVCC Board supports the requirement of all developments and redevelopments to provide a higher square footage of ground-level open space, water, parking and electricity requirements before any variance or overriding consideration can be approved by the City of Los Angeles.
 - c. **Green Committee** –Melissa Stoller, & Jeanne Kuntz, Co-Chairs
 - i. **POLICY MOTION: ROOFTOP GARDEN INITIATIVE:** The Mar Vista Community Council supports Council File 13-0546, an effort to implement a Rooftop Garden Program to increase green space in downtown Los Angeles and requests that the Planning Department, with the assistance of the Department of Building and Safety, Fire Department and Bureau of Engineering, and in consultation with the City Attorney, prepare a report with recommendations on how to implement a Rooftop Garden Program that includes land use incentives to project in the city if they include roof top green spaces, and that discusses the feasibility of preparing and presenting an ordinance
8. **Discussion Calendar**, if needed
9. **Committee Reports: receive and file.** Public comment limited to 1 minute per item.
- a. **Planning and Land Use Management Committee**-Steve Wallace & Michael Millman, Co-Chairs
 - i. **SPECIAL REPORT: CASDEN SEPULVEDA**
 - b. **Election and Bylaws Committee**
 - c. **Ad Hoc Website Team**-John Kuchta, Chair
 - d. **Historic FS 62 Ad Hoc Committee** – Rachel Swanger & Roy Persinko, Co-Chairs
 - e. **Safety and Security Committee** – Rob Kadota & Bill Koontz, Co-Chairs
 - f. **Recreation Open Space Enhancement Committee** – Jerry Hornoff & Tom Ponton, Co-Chairs
 - g. **Santa Monica Airport Committee** – Bill Koontz & Yvette Molinaro, Co-Chairs
 - h. **Education, Arts and Culture Committee** – Amy Lawrence and Albert Olson, Co-Chair
10. **Zone Director Reports** (Public comment permitted)
11. **Unfinished Business** - Action items held over from previous meeting (Public comment permitted)
12. **New Business** -(Public comment permitted)
13. **Grievances**, if any, received
14. **Future agenda items**
15. **Adjournment** (9:30 PM)

ATTACHMENT A: 2013/2014 STRATEGIC PLAN

Neighborhood Council: MVCC

Vision: Effective advocacy: creating a resourceful, knowledgeable community

Goals: Open Historic 62 as a community center
 Raise awareness and knowledge of citywide issues, especially transportation, infrastructure, and planning
 Continue major events: the Green Garden Showcase and Fall Festival
 Nurture the fledgling Mar Vista Business Association
 Safety and Security/emergency preparedness training-more neighborhood watches/block captains

Solutions: Fully utilize website
 Use Google analytics
 Integrate social media with website
 Presenters at MVCC Farmer’s Market booth
 Presenters at BOD meetings

Budget: Outreach \$15,500
 Operations \$5,000
 Neighborhood Purpose Grants (NPGs) \$4,400
 Neighborhood Improvements \$6,400
 Elections/Selections \$5,700

Score: Website /social media–measure traffic
 Use website polling regularly
 Create community partners list/database
 Which presenters at booth draw the most attention? Least attention?
 Boost committee attendance

New for FY 2013-2014 Budgets

The 2014 Elections /Selections must be incorporated in the 2013/2014 Budget

A Board roster of the Neighborhood Council must also be submitted using the Department's template so the City and stakeholders know who is voting on the use of public funds.

Heads up: for the new Funding Program system, you will also need to figure out your monthly expenses, e.g. lease, storage, printing, food for general meetings, phone, etc. so you know the minimum you must request each month to cover your Neighborhood Council's expenses. We'll be asking for that number when we start setting up accounts in June.

Remember – Budgets can always be adjusted during the year with a Board vote so changes are easily made if necessary.

ATTACHMENT B: LANCC BYLAWS

1Charter and By-Laws for the
Los Angeles Neighborhood Council Coalition
(LANCC)

Charter

The Neighborhood Councils of the City of Los Angeles do hereby create this Los Angeles Neighborhood Council Coalition (LANCC) to provide a more effective voice for the residents of Los Angeles, to create a more effective system of Neighborhood Councils, in order to facilitate communication with each other and City Government, and to fulfill the rights and responsibilities under the Los Angeles City Charter as follows:

Los Angeles Ordinance No 174006 states that the goals and objectives of the Neighborhood Council system include:

Promoting and facilitating communication, interaction and collaboration among all neighborhood councils regarding their common and disparate concerns; and fostering a sense of community for all people to express ideas and opinions about their neighborhoods and their government.

By-Laws

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Article 1. MISSION AND STRUCTURE

Section 1. Mission Statements

The Los Angeles Neighborhood Council Coalition may:

- 1) Provide opportunities for Neighborhood Councils (NCs) to communicate with each other on issues of common interest, including citywide issues, regional issues, and local issues with citywide or regional implications.
- 2) Develop and maintain expertise on Los Angeles City issues
- 3) Provide assistance to NCs regarding elections, bylaws and grievances
- 4) Educate NCs about how to effectively bring issues before Los Angeles City Government
- 5) Educate the public and City government about NCs.
- 6) Establish a structure to report the positions taken by NCs on Los Angeles City issues
- 7) Take positions on significant issues and communicate them to the public, NCs, and to the City of Los Angeles

Section 2. Core Principles

- 1) The LANCC is intended to enhance the ability of Certified NCs to have their voices heard on issues affecting their neighborhoods and the City of Los Angeles
- 2) All NCs will be provided a full and equal opportunity to participate in the Los Angeles Neighborhood Council Coalition.
- 3) Each NC may participate in the LANCC to the extent it is willing and able; when an NC chooses to participate, it will be on an equal basis with all other participating NCs.
- 4) The LANCC will be open to the public and inclusionary in its organization and its operations.
- 5) The LANCC shall respect all applicable laws, ordinances, and regulations.

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Section 3. Structure

3.1 Officers

The following officers will be elected by the majority present at the January meeting to serve for a term of one year:

Chair

Vice Chair

Secretary

Treasurer

3.2 Steering Committee

The LANCC Steering Committee shall support the LANCC by advising on the LANCC operations, agendas, and the LANCC mission. The following organizations and groups shall have the right to send a representative to LANCC Steering Committee meetings and have full rights of participation:

City Watch/media

The Neighborhood Council Budget Advocates (NCBA)

Congress of Neighborhoods

DWP-MOU

DWP-Advocacy Committee

Plan Check NC

NC Regional Alliances such as Valley Alliance of NCs, Harbor Alliance of NCs, Westside Regional Alliance of Councils, North East Central Alliance, South LA Area Neighborhood Councils, etc.

The individuals representing the above listed groups shall be kept track of in the Minutes of the LANCC, in keeping with common practices of the NC System.

3.3 The LANCC will run its meeting under the Parliamentary Authority of Roberts Rules of Order

3.4 Meetings shall be held regularly

3.5 The LANCC will organize Committees on an as needed basis

3.6 The LANCC will maintain Standing Rules. The LANCC may create and approve Standing Rules that shall govern the operations of the LANCC. These Rules shall be approved by a simple majority of the NC Representatives present at the LANCC meeting.

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Article 2. DUTIES AND RESPONSIBILITIES

Section 1. Officers

All officers shall assist in setting LANCC agendas and keeping track of City of Los Angeles and Neighborhood Council issues. The LANCC Standing Rules shall further specify the officer duties and responsibilities. The officers shall be members of the Steering Committee Chair

a. The LANCC Chair shall be the primary administrative officer, keep order by running fair meetings, and protect the rights of all the NCs and participants

Vice Chair

b. The LANCC Vice Chair shall preside over meetings in the absence of Chair, or when the Chair steps down for any reason

Secretary

a. Secretary will be responsible for administrative functions of LANCC;

1. Track all pending motions/issues before LANCC

2. Keep Master Calendar

3. Disseminate information/reports to NCs, governmental entities and media

4. Responsible for communications and outreach as directed by the Steering Committee

5. Supervise website

6. Maintain e-mail distribution lists

Treasurer

a. The Treasurer is responsible for any LANCC funds and shall providing regular financial reports to the Officers and Steering Committee

b. If applicable; the Treasurer oversees any 501c3 Nonprofit Organization that the LANCC uses as its fiduciary agent

Section 2. Regional Alliance Representatives

The LANCC recognizes the importance of Regional Alliances and encourages their participation at every level of LANCC

* Regional Alliances may report on issues significant to their regions, and they may submit motions for LANCC to consider

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* Regional Alliances shall designate their representatives to the Steering Committee as they see fit, and inform the LANCC Officers if a formal designation is made

Section 3. Neighborhood Council Representatives

a. The LANCC, as a Coalition of Neighborhood Council Representatives, is the authority that oversees the actions of this organization.

b. The NC Representatives have the authority to oversee the planning, the scheduling, the funding, and operations of the LANCC.

c. The requirement for voting at a LANCC meeting by an NC Representative is a designation for that purpose by the NC

d. There may be more than one delegate from an NC present at LANCC monthly meetings, but there may be only one vote per delegation from any NC, on a LANCC Motion

e. Town Hall meetings called by LANCC shall be exempt from this one vote per NC rule.

f. All NC Representatives shall sign in to the LANCC meetings.

Article 3. AMENDMENT OF THE LANCC BY-LAWS

Section 1. Amendment of the By-Laws

a. Anyone may propose an amendment to these By-Laws

b. All amendments shall be submitted in writing at a LANCC meeting, where a vote by a simple majority of those present, will move the proposed amendment to the next LANCC regularly scheduled monthly meeting, to be placed on that agenda.

c. At the following regular meeting, a two-thirds vote of LANCC NC Reps present and voting will be required to pass any amendments to these By-Laws.

(Date of adoption)

LANCC By-Laws Draft D 5/2/2013