



Los Angeles Congress of Neighborhoods

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Heather Michaels
Outreach Subcommittee
Co-Chairs

Congress of Neighborhoods %
Dept. of Neighborhood Empowerment
200 N Spring St, 20th Floor
Los Angeles, LA 90012
lacongressnc@gmail.com
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@LACongressNC

May 10, 2021

Dear Neighborhood Council Leaders,

May this correspondence find you safe and well.

We hope that members of your board, committee members and stakeholders had the opportunity to participate in the 2020 Congress of Neighborhoods last September. It was our very first online event.

Like many neighborhood councils, we rose to the challenge of transitioning our work and brought all 99 NC's together to participate in panelists discussions, attending networking breakout sessions, and more.

We are inviting Neighborhood Councils to contribute to the 2021 Congress of Neighborhoods:

We feel that it is more important than ever to seek input on future development of the city's LARGEST free gathering of Neighborhood Council leaders. We created [this survey](#) for NC board members, committee members, and stakeholders, to let us know what they would like to see at this year's Congress of Neighborhoods. Please share with us what kind of workshops, speakers and networking sessions you would like to see developed.

During every annual Congress, we honor NC leaders who we've lost since the previous Congress event. If you are aware of any passing, since our last event or become aware later on of a loss, please alert by sending an email to lacongressnc@gmail.com

The COVID-19 pandemic severely affected our fundraising efforts. While we look forward to an in-person gathering in the future, we currently do not have the funds necessary for the celebration you deserve as dedicated volunteers. To fix this, we humbly ask your Neighborhood Council become one of our sponsors.

The deadline to submit the form for this fiscal year is June 1, 2021.
[The funding request form can](#) be submitted via the City Clerk's Neighborhood Council Funding Portal. We would appreciate any help your NC board can provide.

Feel free to contact us at lacongressnc@gmail.com if you have questions, wish to share any comments, or would like to become more involved. We appreciate your consideration and support.

Sincerely,

The Congress of Neighborhoods Planning Committee

If you would like to view the content from the event, please visit our website www.nccongressla.com

lacongressnc@gmail.com

**Neighborhood Council Funding Contribution Form
Congress of Neighborhoods Special Account – Fiscal Year 2020-2021**

I, _____ (President or Vice-President [VP] name),
declare that I am the President or VP of the _____
Neighborhood Council (NC) and that on _____ (meeting date), a Brown Act-
noticed public meeting was held by the NC with a quorum of _____ (number) board members
present and that by a vote of _____(number) Yea, _____(number) Nay, and _____(number)
Abstentions, the NC approved funding contribution(s) for the following Department of Neighborhood
Empowerment Special Account as indicated:

L.A. Congress of Neighborhoods – Event in the amount of:

*\$ _____

L.A. Congress of Neighborhoods – Networking/EmpowerLA Awards in the amount of:

*\$ _____

Please Note:

Contributions for the Budget Advocacy Special Account are currently suspended until further notice.

Therefore, the Neighborhood Council requests that the Office of the City Clerk, NC Funding Program issue payment from our NC's current Fiscal Year funds to the Department of Neighborhood Empowerment for the L.A. Congress of Neighborhoods Special Account as indicated.

Signature of President or VP

Date

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To request payment, the Neighborhood Council Treasurer must submit this completed form through the NC Funding System portal as the "Payment Request Document" along with the respective Board Action Certification (BAC) form. Forms must be submitted by the annual deadline for check payment requests (normally June 1st) in order to process the payment from current Fiscal Year funds.

Make checks payable as follows as approved by your NC Board:

“City of Los Angeles Congress of Neighborhoods - Event” or

“City of Los Angeles Congress of Neighborhoods - Awards”

Address: 200 N. Spring St., Suite 224, Los Angeles, CA 90012

- You may also search the respective Special Account in the Vendor section of the Funding System portal when submitting the payment request(s).
- Please submit separate payment requests for each Special Account contribution.

*Please indicate a specific funding amount; Statements such as "unused funding for this fiscal year" will disqualify the payment request.