



Mar Vista Community Council



Executive and Finance Committee Meeting

Wednesday May 2nd, 2018, at 7:00 P.M.
Windward School, Room 220
11350 Palms Blvd, Los Angeles, CA 90066

AGENDA

1. **Call to order and Welcome**
2. **Public Comment**
3. **Treasurer's report**
 - A. Review of May financial status
 - B. Review/amendment of budget (see Addendum A) – possible motions to follow
4. **MVCC administrative items**
 - A. Discussion of April 17th (previous) BoD meeting
 - I. Loss of quorum
 - B. Position vacancies
 - I. BoD vacancies
 1. Zone 3 Director
 2. At-large Director
 - II. Community liaison vacancies
 1. WRAC, PLUM is vacant
 - C. Disposition of motions or actions from previous meetings
 - I. ADMINISTRATIVE MOTIONS
 1. Boundary adjustments (2 motions: #14k, #14l)
 - II. FUNDING MOTIONS – revisit upper limit of appropriations where necessary. See addendum E
 1. General MVCC Promotional Items: Trash Bags to Go - \$730; (#14c)
 2. MVCC mugs (speakers), total cost not to exceed \$300; (#14d)
 3. Safe Driving lawn sign campaign - \$2500; (#14e)
 4. Seat cushions - \$488.40; (#14g)
 - III. POLICY MOTIONS – notifications status (letters)
 1. Tree stump removal (#13a)
 2. 6-month followup request for Venice Boulevard Pilot Project data (#13b)
 - a. Townhall declined
 3. Correct status of Centinela Avenue and Venice Boulevard Bus Service (#13d)
 4. Parking Demand survey (#13c)
 5. Proliferation of RVs (#14p)
 6. Odorant leak at Rancho Park Rec Center grounds (Sara)
 - IV. Followup, report or revision on any motions or actions of any type not listed
 1. Speed trailer collected by the City Salvage Unit
 - a. RIP photos per Rob re: 15+ years dedicated service should post to website once it is repaired
 - D. BOD issues
 - I. Interactive Agenda-building
 1. Google Docs
 2. Motions requirements from all Board members
 - a. Advance notification for editing
 - b. Title
 - c. Sponsor
 - d. Consideration/inclusion:
 - i. Council File number

- ii. CIS draft
 - iii. Letter recipients, with emails
 - 3. Spreadsheet tracking of motions
- II. Communications
 - 1. Social media announcements/notifications
 - a. MVCC meetings/events
 - b. Community meetings/events
 - 2. Council member/Committee chair notifications via mail chimp
 - a. Meetings
 - b. Zone reports
 - 3. Board member communications with constituents
 - a. Bylaws policies regarding mores, use, etc?
 - 4. In-person Outreach
 - a. MV Fall Festival
 - i. Volunteer Julie Miller is volunteering to lead this - liability
 - b. Farmers' Market
- E. Discussion of May 8th (next) BoD meeting
 - I. Needed motions
 - 1. POLICY MOTIONS
 - a. Any possible needed policy motions
 - 2. FUNDING MOTIONS - discussion and possible **motions**
 - a. **Funding Motion:** MVCC approves \$1200 for the Farmer's Market annual rental fee.
 - b. **Funding Motion:** MVCC approves reimbursement of up to \$140.00 to Treasurer Holly Tilson for office supplies.
 - c. **Funding Motion:** MVCC approves reimbursement of \$68.97 to Secretary Sara Roos for office supplies.
 - d. **Funding Motion:** MVCC approves updated appropriation for Outreach promotional item "Trash Bags To Go" of up to \$750.00 including setup charge, tax and shipping.
 - e. **Funding Motion:** MVCC approves updated appropriation for Outreach promotional item "MVCC Mugs" of up to \$450.00 including setup charge, tax and shipping.
 - f. **Funding Motion:** MVCC approves updated appropriation for Outreach promotional item and neighborhood safety "Safe Driving Lawn Signs" campaign of up to \$2800.00 including setup charge, tax and shipping.
 - g. **Funding Motion:** MVCC approves updated appropriation for Outreach promotional item "Seat Cushions" of up to \$790.00 including setup charge, tax and shipping.
 - h. Additional funding motions from cmtes via Rob.
 - i. Any possible needed funding motions.

- j.
- 3. ADMINISTRATIVE MOTIONS
 - a. **"Early BOD Meeting Departure"** (Submitted by At-Large Director Doyno)

Be it resolved that a departure of a board member from the meeting after a quorum has been established shall be considered an absence. This shall be inserted into the Bylaws in Article V, Section 2.
 - b. Any possible needed administrative motions.
- 5. **Future agenda items**
- 6. **Public Comment**
- 7. **Adjournment**

* **PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – The public is requested to fill out a "Speaker Card" to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.

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* **PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website, <http://www.marvista.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact secretary@marvista.org.

* **RECONSIDERATION AND GRIEVANCE PROCESS** - For information on MVCC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MVCC Bylaws. The Bylaws are available at our Board meetings and our website, <http://www.marvista.org>.

ADDENDUM A: 04/02/18 Draft Amended Budget (available at meeting)

Category	Subcategory	Description	Expense	Original Budget	Adjusted Budget	YTD	Available	
General/ Operational Budget	Office	Storage	Storquest	\$ 2,496.00	\$ 2,713.00	\$ 1,880.30	\$ 832.70	
		Meeting rooms rental	The Vineyard	\$ 600.00	\$ 400.00	\$ 130.00	\$ 270.00	
			St Andrew's Lutheran Church	\$ 300.00	\$ 300.00	\$ 200.00	\$ 100.00	
			St Bede's	\$ 75.00	\$ 150.00	\$ 75.00	\$ 75.00	
			Windward School	\$ 5.00	\$ 5.00	\$ 5.00	\$ -	
			PO Box rental	\$ 132.00	\$ 134.00	\$ 134.00	\$ -	
			Farmer's Market rental	\$ 1,200.00	\$ 1,200.00	\$ -	\$ 1,200.00	
		Equip & supplies (misc)	Live streaming equipment	\$ -	\$ 1,547.00	\$ 1,546.61	\$ 0.39	
			Projector screen & stand	\$ -	\$ 333.00	\$ 332.77	\$ 0.23	
			Misc	\$ 1,100.00	\$ 350.00	\$ 153.62	\$ 196.38	
			Paid secretary	\$ -	\$ 800.00	\$ -	\$ 800.00	
			Office/ExFin supplies	\$ -	\$ 500.00	\$ -	\$ 500.00	
		Mtg supplies & printing	Printing	\$ 1,000.00	\$ 500.00	\$ 69.53	\$ 430.47	
	Board Training & Support	Business cards/name badges	\$ 250.00	\$ 669.30	\$ 269.30	\$ 400.00		
		Board Retreat	\$ 37.68	\$ 100.00	\$ 37.68	\$ 62.32		
	Office Subtotal:				\$7,195.68	\$9,701.30	\$4,833.81	\$4,867.49
	General/ Operational Budget	Website	The Web Corner: website maintenance	\$ 1,650.00	\$ 1,650.00	\$ 1,200.00	\$ 450.00	
			The Web Corner: emails	\$ 385.00	\$ 336.00	\$ 251.00	\$ 85.00	
			The Web Corner: Extra Data Entry	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	
			RIMU Hosting	\$ 96.27	\$ 97.00	\$ 97.00	\$ -	
		Email Service	Mail chimp email service	\$ 480.00	\$ 292.50	\$ 202.50	\$ 90.00	
		MiFi Service	AT&T MiFi service	\$ -	\$ 500.00	\$ 194.80	\$ 305.20	
		Advertising	Banners/sign/event promotion	\$ 500.00	\$ 500.00	\$ -	\$ 500.00	
			Facebook ads	\$ 250.00	\$ 250.00	\$ -	\$ 250.00	
			Promotional items	\$ -	\$ 6,500.00	\$ -	\$ 6,500.00	
			Emergency Prep signs & brochures	\$ 1,500.00	\$ 1,500.00	\$ -	\$ 1,500.00	
			Neighborhood Watch signs	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00	
		Community Events	Block parties (5 4 X \$300)	\$ 1,500.00	\$ 1,200.00	\$ 618.70	\$ 581.30	
			Westside Senior Health & Wellness Fair	\$ 500.00	\$ 500.04	\$ 500.04	\$ -	
			Winter Wonderland	\$ 1,000.00	\$ 978.75	\$ 978.75	\$ -	
			Art Walk	\$ 2,000.00	\$ 1,800.00	\$ 912.75	\$ 887.25	
			Venice High Grease Night	\$ 300.00	\$ 296.72	\$ 296.72	\$ -	
			Green Garden Showcase	\$ 4,000.00	\$ -	\$ -	\$ -	
		MVCC events/outreach items/mailings/newsletter	Mar Vista Turns 90 Celebration	\$ 4,000.00	\$ 1,271.00	\$ 1,271.00	\$ -	
			Great Street Tree Planting	\$ 300.00	\$ 300.00	\$ -	\$ 300.00	
		Community Improvement	Misc + awning repair/replace (up to \$1000)	\$ 7,843.05	\$ 1,176.69	\$ 80.98	\$ 1,095.71	
			Safety and Mobility Enhancements	\$ 5,000.00	\$ 4,800.00	\$ -	\$ 4,800.00	
			Bike repair stand	\$ -	\$ -	\$ -	\$ -	
Outreach Subtotal:				\$31,804.32	\$27,448.70	\$6,604.24	\$20,844.46	
Elections	Election expenses	Election expenses	\$ 1,000.00	\$ -	\$ -	\$ -		
	Elections Subtotal:				\$1,000.00	\$0.00	\$0.00	\$0.00
General/Operational Subtotal:				\$40,000.00	\$37,150.00	\$11,438.05	\$25,711.95	
Neighborhood Purpose Grants		Green Garden Showcase	\$ -	\$ 1,850.00	\$ 1,850.00	\$ -		
		AE&C Committee	\$ 2,000.00	\$ 2,000.00	\$ -	\$ 2,000.00		
		Santa Sleigh Shed	\$ -	\$ 1,000.00	\$ 1,000.00	\$ -		
Neighborhood Purpose Grants Subtotal:				\$2,000.00	\$4,850.00	\$2,850.00	\$2,000.00	
GRAND TOTAL				\$42,000.00	\$42,000.00	\$14,288.05	\$27,711.95	

Safety and Mobility Enhancements up to \$10,000 if funds available

ADDENDUM B: Motions Approved on Consent at April 17, 2018 Board of Directors Meeting

Moved by Tilson, 2^o by Krupkin; Passed: 9 Ayes/ 0 Nays/ 0 Abstentions

6.C.e.ii, APPROVAL of March Monthly Expense Report (MER)

7.A.b.i, "**NPG Grant To Green Communications Initiative, Inc. For 2018's Mar Vista Green Garden Showcase**" (submitted by ExFin Committee)

MVCC approves a NPG up to \$1850 to Green Communications Initiative, Inc. to sponsor the 2018 Mar Vista Green Garden Showcase.

7.B.a.ii, "**Credit Card Limit Increase**" (Treasurer's motion submitted by Holly Tilson)

MVCC approves increasing the MVCC credit card limit to \$10-15K/mo.

7.B.b.iii, "**Room Rental Fee For St. Bede's**" (submitted by Treasurer)

MVCC approves room rental fee of up to \$75 to St Bede's for MVCC BOD mtg.

ADDENDUM C: Motions Approved by Vote at April 17, 2018 Board of Directors Meeting

Moved by Newton, 2^o by Roos; Passed: 9 Ayes/ 0 Nays/ 0 Abstentions

6.C.e.iii, Review and APPROVAL of draft revised budget

ADDENDUM D: Motions tabled by loss of quorum at April 17, 2018, Board of Directors Meeting

5. Board Administration

C. Appointment of Board Directors

All qualified candidates may present a short personal statement and address questions. The Chair will move to fill the position, subject to Board approval.

a. Candidates for Zone 3 Director

- i. Christen Hebrard
- ii. Mary Hruska

b. Candidates for At-Large Director

- i. Selena Inouye
- ii. Nanxi Liu
- iii. Zeina Mehdi

7. Monthly Business - action items, which may include motions to refer items to the appropriate MVCC committee where desirable (public comment permitted)

*** Time-sensitive motions marked by asterisk*

A. Old Business - Administrative, Funding and Policy motions previously agendized and not addressed.

a. Administrative Motion

i. "**Code Of Conduct**" (submitted by Elections & Bylaws Committee)

MVCC adds the following statement to Article V (Governing Board) Section 8 (Censure) of the Bylaws:

"Violation of the Code of Conduct by a Director or Committee Chair/Co-Chair/Vice Chair may result in Censure or Removal."

c. Policy Motions

i. **"EV Chargers"** (submitted by Planning & Land Use Management Committee)

WHEREAS the AQMD says plug-in cars are essential if clean air standards are to be realized. Plug-ins now make up 5% of new vehicle sales in California, and are increasingly popular in Mar Vista, but adoption is hindered by lack of easy home and workplace charging. And

WHEREAS several California cities have already adopted sensible building code changes to make adding electric vehicle chargers much less expensive.

WHEREAS, for instance, the study in the City of Oakland's Council File 16-0359 says preparing for EV chargers ahead of time adds about \$140 per parking space, and makes later EV charger installation \$500 to \$5000 cheaper.

THEREFORE, the Mar Vista Community Council requests that the Los Angeles City Council follow the example of these cities, and pass sensible, cost-effective building code changes to require most new parking spaces in the city to be ready for future installation of EV chargers.

ii. **"Support Of Mar Vista Stakeholder's Great Streets Venice Boulevard California Public Records Act Request"** (submitted by Great Streets *ad hoc* Committee)

WHEREAS the Great Streets - Venice Blvd pilot project was implemented on May 20, 2017; and

WHEREAS Mar Vista and Venice Blvd. stakeholders have voiced ongoing concerns about the planning, implementation and evaluation of said pilot project; and

WHEREAS the Mar Vista Community Council had passed 3 different motions in July, September and October calling for the pilot project data from LADOT, Councilman Bonin's office and the Great Streets Initiative in Mayor Garcetti's office; and

WHEREAS a California Public Records Act request was filed ~~on behalf of the community~~ by a Mar Vista stakeholder on August 8, 2017 ~~on behalf of the community~~, requesting pilot project data from LADOT, Councilman Bonin's office and the Great Streets Initiative in Mayor Garcetti's office; ~~and~~

~~WHEREAS to date, this request has not been fulfilled by LADOT; and~~

~~WHEREAS, it is the responsibility of the Mar Vista Community Council to facilitate the delivery of City services and City government responses to Mar Vista stakeholders' requests for assistance and information;~~

NOW, THEREFORE, be it resolved that the Mar Vista Community Council will submit a letter in support of the stakeholder's August 8, 2017, California Public Records Act request ~~for pilot project data, to be furnished, demanding that LADOT provide for inspection all of the information requested~~ immediately and without further delay.

B. **New Business** - Administrative, Funding and Policy motions

**** Time-sensitive motions marked by asterisk**

a. **Administrative Motion**

i. **"Authorization To Submit Community Impact Statement"** (Directors motion submitted by Sara Roos)

WHEREAS the City Clerk maintains a procedure for Neighborhood Councils to addend Community Impact Statements (CIS) to council files as an official statement adopted by a Neighborhood Council on issues pending before the City Council, its committees, or City commissions.

THEREFORE, the Mar Vista Community Council authorizes its ExFin Committee:

Rob Kadota, Chair
Elliot Hanna, 1st Vice Chair
Paolo Cervantes, 2nd Vice Chair
Sara Roos, Secretary
Holly Tilson, Treasurer,

to SUBMIT Community Impact Statements that have been passed by a vote of the full board.

BE IT FURTHER RESOLVED, that in cases where an issue is moving quickly through the legislative process and a promptly issued statement is beneficial, any aforementioned board member is authorized to WRITE and SUBMIT a Community Impact Statement in consultation with the chair, provided that it expresses the position of a motion previously passed by the full board.

By this motion, the Chair and the Secretary are authorized to submit a formal request to the Department of Neighborhood Empowerment to authorize the board members listed above to submit Community Impact Statements to the City Clerk on behalf of the Mar Vista Community Council.

iii. **"Censure Proposal"** (Directors motion submitted by Robin Doyno)

Because of blatant dishonesty in a letter to a community newspaper, I request that the MVCC censure Michael Millman for the false statement in his letter appearing in the March 29, 2018, Argonaut. LAMC 85.02 does not say that vehicle dwelling is illegal but just the opposite. 85.02 delineates the conditions under which vehicle dwelling is legal. To state the opposite is a dishonest way of promoting Michael's preference. I respectfully ask that the MVCC make a statement of its displeasure and/or remove him from any MVCC position.

b. **Funding Motions**

i. **"Outreach At MVNA Block Party"** (submitted by Outreach Committee)

MVCC approves Outreach funds up to \$300 to support the Mar Vista Neighborhood Association's June block party.

ii. **"Business Cards, Office Expenses"** (submitted by Treasurer)

MVCC approves funds up to \$400 for the printing of business cards and additional office expenses.

iv. **"NPG Grant For Clover Elementary School's International Festival"** (submitted by Education, Arts and Culture Committee)

WHEREAS, Clover Elementary School's International Festival promotes community building and celebrates the diverse population of Clover Elementary. And

WHEREAS Clover ES achieves its eminent status in both LAUSD and State of California ratings even while it depends significantly on the Booster Club for funding items not covered by LAUSD'S budget and essential to this neighborhood school's mission of exceling academically, including computer labs, basic materials, arts and music programs, and much more.

THEREFORE the Education, Arts and Culture Committee recommends the Mar Vista Community Council grant \$1,000 to provide essential seed money for the efforts of the Booster Club of Clover Elementary School for their International Festival.

v. **"NPG Grant For PESA's Teen Court Program And Tolerance Assembly Program"** (submitted by Education, Arts and Culture Committee)

WHEREAS in supporting the essential work of PESA (Parents, Educators/Teachers and Students in Action) we will be helping to interrupt the school-to-prison-pipeline, foster a value in public service, and give positive guidance to youthful, nonviolent offenders,

THEREFORE the Education, Arts and Culture Committee recommends that MVCC grant PESA \$1,000 to continue their Teen Court Program at Venice High School and begin introducing tolerance based assemblies at Mar Vista Middle and High Schools.

c. **Policy Motions**

i. **"Short-Term Rentals Ordinance"** (submitted by the PLUM Committee)

The Mar Vista Community Council supports inclusion of any City of Los Angeles Short-Term Rentals Ordinances that include the following:

- Tax funds generated by short-term rentals that go toward paying for enforcement officers to address community safety concerns without placing undue burden on homeowners.
- Earmarking remaining funds for the city's Affordable Housing Trust Fund.

The Mar Vista Community Council opposes any ordinance that would:

- Place new burdens on homeowners who simultaneously rent out property on which they live.
- Include a limit on the number of days that can be rented without cause inside a homeowner's primary property.
- Impose new taxes or fees that only impact short-term rentals.

ii. **"Development at 11700 Charnock Boulevard"** (submitted by the PLUM Committee)

The Mar Vista Community Council supports the application to build a new six-unit, two story, development at 11700 Charnock Boulevard. The developer has met twice with the Planning and Land Use Committee and is requesting no exemptions from the city.

iii. **"Mitigating The Impact Of Group Homes On Surrounding Neighborhoods"** (submitted by the PLUM Committee)

The Mar Vista Community Council supports CIS #17-1426, a review of the legislative and regulatory opportunities the City may have for mitigating the impacts of all kinds of group homes on surrounding neighborhoods

iv. **"Opposing SB 827 [Weiner]"** (submitted by the PLUM Committee)

WHEREAS the City Charter-mandated Neighborhood Council system of Los Angeles, and the Community Councils of the City of Los Angeles, represent grass roots democracy,

WHEREAS the newly introduced California State Senate Bill 827 [Scott Weiner] as written constitutes a top down pen stroke Planning measure which completely removes land use and planning authority within one half mile of high quality transit from jurisdictions and charter cities,

WHEREAS removal of said authority clearly abolishes local input into land use planning and therefore constitutes an attack upon local democracy, upon neighborhoods, and upon the Neighborhood Councils and Community Councils in the City of Los Angeles,

WHEREAS SB 827 as written trashes the density bonus and wage provisions of the JJJ TOC ordinance which were recently enacted by the people of Los Angeles—in good faith—in order to guarantee transit close housing opportunities would actually be available to working and low- income persons and families in the City of Los Angeles,

WHEREAS the lack of analysis of infrastructure and other costs associated with this pen stroke planning creates grave uncertainty that a local agency would be able to "levy enough service charges, fees or assessments sufficient to pay for the program or level of service mandated by this act within the meaning of Section 17556 of the Government Code",

WHEREAS, given the aforementioned lack of fiscal analysis, Section 6 of Article XIII B of the California Constitution "No reimbursement" clause is cited inappropriately in this legislation,

THEREFORE, the Mar Vista Community Council opposes SB 827 in its present form.

v. **"Reform and Enhance City Process and Program Efficiencies"** (submitted by the Transportation and Infrastructure Committee)

WHEREAS, the City of Los Angeles is the only one of the top ten cities (by population) in the United States that has separate oversight between Public Works and Transportation Programs, and

WHEREAS, the City of LA has a dysfunctional and cost-ineffective organization of multiple, overlapping departments for Transportation and Infrastructure, and

WHEREAS, reforming transportation and infrastructure is consistent with Mayor Garcetti's "Back to Basics" initiatives,

THEREFORE, the Mar Vista Community Council (MVCC) strongly supports the recommendations described in CF17-1311 for Systems Improvements (Tier 1), Tools/Activities to Support System Improvements (Tier 2), and Process and Program Efficiencies (Tier 3) as recommended by the Office of the City Administrative Officer (CAO) of Los Angeles.

ADDENDUM E: Review of Outreach appropriations from March 13, 2018 meeting that need explicit upper funding limit set.

Outreach appropriations (Promo and info), 4/13/18	Passage	Expenditure not to exceed...	Dollar amount, excluding tax, shipping and setup charge	Amended maximum request including tax, shipping, setup ("STS")	Difference	Explanation	Reapprove for expenditure not to exceed:
14.c Promotional Item - "Trash Bags To Go"	Consent		\$730.00	\$729.49	\$ (0.51)	Diminish count by #42 from #320 to #278	750
14.d Promotional Item - "MVCC Mugs"	Consent	\$300.00		\$421.17	\$ 121.17	STS considerably higher, also loved cobalt-interior mug. Cheaper can be had at \$317.10	450
14.e "Safe Driving Lawn Signs"	8/0/1*		\$2,500.00	\$2,728.18			2800
14.f Promotional item - "Post It Notes"	5/2 (Cervantes, Hanna)/2 (Alpern, Krupkin)	\$1,500.00		\$1,500.00	\$ 0.00		
14.g Promotional item - "Seat Cushions"	Consent		\$488.40	\$773.85	\$ 285.45	Two manufacturers, shipping is double	790
14.h "Blue and Green outreach awning replacements"	Consent	\$1,000.00		\$600.00	\$ (400.00)	Repairs only lowered this cost	
14.i "Tri-Fold Brochure Design And Printing"	Consent	\$500.00			-		
	subtotal	\$3,300.00	\$3,718.40				

Total appropriated	\$6,018.40	\$7,252.68	\$7,390.00
Total Budgeted	\$6,500.00	\$6,500.00	
Budget-difference	\$481.60	-\$752.68	<i>So still under budgeted amount; re-approve expenditure as proposed in col H</i>