

Monthly Expenditure Report



Reporting Month: September 2020 Budget Fiscal Year: 2020-2021

NC Name: Mar Vista Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$33173.93	\$436.83	\$32737.10	\$0.00	\$0.00	\$32737.10

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$32900.00	\$98.34	\$30537.10	\$0.00	\$30537.10
Outreach		\$338.49		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00
Neighborhood Purpose Grants	\$2000.00	\$0.00	\$2000.00	\$0.00	\$2000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$1926.07	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	09/01/2020	Web hosting fee.	General Operations Expenditure	Outreach	\$153.50
2	THE WEB CORNER, INC	09/23/2020	Web hosting fee	General Operations Expenditure	Outreach	\$153.50
3	MAESTRASUITE.COM	09/26/2020	Transcription service fee	General Operations Expenditure	Office	\$49.00
4	MailChimp	09/28/2020	Fee for e-mail service.	General Operations Expenditure	Outreach	\$31.49
5	Kathryn Wheeler	07/30/2020	This is a late submission from fiscal year 2019-20 for the Outreach Chair. It is printing expenses (\$38.43) for materials used in committee and at a BOD meeting. The \$10.81...	General Operations Expenditure	Office	\$49.34
Subtotal:						\$436.83

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
Subtotal: Outstanding						\$0.00

Receipts:



Receipt from Maestra

Invoice #0546779D-0002

Receipt #2845-6878

AMOUNT PAID	DATE PAID	PAYMENT METHOD
\$49.00	September 26, 2020	MasterCard – 9297

SUMMARY

SEP 27 – OCT 26, 2020

Maestra 10 Hours Monthly × 1	\$49.00
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Subtotal	\$49.00
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Amount paid	\$49.00
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If you have any questions, visit our support site at <https://mastrasuite.com/contact>, contact us at support@mastrasuite.com, or call at +1 914-600-3388.

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Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
9/1/2020	20812	9/1/2020

PAID
 09/01/2020

Bill To
Mar Vista NC P.O. Box 66871 Mar Vista, CA 90066

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance: includes up to 1 hour for; phone support, web development, requests, & website adjustment	150.00	150.00
1	Email Standard Mailboxes: 1 Accounts for outreach@marvista.org	3.50	3.50
0	Monthly Hosting for marvista.org (included in maintenance)	15.00	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$153.50
	Payments/Credits	-\$153.50
	Balance Due	\$0.00

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
7/1/2020	20519	7/1/2020

PAID
 09/23/2020

Bill To
Mar Vista NC P.O. Box 66871 Mar Vista, CA 90066

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance: includes up to 1 hour for; phone support, web development, requests, & website adjustment	150.00	150.00
1	Email Standard Mailboxes: 1 Accounts for outreach@marvista.org	3.50	3.50
0	Monthly Hosting for marvista.org (included in maintenance)	15.00	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$153.50
	Payments/Credits	-\$153.50
	Balance Due	\$0.00

From: No Reply - Mailchimp <no-reply@mailchimp.com>
Sent: Sunday, September 27, 2020 11:47 PM
To: elliot.hanna@marvista.org
Subject: Mailchimp Invoice



Your order has been processed.

Invoice MC08092729

Processed on Sep 27, 2020 11:46 pm Pacific Time.

Monthly plan	\$34.99
1501 - 2500 subscribers.	
Discounts	(-) \$3.50
Two-factor authentication (10.0%)	
Subtotal	\$31.49
Taxes	\$0
Tax	
Total	\$31.49

Paid via Mast card ending in 9297 **\$31.49**

on September 27, 2020

Issued to
Elliot Hanna
elliot.hanna

Issued by
Mailchimp
c/o The Rocket Science Group, LLC
675 Ponce De Leon Ave NE

elliott.hanna@marvista.org
Mar Vista Community Council
200 N. Spring St Los Angeles, CA 90012
(310) 710-9495

Suite 5000
Atlanta, GA 30308 USA
www.mailchimp.com
US EIN 58-2554149

[View In Your Account](#)

Sales Tax was not applied to this purchase.

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Outreach Expenses for Reimbursement - total \$ 49.34

November 5, 2019

Cash n' Carry
Red/Black Pens
With tax: **\$10.91**

CASH N CARRY
OFFICE PRODUCTS
310-390-9543

11/05/2019 12:03PM 01
000000#5759 CLERK01

NO SALE

CASH N CARRY
OFFICE PRODUCTS
310-390-9543

11/05/2019 12:05PM 01
000000#5760 CLERK01

	3 @ \$4.88	
DEPT. 01	T1 \$14.64	
→	10 @ \$0.99 ←	
DEPT. 01	T1 \$9.90	
DEPT. 01	T1 \$5.00	
MDSE ST	\$29.54	
TAX1	\$3.03	

ITEMS 140
CASH **\$32.57**

Date: June 8, 2020

Signature:



Kathryn Wheeler, At-Large Director, Outreach Committee Chair

December 12, 2019

Staples
Copies of Newsletter to Proofread
With tax: **\$38.43**

** MISC office supplies*

STAPLES

11341 National Blvd.
LOS ANGELES, CA 90064
(310) 445-4041

QTY SKU PRICE
* DUPLICATE COPY *

Not Valid for Refund

REWARDS NUMBER 3331518670
***** Customer Order 2215064985 *****
5 Documents
1980563 5.400ea 27.00
1 Express Guarant
2623897 8.10

SUBTOTAL 35.10
Standard Tax 9.5000% 3.33
TOTAL **\$38.43**

Cash 40.00

Cash Change 1.57

* DUPLICATE COPY *

Not Valid for Refund

TOTAL ITEMS 6

** Committee printing ex*

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