

Procedural Resolutions

1-13-4

*Bill moved that the board accept these bylaw changes as they are approved by DONE. This was seconded by Rob and passed.*

*Bill then moved that the board accept the new Election Procedures and allow the Election Committee to make any additional logistical or clerical changes as needed, according to their discretion. This was seconded by Ken and passed.*

February 10, 2004

*Thus, Bill moved that the board authorize changing the name and responsibility of the "Transportation Committee" to "Transportation and Public Works Committee" effective immediately. This was seconded by Ken.*

Ken offered as a Friendly Amendment that the name of the committee be changed instead to "Transportation and Infrastructure." **The Friendly Amendment was accepted and the motion passed.**

Bill reported that the City Attorney approved our copyrighting documents but suggested that they read © City of Los Angeles, instead of © Mar Vista Community Council. *Bill moved that the council authorize the webmaster to add this legend as suggested by the city attorney. This was seconded by Ken. The matter was called to a vote and did not pass.*

*Tom moved that the board appoint Maritza as the liaison to the City Controller's office. This was seconded by Bill and passed with no discussion.*

March 9, 2004

The chair asked that the board entertain a motion to create an Education/Culture/Arts Committee and appoint Amy Lawrence as chair. *This was seconded by Andy Shrader and passed.*

Bill moved that the board adopt the following motion: *In order to insure that MVCC official communications have been properly reviewed and approved, all such MVCC communications sent to the general public, or the full MVCC Stakeholder list must be approved by at least three directors of the MVCC Board. All such communications shall appear to be from the Board of Directors, and not any one individual. Approvals shall take no more than three business days after a request for approval is received. These communications shall include agendas, minutes, press releases, flyers, newsletters, web postings, emails, and Community Impact Statements. In situations*

*where a contact person, or contact information is appropriate, such as on a press release, that shall be permitted.* This was seconded by Ken. *the motion was tabled.*

Bill made the following motion: *All capital MVCC expenditures, which exceed \$1000, shall be approved by the MVCC Board of Directors by a majority vote. In order to insure fair and prudent purchases, such large expenditures shall be made only after consideration of three bids, or estimates, preceded by the preparation of a written proposal defining the specifics of the merchandise, or service needed. The proposal and bids shall be made available to the Board in writing, at least 72 hours prior to Board approval and must reflect comparable merchandise, or services.* This was seconded by Amy. Ken moved that the word “capital” be inserted at the beginning of the motion, to distinguish between capital and routine/operational expenditures. *The motion passed with the Friendly Amendment.*

Bill made the following motion: *The MVCC Board of Directors shall approve changes to the MVCC Web site design, hosting, or management, by a majority vote. The Outreach Committee is charged with facilitating these changes, and supplying proposals to the full Board for approval. The committee should make every attempt to publicize the search for proposals, and to offer at least three options for the Board to consider. proposals should include working prototypes available for the Board and the public to review, for no less than 30 days. During this review period, Board members and committee chairs shall be assisted in understanding the operation of the site, including how to upload information such as agendas and minutes. Orderly transfer of information contained on the existing MVCC site shall be facilitated within 14 days of a final approval by the Board, subject to availability of any new host, or web master selected.* The motion was seconded by Amy Lawrence. After commentary from George Garrigues, a friendly amendment was added to the motion so that any prototypes of the website would be available for the public as well as the Board (this change is already reflected in the motion as written above). *The motion passed.*

Bill made the following motion: *To encourage public participation and to promote the perception that the MVCC is open to opinions and views from all neighbors, there will be no official designation of “committee members” for any committee in the MVCC. A “committee” will be composed of its officers and any stakeholders who come to the meeting, on any particular day. Any recommendation that comes from a committee must have been approved by a majority of the Stakeholders present at the meeting, and no distinction will be made between votes from members of the public and votes from officers of the committee. Committee chairs may choose to recognize someone as being “co-chair” of “officer” if they determine that this person deserves recognition for hard work or frequent attendance. In addition, committee chairs will always provide a minority or opposing view to the board when presenting the motion for the board’s approval.* This was seconded by Rob. In response to George Garrigues’ concern, Rob suggested that a Friendly Amendment be added to the motion such that all chairs

would be required to give a minority or dissenting opinion when presenting their motions to the board. After concerns from Nadine Gallegos, a member of the public, the word "Stakeholder" replaced the terms "people" and "members of the public" (these changes are already reflected in the motion as written above). *The motion was called to a vote and passed.*

*Bill moved that the board accept the budget proposal as discussed and accept Christine's motion regarding landscaping; this was seconded by Ken and passed.*

*Andy moved that any and all emails sent to the MVCC Board of Directors' Stakeholder Mailing List be noted in both the "from" section of the email and in the closing signature to be from the "Mar Vista Community Council" and not from any particular member of the Board. This was seconded by Amy and passed.*

*Andy moved that any elected member of the MVCC Board of Directors have fair and equal access to the MVCC Stakeholder email and post office mailing address database. The webmaster and/or host of database must assist in any and all requests from the council members within three business days of the date the request is made via email or telephone. This motion was tabled after some brief discussion.*

*Andy made the following motion: the webmaster may not post controversial subjects or subjects of opinion on the official Community Council website without prior board approval. This was seconded by Ken and passed.*

April 20, 2004

Tom nominated Ken A. as the new chair of the committee. *Bill moved that the board accept Ken A.; this was seconded by Rob and passed.*

*Rob moved that the board give Ken A. the authority to buy whichever of the projectors listed that he thinks is best. This was seconded by Bill and passed with no public or board comment.*

*Ken A. moved that Maritza be designated as the MVCC's liaison to the Gas Task Force. This passed with no discussion.*

Rob suggested that the board have a "work session" to get together, discuss, and coordinate. *He moved that the board plan such an event. This was seconded by Bill and passed.*

May 11, 2004

*Rob moved that the MVCC form a Zone Director Committee. This was seconded by Vanessa. After more discussion along the same lines, the motion was passed with four oppositions.*

June 8, 2004

*The Board of Directors of the MVCC considers the following personal information about its stakeholders to be private and confidential unless supplied by the stakeholder with the understanding and knowledge that it will become public record:*

- (1) Home addresses*
- (2) Home phone numbers*
- (3) Home e-mail addresses*

*As such, the MVCC Board of Directors supports the decision of the MVCC Executive Committee to delete the previously gathered MVCC data base and e-mail information. The MVCC Board of Directors will also begin a process which will make it clear to our stakeholders what specific information they supply in the future is public record. The motion passed with three abstentions.*

June 29, 2004

*Bill moved that the board approve the Newsletter as presented by the Outreach Committee. This was seconded by Ken A. and passed.*

August 10, 2004

*Bill moved that the board amend its bylaws and its procedures for determining committee definition and voting so that they reflected our committee structure and procedures as previously moved, but also so that they mentioned "with th exception of the Budget Committee, which is composed of the chairs of committees, and the Executive Committee which is composed of the officers, and the Zone Directors' Committee, which is composed of the zone directors." This passed with no objections.*

*Tom recommended that Bahaa Mikhail become the next chair of the Transportation Committee and Bill moved that the board accept this recommendation.*

9-14-04

*Tom asked that the board approve his appointment of Christine Taylor for Zone Director of Zone 4. The board approved this appointment.*

*Tom asked that the board approve his appointment of Robert Mednick as Zone Director for Zone 1. The board approved this appointment.*

*After mutual agreement of the parties involved, Tom asked that the board approve his appointment of Bill Scheduling as chair of the Transportation Committee and Bahaa Mikhail as chair of the Outreach Committee. The board voted to approve these appointments.*

10-05-04

*The board drafted a budget request for the October 1-December 31 fiscal quarter. The request is attached at the back of these minutes. Rob moved that the board accept the budget as created. This was seconded by Amy and passed without board or public comment.*

11-09-04

*The board will create a traffic and planning ad hoc committee that will answer directly to the Board of Directors and work closely with the Transportation and Urban Planning Committees. The motion was called to a vote and passed without any opposition. Tom asked that the board approve his nomination of George Chung as the chair of the newly formed ad-hoc committee. The board approved this nomination.*

12-14-04

*Rob moved that the board accept the changes to the bylaws as presented and include any clarifications suggested by DONE regarding the MVCC's boundaries. The motion was passed without objection. Rob moved that the board approve the changes to the Election procedures as amended by the board. This motion was passed.*

*Rob moved that the board remove the copyright statement from the election procedures. A Friendly Amendment was added by Ken A. that the board ask the City Attorney to weigh in on this. This motion passed.*

*Bill moved that the forum be on February 15 and that Tom be the chair of the ad-hoc committee to prepare for this. This motion passed.*

1-11-05

Changes are made to the Election Procedures and Bylaws. See minutes for full changes.

2-08-05

*George moved that the words "or until a new director is installed" be added to the current wording of the bylaws defining the term of a board director as being two years long. The motion was called to a vote and the motion passed with six votes.*

05-03-01

The board approves the survey questions that will accompany the ballot at the March elections.

*Bill moved that the language change for the bylaws be approved to include the following phrase: "The term of office for Directors shall be two (2) years, or until a new Director is installed." The motion was approved unanimously.*

*Bill moved that the board invite the remaining run-off candidates or the winner to*

*Speak at the candidate forum contingent upon approval by the City Attorney. Bahaa volunteered to follow through with this. The motion passed.*

4-12-05

*Ken M. moved that the board instruct the League of Women Voters to destroy the ballots. The motion passed.*

6-14-05

*The board voted to approve the appointment of Rob as chair of the Election and Bylaws Committee. The board also approved the appointment of Ken Marsh as chair of the Outreach Committee. Bill moved that the Budget and Finance Committee meet in a joint session with the Executive Committee. This passed.*