



# *Mar Vista Community Council*

## **AGENDA for SPECIAL REMOTE MEETING**



### **OUTREACH COMMITTEE WITH THE BOARD OF DIRECTORS** *PUBLIC WELCOME*

**ALL ATTENDEES ARE MEMBERS OF COMMITTEE AND HAVE A VOTE!**

**Wednesday, April 29, 2020, 7:00pm**

[Go to MarVista.org](https://www.marvista.org) - click on "Join Our Remote Meetings" for instructions

[Have the app? Ready to meet? Click here to join meeting](#)

Remote Conferencing by Phone: 720-707-2699 | Meeting ID: 989 7375 8618

1. **CALL TO ORDER - 7PM**
2. **WELCOME/ROLL CALL/INTRODUCTIONS/PUBLIC COMMENT - Kathryn Wheeler, Outreach Chair; Dr. Watkins, Zone 4 Director; Stacy Shure, Zone 1 Director; Mary Hruska, Zone 3 Director; Stakeholders, Wayne Wheeler and Robert. Joined later - Holly Tilson, Zone 6 Director, Gabriel Hill, At-Large Director; Stakeholder, Kalani Whittington; Michelle Krupkin, Zone 5 Director; Christine Stemar, At-Large Director. PUBLIC COMMENT: Ms Shure (PLUM Chair) requested a discussion regarding the PLUM Door Hangers after the meeting. Ms. Hruska (Community Plan Chair) mentioned an upcoming DCP Virtual Workshop regarding the Community Plan update, date TBD.**
3. **READING AND APPROVAL OF MINUTES**
  - 3.1. **APRIL 23, 2020 - Ms. Hruska made a motion to approve the minutes, Ms. Shure seconded. The minutes passed without objection.**
4. **SPECIAL ORDER OF BUSINESS (60 MINUTES)**

MarVista.org is in need of an update. Input from the public and Council members has been used to create mock-ups. These mock-ups will be presented and discussed as well as any information from the current web host (i.e., The Web Corner) during this meeting. Discussion will also include the need/want of additional online services and potential integration. Discussion and possible action regarding the presentation of the final mock-ups to the Executive & Finance Committee and the Board of Directors with the possibility of quotes for work from The Web Corner.

A brief history was provided by the Chair, with additional information by Ms. Tilson, MVCC Treasurer and Zone 6 Director. The Web Corner advantages include a Dashboard for future Directors, a secure website with no maintenance necessary from the MVCC, proper SEO, and a business phone number (instead of email) that is answered when problems arise—all for an affordable price. It was agreed to continue using The Web Corner with some modifications, improvements, and “fixing” of [MarVlsta.org](http://MarVlsta.org).

Outcomes from this meeting include:

- Requests/changes from prior meetings were affirmed again, including:
  - Ability to change own login
  - Custom Title of document uploaded instead of Supporting Documents
  - New Icons, shorter Menu items, and additional Pages approved
- Ensure that Menu > Committees is updated to include new Ad-Hoc committees, NCSA, and other working committees.
- Font color to remain the same
- Use Banner Blue in footer and add phone number
- Committee Page: optional chairs photo/bio/email (limit 3)
- Contact Page: add Subject line; add additional section above email area for more information on ways to contact MVCC (e.g., committee pages).
- Find Your Zone Sidebar Section: Zone Pages and “not in MVCC” page

Additional Outcomes:

- The Secretary will include in her report information regarding emails that the MVCC receives.
- Demonstrate how to add Google Drive Links in description of Calendar.
- Develop interactive PLUM map (API through City)
- City Attorney does not allow for the MVCC to place businesses on website (or any other form of communication) nor allow use of voter rolls for outreach to stakeholders (even during COVID).

5. FUTURE AGENDA ITEMS (5 MINUTES) - None

## 6. ADJOURNMENT - 9:01pm, Motion to adjourn was made by Mr. Hill, seconded by Ms. Shure; meeting was adjourned without objection.

**OUTREACH MISSION STATEMENT** - To create and disseminate content through traditional, social, and electronic media that educates and informs Mar Vista stakeholders of all aspects of the Mar Vista Community Council; including, but not limited to, increasing awareness of and participation in its functions, duties, and decisions.

**ENVIRONMENTAL FRIENDLY (re: in-person meetings)** - In an effort to cut down on waste, it is suggested that attendees bring a copy (whether printed or digital) of the agenda, minutes, and other materials to each meeting. There will be copies; however, the number will be limited to ensure minimum impact on the environment. The Outreach Committee appreciates your understanding and assistance in helping us be as environmentally responsible as possible. Hope to see you there!

**VIRTUAL MEETING ACCESS FOR PUBLIC PARTICIPATION** - In conformity with the Governor's Executive Order N-29-20 (MARCH 17, 2020) and due to concerns over COVID-19, all Mar Vista Community Council meetings will be conducted entirely remotely and is open to the public by phone and/or device. Visit the "[Join Our Remote Meetings](#)" page on [MarVista.org](#) for more information.

**PUBLIC POSTING OF AGENDAS** - MVCC agendas are posted for public review in three (3) places: A) Mar Vista Recreation Center, 11430 Woodbine Street, Mar Vista, CA 90066; B) [Calendar](#) on [MarVista.org](#); C) [L.A. City's Early Notification System](#). It must be posted in location A, 72 hours before the meeting begins.

**SUBSCRIBE** to our agendas via email through L.A. City's Early Notification System at <http://www.lacity.org/subscriptions>.

**THE AMERICAN WITH DISABILITIES ACT** - As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting [chair@marvista.org](mailto:chair@marvista.org).

**PUBLIC ACCESS OF RECORDS** - In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website, <http://www.marvista.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact [secretary@marvista.org](mailto:secretary@marvista.org)

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on MVCC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MVCC Bylaws. The Bylaws are available at our Board meetings and our website, <http://www.marvista.org>

**SERVICIOS DETRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a [chair@marvista.org](mailto:chair@marvista.org) para avisar al Concejo Vecinal.

**VAYA A MARVISTA.ORG**, que usa Web Content Accessibility 2.0, que instala automáticamente una aplicación que traduce el sitio web.

**NEED ASSISTANCE IN JOINING A MEETING?**

**CONTACT OUTREACH CHAIR:  
[KATHRYN.WHEELER@MARVISTA.ORG](mailto:KATHRYN.WHEELER@MARVISTA.ORG)**

**HOPE YOU CAN JOIN US!**