



# Mar Vista Community Council



Election and Bylaws Committee  
Coffee Connection, 3838 S. Centinela Ave., Los Angeles, CA 90066

**Monday, March 6, 2017**

**6:00-7:0pm**

## AGENDA

1. Introductions - WELCOME!
2. Public Comment
3. Review and Approval of Past Meeting Minutes
4. Old Business
  - a. Motion to adopt and amend bylaws, election procedures and standing rules to allow for on line voting as stipulated by the City of LA and the Department of Neighborhood Empowerment.
  - b. Motion to amend MVCC Bylaws Section 2: Internal Boundaries to amend zone 6 by dividing it into two zones; One North of Venice Blvd and the other South of Venice Blvd.
    - i. Zone 6: South of the Santa Monica Airport, North of Venice Blvd., East of Walgrove Ave., West of Centinela Ave.
    - ii. Zone 7: South of Venice Blvd., North of Washington Blvd., East of Walgrove Ave., West of Centinela Ave.
  - c. Motion to amend Article V – Governing Board Section 1: Composition to reflect the creation of a zone 7 director and retain the same number of seats on the board of directors by reducing the number of At Large Directors from six to five.
    - i. **Current:** "Number of Directors: The Board shall be comprised of thirteen (13) Directors, including the five (5) officers described in Article V. Of the thirteen (13) Directors, one (1) shall be elected "Community" Director, **six (6)** shall be elected "At-large" Directors and **six (6)** shall be elected "Zone" Directors."
    - ii. **Proposed:** "Number of Directors: The Board shall be comprised of thirteen (13) Directors, including the five (5) officers described in Article V. Of the thirteen (13) Directors, one (1) shall be elected "Community" Director, **five (5)** shall be elected "At-large" Directors and **seven (7)** shall be elected "Zone" Directors."
  - d. Motion to amend Article V Governing Board Section 4: Terms and Term Limits so as to clarify in both number of terms and total years how long a board member can serve before being termed out for one term.
    - i. **Current:** Term of the Directors: The term of office for Directors shall be two (2) years or until a new Director is Installed. A Director may serve for no more than four (4) consecutive terms. After being out of office for one full term, a former Director is again eligible to run for office.

- ii. **Proposed:** Term of the Directors: The term of office for Directors shall be two (2) years or until a new Director is Installed. A Director may serve for no more than four (4) consecutive terms **or a maximum of eight (8) years.** After being out of office for one full term, a former Director is again eligible to run for office.
- e. Motion to amend Article V Governing Board Section 7: Absences from three consecutive absences to two consecutive absences.
- i. **Current:** Absence from **three (3)** consecutive meetings without notification may subject a Director to removal.
  - ii. **Proposed:** Absence from **two (2)** consecutive meetings without notification may subject a Director to removal.
- f. Motion to amend Article V Governing Board Section 9: Removal so it would reflect the same number of allowed absences in Section 7.
- i. **Current: Removal of a Director:** Reasons for Removal of a Director may include:
    1. A. Inability to carry out his/her duties and responsibilities due to time limitations, illness and/or other personal obligations;
    2. B. Absence from **three (3)** consecutive meetings without notification;
    3. C. Failure to disclose a financial conflict of interest in a matter before the Board. D. Violation of MVCC bylaws or rules.
    4. E. The MVCC will consult with its legal counsel, the Office of the City Attorney, throughout this removal process.
  - ii. **Proposed: Removal of a Director:** Reasons for Removal of a Director may include:
    1. A. Inability to carry out his/her duties and responsibilities due to time limitations, illness and/or other personal obligations;
    2. B. Absence from **two (2)** consecutive meetings without notification;
    3. C. Failure to disclose a financial conflict of interest in a matter before the Board. D. Violation of MVCC bylaws or rules.
    4. E. The MVCC will consult with its legal counsel, the Office of the City Attorney, throughout this removal process.
- g. Motion to amend Article Viii Meetings, Section 1 Meeting Time and Place C – rather than requiring Board Meetings happen on the 2<sup>nd</sup> Tuesday change it to a more generic monthly term for greater scheduling flexibility.
- i. **Current: C. Board Meetings.** The purpose of the Board Meeting is to conduct the business of the MVCC and to plan future meetings. Board meetings shall be held ~~on the second Tuesday of every month.~~
  - ii. **Proposed: C. Board Meetings.** The purpose of the Board Meeting is to conduct the business of the MVCC and to plan future meetings. Board meetings shall be held **monthly.**
- h. Motion to correct misspelling of “funding” in Article IX Finances.

- i. Current: A. The Board shall review its fiscal budget and make adjustments as needed to comply with City laws and City administrative rules, and to keep in compliance with Generally Accepted Accounting Principles and the City's mandate for the use of standardized budget and minimum ~~finding~~ allocation requirements.
  - ii. Proposed: A. The Board shall review its fiscal budget and make adjustments as needed to comply with City laws and City administrative rules, and to keep in compliance with Generally Accepted Accounting Principles and the City's mandate for the use of standardized budget and minimum **funding** allocation requirements.
- i. Motion to change Article XII Parliamentary Authority from Roberts Rules of Order to Rosenberg's Rules of Order.
    - i. Current: Article XII PARLIAMENTARY AUTHORITY Board Meetings are open to the public and shall be conducted in accordance with the provisions of the California Brown Act. The MVCC shall use ~~Robert's Rules of Order, as revised~~. Additional rules and/or policies and procedures regarding the conduct of the meetings may be developed and adopted by the Board and those would be found in MVCC Standing Rules.
    - ii. Proposed: Article XII PARLIAMENTARY AUTHORITY Board Meetings are open to the public and shall be conducted in accordance with the provisions of the California Brown Act. The MVCC shall use **Rosenberg's Rules of Order**. Additional rules and/or policies and procedures regarding the conduct of the meetings may be developed and adopted by the Board and those would be found in MVCC Standing Rules.
    - iii. [https://www.cacities.org/Resources/Open-Government/RosenbergText\\_2011.aspx](https://www.cacities.org/Resources/Open-Government/RosenbergText_2011.aspx)

5. New Business (possible motions)

- a. Revisions to standing rules

6. Future agenda items

7. Public Comment

8. Adjournment

**\* PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – *The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.*

**\* PUBLIC POSTING OF AGENDAS** - *MVCC agendas are posted for public review at Mar Vista Recreation Center, 11430 Woodbine Street, Mar Vista, CA 90066 You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>*

**\* THE AMERICAN WITH DISABILITIES ACT** - *As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting [chair@marvista.org](mailto:chair@marvista.org).*

*\* **PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website, <http://www.marvista.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact [secretary@marvista.org](mailto:secretary@marvista.org).*

*\* **RECONSIDERATION AND GRIEVANCE PROCESS** - For information on MVCC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MVCC Bylaws. The Bylaws are available at our Board meetings and our website,*

**[www.marvista.org](http://www.marvista.org).**