

ELECTIONS AND BYLAWS COMMITTEE-2019-PROPOSED BYLAWS CHANGES

Submissions for proposed bylaws changes should be sent to the Chair in writing with ample time to review and place on the agenda - one week or more.

Change Department of Neighborhood Empowerment to Office of the City Clerk Neighborhood Council Division - where appropriate. (3 recommendations)

CURRENT LANGUAGE:

#1 Article VI Officers, Section 2 Duties and Powers, E. Treasurer

Current Language:

The Treasurer shall oversee the finances of the MVCC to assure compliance with all Department of Neighborhood Empowerment (Department) and the City of Los Angeles requirements and shall timely prepare and submit reports prescribed by the Department. The Treasurer shall maintain the MVCC financial records and a record of City Property under the control of the MVCC. The Treasurer shall report to the MVCC Board of Directors on the financial transactions of the MVCC at each regular meeting of the Board.

#2 Article IX Finances, E and F

Current Language:

E. At least once each quarter, the Chair and at least one (1) other individual other than the Treasurer, who is designated by the Board, shall examine the MVCC accounts and attest to their accuracy before submitting the documentation to the Department for further review.

F. The MVCC will not enter into any contracts or agreements except through the Department.

#3 Article X Elections, Section 1 Administration of Elections, Election of Directors

Current Language:

Election of Directors: The MVCC'S Election of Directors shall occur based on a two year cycle and shall be conducted pursuant to City ordinances and procedures pertaining to Neighborhood Council elections. The MVCC may choose to allow for online voting as stipulated by the City of Los Angeles and the Department of Neighborhood Empowerment.

PROPOSED LANGUAGE:

Recommendation #1:

The Treasurer shall oversee the finances of the MVCC to assure compliance with all Office of City Clerk Neighborhood Council Funding Division and the City of Los Angeles requirements and shall timely prepare and submit reports prescribed by the Department. The Treasurer shall maintain the MVCC financial records and a record of City Property under the control of the MVCC. The Treasurer shall report to the MVCC Board of Directors on the financial transactions of the MVCC at each regular meeting of the Board.

Recommendation #2:

E. At least once each quarter, the Chair and at least one (1) other individual other than the Treasurer, who is designated by the Board, shall examine the MVCC accounts and attest to their accuracy before submitting the documentation to the City Clerk for further review.

F. The MVCC will not enter into any contracts or agreements except through the City Clerk.

Recommendation #3:

Election of Directors: The MVCC'S Election of Directors shall occur based on a two year cycle and shall be conducted pursuant to City ordinances and procedures pertaining to Neighborhood Council elections. The MVCC may choose to allow for online voting as stipulated by the City of Los Angeles and the City Clerk.

RATIONALE:

There are three (3) sections in the bylaws where the incorrect Department is referenced. Neighborhood Council finances and other related matters have switched from the Department of Neighborhood Empowerment to Office of the City Clerk – Neighborhood Council Division. Read through the Bylaws and make changes where necessary. Through a quick read, we found that the change needs to be made to the following three sections:

SUBMITTED BY__ Vanessa Serrano, MPA Neighborhood Empowerment Advocate

Department of Neighborhood Empowerment____ DATE__January 13, 2020_____
CONTACT INFO ____ vanessa.serrano@lacity.org _____