



Mar Vista Community Council



Regular Meeting of the Board of Directors

Tuesday, July 12, at 7:00 P.M.

Mar Vista Recreation Center Gymnasium
11430 Woodbine Street, Mar Vista, CA 90066

AGENDA

1. **Call to order and Welcome** – Chair (1 min)
2. **Presentation of flag and Pledge of Allegiance** (1 min)
3. **Approval of June 14th, 2015 Board of Directors Meeting Minutes** (public comment permitted; 1min per speaker)
4. **Public Comment & Announcements** - for items not on the agenda (max 1 min each unless waived by the Chair)
5. **Elected Officials and City Department Reports** (max 1 min. each unless waived by the Chair)
 - a. Mar Vista Recreation Center – Lizka Mendoza, Director
 - b. [CD 5](#) – Councilmember Paul Koretz, rep by Joseph Galloway joseph.galloway@lacity.org
 - c. [CD 11](#) – Councilmember Mike Bonin, rep. by Field Deputy Len Nguyen Len.Nguyen@lacity.org
 - d. [LA City Board of Public Works](#) - Liaison to CD 2, 5, 11, Commissioner Joel Jacinto joel.jacinto@lacity.org
 - e. [Mayor of Los Angeles](#) – Eric Garcetti, rep. by Daniel Tamm Daniel.tamm@lacity.org
 - f. [2nd Dist. L. A. County Board of Supervisors](#) - Supervisor Mark Ridley Thomas, rep. by Karly Katona Karly.Katona@bos.lacounty.gov
 - g. [CA Assembly 54](#) - Assembly Member Sebastian Ridley-Thomas, rep by Scott Malsin scott.malsin@assembly.ca.gov
 - h. [CA Assembly 62](#) - Assembly Member Autumn Burke, rep by Sr. Field Rep Odysseus Bostick
 - i. [US 33](#)– Ted Lieu, rep. by Joey Apodaca joey.apodaca@mail.house.gov
 - j.– [US 37](#) - Karen Bass, rep by District Director Maral V. Karaccusian maral@mail.house.gov
 - k. Department of Neighborhood Empowerment (DONE), rep by Jasmine Elbarbary jasmine.elbarbary@lacity.org
7. **Liaison Reports** (Public comment permitted; 1min per speaker)
 - a. [Mar Vista Bi Monthly LADOT/CD11/LAPD Traffic Committee](#): Linda Guagliano lindaguag@netzero.net
 - b. [DWP MOU](#): Myra Boime
 - c. [LANCC](#): Open
 - d. DWP Recycled Water Liaison: Christopher McKinnon www.ladwp.com/recycledwater
 - e. [Fall Festival](#): Albert Olson
 - f. [City Budget Advocates](#): John Kuchta
 - g. [Recode LA](#): Sharon Commins
 - h. [Mar Vista Chamber of Commerce](#): Sarah Auerswald
 - i. [Animal Services](#): Steve Boskin
8. **Officer Reports** (Action items included with public comment permitted; 1min per speaker)
 - a. Chair - Rob Kadota
 - i. Presentation of Certificates of Election and Oath of Office to Board of Directors
 - ii. Treasurer vacancy – nomination/election to follow under new business

- iii. Update on process of filling Zone 2 Director vacancy
- iv. MVCC Committees and Liaisons
- v. EmpowerLA required Strategic Budget Package for Fiscal Year 2016-17 documents: Strategic Plan, Outreach Survey, Budget and Self-assessment tool
- vi. MVCC BOD Strategic Planning Retreat
- vii. MVCC MV Farmers Market Outreach and Green Tent
- viii. BOD Required trainings and certifications
- ix. Mar Vista Celebrates 90!
- b. First Vice Chair – Sarah Auerswald
- c. Second Vice Chair – Joseph Galloway
- d. Secretary – Melissa Stoller
- e. Treasurer – open/Robin Doyno, transitional Treasurer

NOTE: All funding motions must conform to all Empower funding guidelines and must be funded and paid in fiscal year 2016-17 or they will expire. All NPG and CIG grants approved by the Mar Vista Community Council are restricted funds according to Department of Neighborhood Empowerment regulations and must be used for the exact purpose approved by the MVCC. All Neighborhood Council Funding reports are available online at <http://done.lacity.org/onlinefunding/ncfunding.aspx>.

- i. Report on current financial status
- ii. **APPROVAL** of June Monthly Expense Report (MER)

9. **Old Business** - Action items held over from previous meeting (Public comment permitted)

- a. **POLICY MOTION: MVCC Call for Funding and Initiatives to Further Expedite Repairing our City Sidewalks Near Rail Transit Stations** (submitted by Transportation & Infrastructure Committee)

Whereas, our City Council has agreed to a thirty (30) year plan to replace and repair our City sidewalks, and

Whereas, both the Mar Vista Community Council and other Neighborhood Councils throughout the City find this thirty year plan to be entirely insufficient to meet the needs of Angelenos, and

Whereas, the poor and dangerous condition of our sidewalks particularly affects the health, wellbeing and transit access of City residents,

Therefore Mar Vista Community Council calls for a major budgetary reprioritization in our City Budget, as well as from any new tax/revenue-raising efforts, to establish a new goal of a two-year plan for all sidewalks on major thoroughfares (such as Centinela, Sepulveda, and Westwood Blvds.) within a 1/2 mile radius of all rail transit stations to better meet the true needs of Los Angeles City residents in a timely fashion.

- b. **POLICY MOTION: Residents to Access Westwood/Rancho Park, Expo/Sepulveda, Expo/Bundy, and 26th/Bergamot Stations** (submitted by Transportation & Infrastructure Committee)

Whereas, bicycle paths and share rows are either not approved, and/or not possible, on major thoroughfares to the Westside Expo Rail Line stations, and

Whereas, safe and effective bicycle routes to Westside Expo Rail Line stations are needed for easy and convenient access of Mar Vista and Westside Village residents to the Expo Line,

Therefore MVCC requests that the appropriate departments with the governments of the City 2 and County of Los Angeles promote the availability of maps, apps, and billboards to best publicize the most convenient and safe routes to Westside Expo Line stations

- c. **POLICY MOTION: MVCC Call for a Handicap Sidewalk Ramp at the southwest corner of Palms Blvd/Sawtelle Blvd** (submitted by Transportation & Infrastructure Committee)

Whereas there is a need for a Handicap Sidewalk Ramp at the southwest corner of Palms and Sawtelle Blvds,

Therefore MVCC requests that the Department of Public Works expedite the planning, funding, and construction of a Handicap Sidewalk Ramp at the southwest corner of Palms and Sawtelle Blvds.

d. **POLICY MOTION: MVCC Call for Modern Bus Shelters at Intersections of National/Sawtelle, National/Sepulveda, National/Westwood, and Palms/Sepulveda** (submitted by Transportation & Infrastructure Committee)

Whereas, National/Sawtelle, National/Sepulveda, National/Westwood, and Palms/Sepulveda are key bus access points to north/south buses along Sepulveda Blvd. and Westwood Blvd., and

Whereas bus access and ridership are particularly critical to accessing the new Expo Light Rail Line at the Exposition/Sepulveda and Westwood/Rancho Park stations,

Therefore MVCC calls upon the City of Los Angeles, in cooperation with the MVCC, to plan, fund, and construct modern bus shelters, with benches, canopies, USB ports for phone charging, and signage/lighting to identify arrival of north/south buses at National/Sepulveda and Palms/Sepulveda.

10. **New Business** - Action items, which may include motions to refer items to the appropriate MVCC committee where desirable. Public comment permitted, 1 min per speaker unless waived by the Chair). Items may be received and filed by consent if no discussion or public comment.

- a. **ADMINISTRATIVE MOTION: Nomination and Election of an MVCC Treasurer** – Bill Koontz, Chair Election Committee
- b. **ADMINISTRATIVE MOTION(s): Nominations by MVCC Chair to Committees and Liaisons** and review/approval by MVCC Board of Directors
- c. **ADMINISTRATIVE MOTION: Proposed Outreach Budget** (submitted by Outreach Committee)

Whereas in 1999, the Los Angeles City Charter established the Neighborhood Council System and the Department of Neighborhood Empowerment “to promote more citizen participation in government and make government more responsive to local needs...” (Charter Section 900). The Mar Vista Community Council recognizes that we must prioritize community outreach and approves the attached budget of \$20,400 to create a more effective website, a Facebook ad campaign, continued use of printed newsletter, continued support of neighborhood block parties, creation of zone specific and multi-unit residential outreach tools, adoption of electronic email service, banners and flyers to promote MVCC events, supplies for in-person outreach events “coffee time with the board members” and printed material for committee and BOD meetings. (See slide below from Empower Budget Training - audio states: "keep in mind that the NC is not a foundation for granting public funds".)

Annual Budget (cont.)

Recommended Budget Breakdown

Budget Category	Recommended %
100 Operations	~15%
200 Outreach	~40%
300 Community Imprv Prjct	~20%
400 N. P. G.	~15%
500 Elections	~10%
	100%

200 Outreach

ADV	Advertising	
	Banners, signs & biz cards	3,000
	Facebook Ads (\$100/month)	1,200
	Community give aways (ex:bags, cups etc)	1,000
EVE	Event Expense / Food & Refreshments	
	NA Block Parties (\$300 X 7)	2,100
	Coffee Time events within each Zone (\$100/month)	1,200
	Eco Car Expo	600
MEE	Meeting Expense - moved to operations	
	photocopies (agendas, minutes, etc.)	

NEW	Newsletter Expense	
	2 newsletters (\$4k each)	
	(Printing, design & distro)	8,800
	New email service (like constant contact) Annual	1,500
WEB	Website Maintenance/Enhancement/Creation	
	New website design	5,000
	Monthly retainer for maintenance - TBD	
	Sub Total	\$24,400

- d. **ADMINISTRATIVE MOTION: Review and finalization of MVCC 2016-2017 Budget Worksheet**
- e. **ADMINISTRATIVE MOTION: Treasurer's Report** (submitted by Outreach Committee)
 MVCC approves a motion amending the Treasurer's report at MVCC Board of Directors meeting. Treasurer will provide
- Current bank account statement that includes the account balance
 - A recap of pending approved expenses and the amount in ongoing operating expenses
 - Report on available funds currently available
 - Show that the account reconciles with what has been reported to DONE in the MER's motion
- f. **ADMINISTRATIVE MOTION: On-line Voting** (submitted by Community Outreach Committee)
 Whereas 40% of the LA Neighborhood Councils have already implemented on line voting; Whereas the 2016 election provided will have provided the opportunity for Empower to identify and improve any procedural problems; Whereas many stakeholder felt they were denied an opportunity to vote due to the narrow four hour window and in person requirement; The Mar Vista Community Council hereby moves to adopt the Empower system of On Line Voting starting with the 2018 election.
- g. **FUNDING MOTION:** Reimbursement for Green Tent supplies (Directors motion submitted by Melissa Stoller)
 MVCC approves reimbursing \$18.50 Melissa Stoller for the purchase of the following Green Tent supplies: push pins, white board markers.
11. **Committee Reports** - (may include motions to refer action items to the appropriate MVCC committee where desirable; public comment permitted)
- FEATURED COMMITTEE: Aging in Place** - Sherri Akers, Tatjana Luethi & Birgitta Kastenbaum, Co-Chairs
 - Homeless Issues Ad Hoc Committee** - Robin Doyno, Chair
 - Community Outreach Committee** - Sarah Auerswald & John Kuchta, Co-Chairs
 - Green Committee** - Melissa Stoller, Jeanne Kuntz & Sherri Akers, Co-Chairs
 - Great Streets Ad Hoc Committee** - Michelle Krupkin, chair
 - Transportation & Infrastructure Committee** - Ken Alpern & Michelle Krupkin, Co-Chairs
 - Planning and Land Use Management Committee** - Steve Wallace & Mitchell Rishe, Co-Chairs; Michael Millman, Vice-Chair
 - Education, Arts and Culture Committee** - Brad Wilhite, Robin Doyno & Sara Roos, Co-Chairs
 - Santa Monica Airport Committee** - Valerie Davidson & Martin Rubin, Co-Chairs
 - Safety and Security Committee** - Rob Kadota, Chair
 - Recreation Open Space Enhancement Committee** - Jerry Hornof & Tom Ponton, Co-Chairs
 - Historic FS 62 Ad Hoc Committee** - Rachel Swanger & Roy Persinko, Co-Chairs
 - Elections and By-laws**- Bill Koontz, chair

9. **Zone Director Reports** – (may include motions to refer action items to the appropriate MVCC committee where desirable; public comment permitted)
 - a. Zone 1 – Ken Alpern
 - b. Zone 2 – open
 - c. Zone 3 – Melissa Stoller
 - d. Zone 4 – Greg Tedesco
 - e. Zone 5 – Michelle Krupkin
 - f. Zone 6 – Holly Tilson
12. **Grievances**, if any, received
13. **Future agenda items**
14. **Public Comment**
15. **Adjournment**

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- * **PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – *The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.*
 - * **PUBLIC POSTING OF AGENDAS** - *MVCC agendas are posted for public review at Mar Vista Recreation Center, 11430 Woodbine Street, Mar Vista, CA 90066*
You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>
 - * **THE AMERICAN WITH DISABILITIES ACT** - *As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting chair@marvista.org.*
 - * **PUBLIC ACCESS OF RECORDS** – *In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website, <http://www.marvista.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact secretary@marvista.org.*
 - * **RECONSIDERATION AND GRIEVANCE PROCESS** - *For information on MVCC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MVCC Bylaws. The Bylaws are available at our Board meetings and our website, <http://www.marvista.org>.*