

Department of Neighborhood Empowerment

Reporting Month:

AUGUST

MONTHLY EXPENDITURE REPORT

NC Name:

Mar Vista

Submitted: 9/1/2015 9:53:50

Budget Fiscal Year:

2014-2015

**EMPOWER LA**

Department of NEIGHBORHOOD EMPOWERMENT



FILL IN ALL THE UNSHADED (WHITE) FIELDS (Must be submitted to the Department within 10 days of Board Approval along with documentation)

EXPENDITURES BY LINE ITEM (for more than 12 expenditures, you may continue entering on page 3 of this worksheet - see below)							
A	Date / Item / Service Description	BUDGET CATEGORY	VENDOR	INVOICE NUMBER	OUT OF STATE VENDOR	1099 Reportable	TOTAL
1	08/03/1025 rimu hosting	OPERATIONS	rimu	321510024			\$32.09
2	08/17/2015 storquest	OPERATIONS	storquest	07152015			\$259.00
3	08/14/2015 USPS	OPERATIONS	USPS	08142015			\$5.05
4	08/13/2015 Staples Office supplies card	OPERATIONS	staples	008 03732			\$35.95
5							
6							
7	05/31/2014 Scheduling Toner Cart #2	OPERATIONS	Scheduling	09012015			\$19.95
8							
9	Bill K. Printing July Agendas check 5042	OPERATIONS	Staples	025 27268			\$56.08
10	Bill K. Printing August Agendas check 5042	OPERATIONS	Staples	025 27266			\$82.49
11	Bill K. Printing August Agendas check 5042	OPERATIONS	Copyland	49593			\$28.78
12	07/28/2015 north westdale NA check 5043	NPG	bank fee				\$12.00
<b>SUBTOTAL: Expenditures by Line Item (May include totals on page 3, if entered)</b>							<b>\$531.39</b>
<b>B</b>	<b>CUMULATIVE EXPENDITURES FROM PRIOR MONTHS</b>						<b>\$291.09</b>
<b>C</b>	<b>OUTSTANDING COMMITMENTS</b>						
	<b>C 1. Outstanding Checks (checks that have been issued, but have not yet cleared the account)</b>						
	<b>C 2. Rent/Lease</b>						
	<b>C 3. Contractual Services</b>						
	<b>C 4. Large Purchases</b>						
	<b>C 5. Neighborhood Purpose Grants (pending or in process)</b>						
	<b>C 6. Temporary Staffing Services</b>						
	<b>C 7. Storage</b>						
	<b>C 8. Other Outstanding Commitments</b>	<b>==&gt;</b>	<b>Description:</b>				
<b>SUBTOTAL: Outstanding Commitments</b>							<b>\$0.00</b>
<b>D</b>	<b>Total Expenditures &amp; Commitments</b>						<b>\$822.48</b>
<b>E</b>	<b>Total Adjustments by Department (such as use taxes assessed, credits from prior fiscal years, etc) (use '+' for credits, '-' for deductions)</b>						
<b>F</b>	<b>Approved Budget 2014-2015</b>						<b>\$37,000.00</b>
<b>G</b>	<b>Balance of Budget</b>						<b>\$36,177.52</b>

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<b>MONTHLY CASH RECONCILIATION</b>				
Beginning Balance (A)	Funds Deposited (B)	Total Available (C) = (A+B)	Cash Spent this Month (D)	Remaining Balance (E) = C - D
\$8,958.91		\$8,958.91	\$531.39	\$8,427.52

<b>MONTHLY BUDGETARY ANALYSIS</b>					
Category Identifier	Budget Category	Adopted Budget (A)	Total Spent this Month (B)	Total Spent in Prior Months (C)	Unspent Budget Balance (D) = A - B - C
<b>100</b>	<b>Operations</b>	\$6,000.00	\$519.39	\$291.09	<b>\$5,189.52</b>
<b>200</b>	<b>Outreach</b>	\$15,500.00	\$0.00	\$0.00	<b>\$15,500.00</b>
<b>300</b>	<b>Community Improvement</b>	\$5,000.00	\$0.00	\$0.00	<b>\$5,000.00</b>
<b>400</b>	<b>NPG</b>	\$6,000.00	\$12.00	\$0.00	<b>\$5,988.00</b>
<b>500</b>	<b>Elections</b>	\$4,500.00	\$0.00	\$0.00	<b>\$4,500.00</b>
<b>900</b>	<b>Unallocated</b>		\$0.00	\$0.00	<b>\$0.00</b>
	<b>TOTAL</b>	<b>\$37,000.00</b>	<b>\$531.39</b>	<b>\$291.09</b>	<b>\$36,177.52</b>

<b>NEIGHBORHOOD COUNCIL DECLARATION</b>			
<b>We, the Treasurer and Signer of the above indicated Council, declare that the information presented on this form is accurate and complete, and will furnish additional documentation to the Department of Neighborhood Empowerment upon request.</b>			
Treasurer Signature		Signer's Signature	
Print Name	<b>Wm.L.Scheding</b>	Print Name	<b>Bill Koontz</b>
Date	<b>9/8/15</b>	Date	<b>9/8/15</b>
NC Additional Comments			