

Monthly Expenditure Report



Reporting Month: January 2021

Budget Fiscal Year: 2020-2021

NC Name: Mar Vista Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$34317.81	\$4130.93	\$30186.88	\$1799.97	\$2467.50	\$25919.41

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$38440.95	\$576.00	\$28786.88	\$0.00	\$28186.91
Outreach		\$3554.93		\$599.97	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$200.00	\$0.00	\$200.00	\$0.00	\$200.00
Neighborhood Purpose Grants	\$2400.00	\$0.00	\$1200.00	\$1200.00	\$0.00
Funding Requests Under Review: \$2467.50		Encumbrances: \$0.00		Previous Expenditures: \$6723.14	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	01/01/2021	Web hosting fee	General Operations Expenditure	Outreach	\$153.50
2	STOPSIGNSANDMORE	01/13/2021	Neighborhood watch sign mounting hardware	General Operations Expenditure	Outreach	\$173.83
3	MARINA GRAPHIC CENTER	01/22/2021	January, 2021 newsletter	General Operations Expenditure	Outreach	\$3195.21
4	MAESTRASUITE.COM	01/26/2021	Transcription service	General Operations Expenditure	Office	\$49.00
5	MailChimp	01/28/2021	e-mail service fee	General Operations Expenditure	Outreach	\$32.39
6	APPLE.COM/BILL	01/30/2021	This is a fraudulent charge.	General Operations Expenditure	Outreach	\$500.00
7	APPLE.COM/BILL	01/30/2021	This is a fraudulent charge	General Operations Expenditure	Outreach	\$500.00
8	APPLE.COM/BILL	01/30/2021	This is a fraudulent charge.	General Operations Expenditure	Outreach	\$500.00

9	APPLE.COM/BILL	01/30/2021	This is a fraudulent charge.	General Operations Expenditure	Outreach	\$500.00
10	APPLE.COM/FRD ADJ	01/30/2021	This is a credit for a fraudulent charge.	General Operations Expenditure	Outreach	\$-500.00
11	APPLE.COM/BILL	01/30/2021	This is a credit/charge back for a fraudulent charge	General Operations Expenditure	Outreach	\$-500.00
12	APPLE.COM/FRD ADJ	01/30/2021	This is a credit/charge back for a fraudulent charge.	General Operations Expenditure	Outreach	\$-500.00
13	APPLE.COM/FRD ADJ	01/30/2021	This is a credit/charge back for a fraudulent charge.	General Operations Expenditure	Outreach	\$-500.00
14	STORQUEST-WLA/SAWTELLE	01/31/2021	Storage unit fee	General Operations Expenditure	Office	\$527.00
Subtotal:						\$4130.93

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	Boundless Brilliance	01/25/2021	Funding Motion: (14.3) The MVCC approves an appropriation for a NPG, not to exceed \$1200, for Boundless Brilliance for the purpose of providing STEM Kits for Mar Vista Stud...	Neighborhood Purpose Grants		\$1200.00
2	InSite Street Media Dept 106065	02/05/2021	Funding Motion: The MVCC approves the expenditure of encumbered funds, not to exceed \$6000, for MVCC bus bench advertising. PLEASE NOT-THESE ARE ENCUMBERED FUNDS	General Operations Expenditure	Outreach	\$599.97
Subtotal: Outstanding						\$1799.97

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
1/1/2021	21400	1/1/2021

PAID
01/01/2021

Bill To
Mar Vista NC P.O. Box 66871 Mar Vista, CA 90066

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance: includes up to 1 hour for; phone support, web development, requests, & website adjustment	150.00	150.00
1	Email Standard Mailboxes: 1 Accounts for outreach@marvista.org	3.50	3.50
0	Monthly Hosting for marvista.org (included in maintenance)	15.00	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$153.50
	Payments/Credits	-\$153.50
	Balance Due	\$0.00



STOPSignsandMore.com Receipt
 2101 Las Palmas Drive
 Suite A
 Carlsbad, CA. 92011
1-888-931-1793
sales@STOPSignsandMore.com

STOPSignsandMore.com Receipt

*** PLEASE RETAIN FOR FUTURE REFERENCE ***

Order Number 113712
Customer ID 670624
Order Date 1/13/2021 8:21:06 PM

Bill To:
 Elliot Hanna
 200 N. Spring Street
 Los Angeles, CA 90012
 United States
 (310) 710-9495
 mvcc.director.hanna@gmail.com

Ship To:
 Elliot Hanna
 419 Via El Chico
 Redondo Beach, CA 90277
 United States
 (310) 710-9495

Order Date:	1/13/2021 8:21:06 PM	Locale/Currency:	en-US / USD
Promo Code(s):	FLASH12	Payment Method:	CREDITCARD
Name On Card:	Elliot Hanna	Card Type:	MASTERCARD
Card Number:	****9297		

SKU:	Product	Quantity	Price	Ext. Price
HRD-1015	Regular Sign Mounting Hardware for U-Channel & Square Posts (one pair)	62	\$2.95	\$182.90

Order Notes: None	SubTotal:	\$182.90
	Shipping: UPS Ground	\$0.00
	Tax:	\$12.88
	Order Discounts:	-\$21.95
	Total:	\$173.83

Thank you for your order! Please use this coupon code to receive a 5% discount on your next order: **STOP5**
 For all **custom, made to order, and ADA (Ships 5-7 Day)** signs, please refer to our return policy

Office of the City Clerk

Administrative Services Division

Neighborhood Council (NC) Funding Program

Board Action Certification (BAC) Form



NC Name: Mar Vista Community Council

Meeting Date: 12.8.2020 ZOOM

Budget Fiscal Year: 2020-2021

Agenda Item No: 14.2

Board Motion and/or Public Benefit Statement (CIP and NPG):

Funding Motion: MVCC approves an expenditure not to exceed \$7500 for designing, printing and distributing a newsletter or mailing a postcard using Every Door Direct Mail (EDDM) to inform stakeholders of the Vote-By-Mail MVCC Election.

Method of Payment: (Select One)

Check

Credit Card

Board Member Reimbursement

Vote Count

Recused Board Members must leave the room prior to any discussion and may not return to the room until after the vote is complete.

Board Member's First and Last Name	Board Position	Yes	No	Abstain	Absent	Ineligible	Recused	
Elliot Hanna	Chair CC			✓ x 0				
Andrea Ambriz	ALD	✓ x	0					
Gabriel Hill	ALD	✓ x	0					
Selena Inouye	ALD	✓ x	0					
Rob Kadota	ALD	✓ x 0						
Christine Stemar	ALD 2nd VC	0	x	✓				
Kathryn Wheeler 1st	ALD	0	✓ x					
Stacy Shure	Z1D 1st VC	0	x	✓				
Martin Rubin	Z2D	0	✓ x					
Mary Hurska	Z3D Secretary	0	✓ x					
Rob Watkins	Z4D	0	✓ x					
Michelle Krupkin	Z5D	0	✓ x					
Holly Tilson 2nd	Z6D Treasurer	0	✓ x					
Krishna Curry	Z7D	✓ x	0					
Tyler Proctor	ALD		✓ x 0					
1st Rob 2nd gabriel include 3rd post card comm of back to outdoors 1st gab 2nd Krishna		x did not pass						
CC = Community Director		v did not pass						
ALD = At Large Director								
ZD = Zone Director								
VC = Vice Chair								
Board Quorum: EIGHT		Total: 55 (9) 79 (5) 31 (1)						

We, the authorized signers of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Authorized Signature: *Holly Tilson*
 Print/Type Name: Holly Tilson

Authorized Signature: *Elliot Hanna*
 Print/Type Name: Elliot Hanna

Date: 12.8.2020

Date: 12.8.2020

Marina Graphic Center

INCORPORATED

12901 CERISE AVENUE • HAWTHORNE, CA 90250-5520
TEL. (310) 970-1777 • FAX (310) 263-1777

COD

MAR VISTA COMMUNITY COUNCIL
PO BOX 66871
LOS ANGELES, CA 90066

Customer ID: MVCC
Invoice No: 120929
Invoice Date: 1/19/2021
Terms: COD

Attention: ACCOUNTS PAYABLE

Description	Amount
MGC JOB NO: 202263 REQUESTOR: KATHRYN WHEELER CUST PO NO: 24,000 NEWSLETTERS (4 PAGE SELF)	2,918.00

TERMS: COD

Due On or Before: 1/19/2021

PLEASE PAY TOTAL AMOUNT



Subtotal	2,918.00
Sales Tax	277.21
Total	3,195.21

1 1/2% PER MONTH "SERVICE CHARGE" WILL BE MADE ON PAST DUE ACCOUNTS
IN THE EVENT SUIT IS INSTITUTED, BUYER SHALL PAY ALL REASONABLE ATTORNEY'S FEES AND COSTS OF COLLECTION

Winter 2021



MARVISTA.ORG

IMPORTANT DATES

- **Candidate Application Window**
February 6 thru March 23, 2021
- **Voter Application Window**
April 9 thru June 1, 2021
- **Ballot Mailing Period**
May 10 thru June 8, 2021
All ballots must be postmarked by June 8 and received no later than June 11
- **Official Results**
June 23, 2021
- **Seating of New Board**
July 13, 2021

INSIDE

Voter Application

Information for:

- Voting
- Candidacy
- Know Your Zone
- Supporting Documents



June 8, 2021 Election Vote-By-Mail Only

*ELIGIBLE STAKEHOLDERS MAY VOTE
OR RUN FOR A SEAT ON THE BOARD*

WHAT IS A STAKEHOLDER?

“Stakeholder” is defined as an individual who

lives, works, or owns real property within the boundaries of the Mar Vista Community Council; also known as MVCC.

OR

is a Community Interest Stakeholder, i.e., member of or participates in a Community Organization within the boundaries of the MVCC.

A “Community Organization” is an entity that has continuously maintained a physical street address within the boundaries of the MVCC for not less than one year, and that performs ongoing and verifiable activities and operations that confer some benefit on the community within the boundaries of the MVCC. A for profit entity shall not qualify as a Community Organization. Examples of Community Organizations may include Chambers of Commerce, houses of worship or other faith-based organizations, educational institutions, or non-profit organizations.

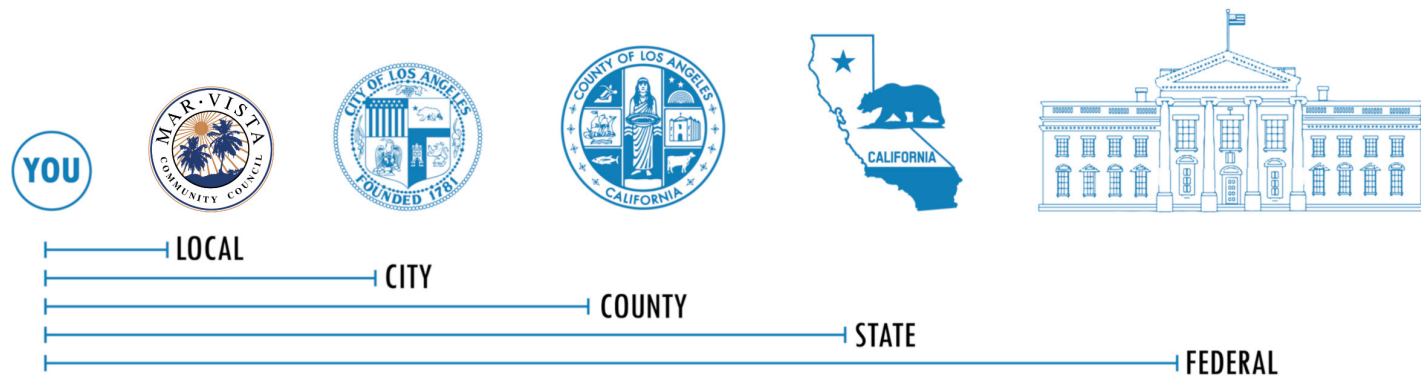
All stakeholders, when voting or running as a candidate, must specify a qualifying address or location within the MVCC boundaries to participate. Stakeholder claims cannot be based on participation occurring outside of the MVCC boundaries.

MVCC IS PART OF NEIGHBORHOOD COUNCILS

Neighborhood Councils (NC) is a citywide system created in 1999 with the hope of putting individuals back in charge of the government. Its stated and chartered purpose is, "To promote more citizen participation in government and

make government more responsive to local needs." The NC design combines aspects of citizens, volunteers, and elected officials. Eligible stakeholders elect volunteers to sit on the Board who oversee the provided tax dollars to

advocate on behalf of the community. Over the years, the MVCC has provided input regarding Historic Fire Station 62, Venice Blvd. Road Diet, Land Use, and the Community Plan Update Survey.



MVCC Meetings

All MVCC meetings are free, open to the public and, currently, via Zoom. Every attending Stakeholder is a voting member of the meeting except for the Executive & Finance Committee and Board of Directors.

Visit MarVista.org/remote for details to join our meetings from the safety of your home.

The Brown Act requires all agendas to be posted at least 72 hours in advance of the meeting and in three places: Mar Vista Recreation Center's Bulletin Board, 10430 Woodbine Street; MarVista.org/calendar; EmpowerLA's Early Notification System

MVCC Contacts

GENERAL

info@MarVista.org

424-XXX-XXXX

Chair: Elliot.Hanna@MarVista.org

ELECTIONS & BYLAWS COMMITTEE

Chair: Martin.Rubin@MarVista.org

Vice-Chair: Holly.Tilson@MarVista.org

OUTREACH COMMITTEE NEWSLETTER/WEBSITE

Chair: Kathryn.Wheeler@MarVista.org

City Clerk's NC Election Division

Clerk.ElectionsNC@LACity.org

213-978-0444

KNOW YOUR ZONE

The boundaries of the MVCC are divided into 7 Zones.

The MVCC Board seats 15 Directors:

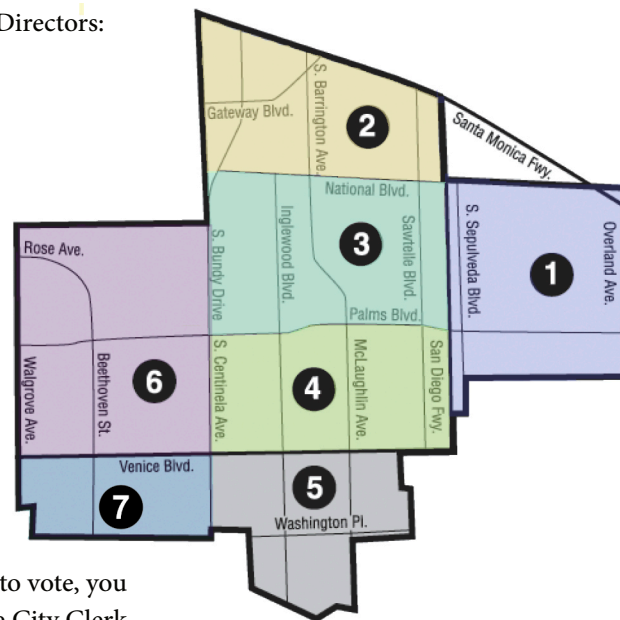
7 Zone

7 At-Large

1 Community Interest

The Zone in which you live, work, or own real property determines the Zone Director you may cast your vote for or to be a candidate. Know your Zone by referencing the map on the right or visit MarVista.org/zone.

If you apply and are eligible to vote, you will receive a ballot from the City Clerk via snail mail. The ballot will list only the Zone Director candidates from your corresponding Zone. Regardless what Zone you live, work, or own real property, you may also vote for up to 7 At-Large Directors, and 1 Community Interest Director. Those who apply and are verified as a Community Interest Stakeholder may only vote for and/or run for the position of Community Interest Director.



If you wish to vote AND be a candidate, you will need to complete and submit two applications. For convenience, the one-page Voter Application is on the last page of this newsletter; however, the Candidate Application is multipage and must be downloaded. Both applications may be obtained by visiting: MarVista.org/election.

APPLICATION(S) SUMMARY

VOTER		CANDIDATE	
1. Must apply for Voter and/or Candidate eligibility by April 9 thru June 1, 2021		February 6 thru March 23, 2021	
A Complete appropriate application(s) and submit with supporting documents* to City Clerk.			
Use Voter Application on next page OR Download Voter Application: MarVista.org/election		Download Candidate Application: MarVista.org/election	
OR Use one of the following options for submission of all documents.			
SNAIL MAIL ADDRESS Office of the City Clerk Election Division C. Erwin Piper Technical Center 555 Ramirez Street, Space Los Angeles, CA 90012		EMAIL ADDRESS Clerk.ElectionsNC@LACity.org photos of the completed application and the supporting documents are acceptable, if materials are legible	FAX NUMBER 213-978-0376
B Create online account to complete application and upload supporting documents* -visit MarVista.org/election or call 213-978-0444 for details-			
2. City Clerk snail mails appropriate ballot after verifying Voter eligibility. Mailings begin May 10, 2021. Call 213-978-0444 if not received.		Candidates who do not submit a Candidate Filing Application, fail to submit documentation, do not meet meet specific board seat requirements, and do not acknowledge the Leadership Orientation Policy WILL NOT be certified.	
3. Completed ballot must be postmarked no later than June 8 and received by June 11, 2021.		Certified List of Candidates released - April 9, 2021.	

*SUPPORTING DOCUMENTS

All submitted applications must have documentation that proves eligibility to vote or run for a seat.

Any documentation submitted **will not be retained**. In general, the documentation consists of the following:

1. Photo identification

Examples: driver's license, state ID card, passport, or picture ID with name of work, school, etc.

2. Proof of age

Examples: driver's license, state ID card, passport, or birth certificate

3. Proof of residence, property ownership, or employment

Examples: driver's license, state ID card, current utility bill, insurance documents, property tax bill, current rental receipt, property deed, lease/rental agreement, letter from landlord confirming renter/tenant

status, mortgage statement, pay check or pay stub, work permit, property deed

OR

3. Proof of Community Interest

Examples: membership card, receipt of membership dues, or letter from school, church, or organization

Letter must be on organization's letterhead and include the following to be valid:

—date; statement that organization is non-profit and the representative's original signature, full printed name, title, contact information; physical address of the organization that has been continuously maintained no less than one year within the

MVCC's boundaries

—name of stakeholder, relationship to establishment, duration of participation and organization considers stakeholder to be a substantial and ongoing participant

This information is summarized.

For exhaustive information, please visit MarVista.org/election for downloads and links to City Clerk information.

Or contact them directly via email:

Clerk.ElectionsNC@LACity.org

or phone: 213-978-0444

Thank you!



2021 Neighborhood Council (NC) Elections

Vote by Mail (VBM) Application



IMPORTANT: To qualify to receive a ballot, you must complete a VBM Application using the online portal at clerk.lacity.org/elections, or **return this completed application to the address provided at the bottom. Incomplete applications will not be processed.** Complete applications must have all of the required information (*) included. The last day to apply for a VBM ballot is seven (7) days prior to the election, see the 2021 Neighborhood Council Timeline for specific deadlines. Some of the information on the VBM Application is subject to the California Public Records Act request, see 2021 Neighborhood Council Election Handbook section 8.4 for more information.

Questions/Concerns? Call 213-978-0444

1	<p>*PRINT VOTER INFORMATION – Please print clearly.</p> <p>First Name: _____ Middle Name: _____ Last Name: _____</p> <p>Birthdate: ___/___/___ Phone Number: (____) _____ Email: _____</p>					
2	<p>*ESTABLISH YOUR STAKEHOLDER STATUS – Place an “X” in the appropriate box below and supporting documents will be required.</p> <p>I qualify to vote in _____ Neighborhood Council because:</p> <p><input type="checkbox"/> I am a resident of the Neighborhood Council and live at:</p> <p>Address: _____ City: _____ Zip: _____</p> <p><input type="checkbox"/> I own a business or work within the Neighborhood Council at:</p> <p>Name of Business or Work Place: _____</p> <p>Address: _____ City: _____ Zip: _____</p> <p><input type="checkbox"/> I own real property in the Neighborhood Council at:</p> <p>Address: _____ City: _____ Zip: _____</p> <p><input type="checkbox"/> I have a community interest at a community organization that has continuously maintained a physical street address for not less than one year, and that performs ongoing and verifiable activities and operations that benefit the neighborhood, and is located within the NC’s boundaries. A for-profit entity shall not qualify as a Community Organization:</p> <p>Name of Organization: _____</p> <p>Address: _____ City: _____ Zip: _____</p>					
3	<p>*MAIL MY BALLOT TO (please provide mailing address if different from above, including service provider, if applicable):</p> <p>Address: _____ Apt #: _____ City: _____ Zip: _____</p>					
4	<p>*SIGN DOCUMENT: I, the undersigned, declare under penalty of perjury that the above statements are true and correct:</p> <p>Signature: _____ Date: _____</p>					
5	<p>I designate the following agent to return my VBM application on my behalf.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%; border: none;">_____</td> <td style="width: 50%; border: none;">_____</td> </tr> <tr> <td style="width: 50%; border: none; text-align: center;">Print Name of Authorized Agent</td> <td style="width: 50%; border: none; text-align: center;">Signature of Authorized Agent</td> </tr> </table>		_____	_____	Print Name of Authorized Agent	Signature of Authorized Agent
_____	_____					
Print Name of Authorized Agent	Signature of Authorized Agent					
<p>This application must be received at least seven days prior to Election Day. Return your completed forms using one of the following 3 options:</p>						
<table style="width: 100%; border: none;"> <tr> <td style="width: 33%; border: none; vertical-align: top;"> <p>1. Mail Application to: Office of the City Clerk - Election Division 555 Ramirez Street, Space 300 Los Angeles, CA 90012</p> </td> <td style="width: 33%; border: none; text-align: center; vertical-align: middle;"> <p>OR</p> </td> <td style="width: 33%; border: none; vertical-align: top;"> <p>2. Email: clerk.electionsnclacity.org 3. Fax: (213) 978-0376</p> </td> </tr> </table> <p style="text-align: center; color: red;">Each option requires sending supporting documents with application.</p>			<p>1. Mail Application to: Office of the City Clerk - Election Division 555 Ramirez Street, Space 300 Los Angeles, CA 90012</p>	<p>OR</p>	<p>2. Email: clerk.electionsnclacity.org 3. Fax: (213) 978-0376</p>	
<p>1. Mail Application to: Office of the City Clerk - Election Division 555 Ramirez Street, Space 300 Los Angeles, CA 90012</p>	<p>OR</p>	<p>2. Email: clerk.electionsnclacity.org 3. Fax: (213) 978-0376</p>				
<p>TO BE COMPLETED BY VBM STAFF</p>						
<p>List document(s) provided (if applicable): _____</p> <p style="text-align: right;">Exp. date (if applicable): _____</p>						
<p>Entered by: _____ Date: _____</p>						

CUT ALONG DOTTED LINE IF MAILING


*Required Information

Translation of newsletter available, upon request.

Maestra

+1 914-600-3388
support@maestrasuite.com

Receipt

Receipt number 2538-1421
Invoice number 0546779D-0006
Date paid January 26, 2021
Payment method  - 9297

Paid by
ETzItQ4ArDNPy1zzHByBB6focG52
marvistacommunitycouncil@gmail.com

\$49.00 paid on January 26, 2021

Description	Qty	Unit price	Amount
JAN 27 - FEB 26, 2021			
Maestra 10 Hours Monthly	1	\$49.00	\$49.00
Subtotal			\$49.00
Amount paid			\$49.00

From: No Reply - Mailchimp <no-reply@mailchimp.com>
Sent: Wednesday, January 27, 2021 10:40 PM
To: elliot.hanna@marvista.org
Subject: Mailchimp Order



Your order has been processed.

Order MC08655165

Processed on Jan 27, 2021 10:39 pm Los Angeles.

Monthly plan	\$35.99
1501 - 2500 subscribers.	
Discounts	(-) \$3.60
Two-factor authentication (10.0%)	
Subtotal	\$32.39
Taxes	\$0.00
Tax	
Total	\$32.39

Paid via Mast card ending in 9297 **\$32.39**

on January 27, 2021

Issued to
Elliot Hanna
elliot.hanna

Issued by
Mailchimp
c/o The Rocket Science Group, LLC
675 Ponce De Leon Ave NE

elliott.hanna@marvista.org
Mar Vista Community Council
200 N. Spring St Los Angeles, CA 90012
(310) 710-9495

Suite 5000
Atlanta, GA 30308 USA
www.mailchimp.com
US EIN 58-2554149

[View In Your Account](#)

Sales Tax was not applied to this purchase.

© 2001-2021 Mailchimp®, All Rights Reserved.

675 Ponce De Leon Ave NE • Suite 5000 • Atlanta, GA 30308 USA

[Contact Us](#) • [Terms of Use](#) • [Privacy Policy](#) • [Unsubscribe](#)



Martha Cabral <martha.cabral@lacity.org>

MVCC-FRAUD ALERT CREDIT CARD HAS BEEN CANCELLED

Tue, Feb 2, 2021 at 4:25 PM



Holly Tilson

Reply-To: Holly Tilson <[redacted]>

To: "shawna.dungo@lacity.org" <shawna.dungo@lacity.org>, "melvin.canas@lacity.org" <melvin.canas@lacity.org>, "martha.cabral@lacity.org"

<martha.cabral@lacity.org>

Cc: "elliott.hanna@marvista.org" <elliott.hanna@marvista.org>

Hi All, Hope everyone is doing well. Elliot called the bank, our credit card has been cancelled. There are issuing a new one that will be sent to his address. The bank stated that a "fraud declaration" form needs to be filled out but has to go to the address of record which is Spring Street. I don't know who exactly will get this or what office it will end up at but Elliot's more than happy to fill it out if you can send it to him when you get it. As treasurer, just wondering, if these will show up on the MER. I assume the MER won't be available to generate by the 5th because there will be no receipt to upload. Don't know how quickly the bank returns the money, if they paid it out, to our account. Log says the charge was on the Saturday 1/30 but did not show up until Tuesday 2/2. Stay safe, and we will await the "fraud declaration" form. Holly Tilson MVCC Treasurer



Martha Cabral <martha.cabral@lacity.org>

MVCC-FRAUD ALERT CREDIT CARD HAS BEEN CANCELLED

Tue, Feb 2, 2021 at 6:24 PM

mvcc.director.hanna@gmail.com <mvcc.director.hanna@gmail.com>
To: shawna.dungo@lacity.org, melvin.canas@lacity.org, martha.cabral@lacity.org
Cc: Holly Tilson [REDACTED]

All,

I did call the bank and the fraudulent charges are being disputed as Holly stated in her e-mail. There is another matter I must bring to your attention:

A couple of weeks ago, several MVCC board members were targeted in a spear phishing attack asking members to purchase Apple Gift Cards on my behalf. I advised everyone to NOT click on the link and to delete the e-mail immediately. One member, before receiving my warning, did click on the link but was able to get the charges to her personal account reversed. As you know, spear phishing is very common and, since board members' e-mail addresses are publicly listed, I wasn't too concerned.

Fast forward to today where Holly discovered four fraudulent charges for, of all things, Apple Gift Cards. This is too much of a coincidence to be a coincidence. Frankly, I expect other NCs to report similar problems in the very near future. In my opinion, there's very good reason to believe that the city has somehow been hacked. Of course, I cannot be positive but prudence dictates that you report this to your IT department as a possible breach.

Best,

Elliot

[Quoted text hidden]



Martha Cabral <martha.cabral@lacity.org>

MVCC-FRAUD ALERT CREDIT CARD HAS BEEN CANCELLED

Tue, Feb 2, 2021 at 4:25 PM

Holly Tilson <[REDACTED]>

Reply-To: Holly Tilson <[REDACTED]>
To: "shawna.dungo@lacity.org" <shawna.dungo@lacity.org>, "melvin.canas@lacity.org" <melvin.canas@lacity.org>, "martha.cabral@lacity.org" <martha.cabral@lacity.org>
<martha.cabral@lacity.org>
Cc: "elliott.hanna@marvista.org" <elliott.hanna@marvista.org>

Hi All, Hope everyone is doing well. Elliot called the bank, our credit card has been cancelled. There are issuing a new one that will be sent to his address. The bank stated that a "fraud declaration" form needs to be filled out but has to go to the address of record which is Spring Street. I don't know who exactly will get this or what office it will end up at but Elliot's more than happy to fill it out if you can send it to him when you get it.
As treasurer, just wondering, if these will show up on the MER. I assume the MER won't be available to generate by the 5th because there will be no receipt to upload. Don't know how quickly the bank returns the money, if they paid it out, to our account. Log says the charge was on the Saturday 1/30 but did not show up until Tuesday 2/2.
Stay safe, and we will await the "fraud declaration" form. Holly Tilson MVCC Treasurer



Martha Cabral <martha.cabral@lacity.org>

MVCC-FRAUD ALERT CREDIT CARD HAS BEEN CANCELLED

Tue, Feb 2, 2021 at 6:24 PM

mvcc.director.hanna@gmail.com <mvcc.director.hanna@gmail.com>
To: shawna.dungo@lacity.org, melvin.canas@lacity.org, martha.cabral@lacity.org
Cc: Holly Tilson [REDACTED]

All,

I did call the bank and the fraudulent charges are being disputed as Holly stated in her e-mail. There is another matter I must bring to your attention:

A couple of weeks ago, several MVCC board members were targeted in a spear phishing attack asking members to purchase Apple Gift Cards on my behalf. I advised everyone to NOT click on the link and to delete the e-mail immediately. One member, before receiving my warning, did click on the link but was able to get the charges to her personal account reversed. As you know, spear phishing is very common and, since board members' e-mail addresses are publicly listed, I wasn't too concerned.

Fast forward to today where Holly discovered four fraudulent charges for, of all things, Apple Gift Cards. This is too much of a coincidence to be a coincidence. Frankly, I expect other NCs to report similar problems in the very near future. In my opinion, there's very good reason to believe that the city has somehow been hacked. Of course, I cannot be positive but prudence dictates that you report this to your IT department as a possible breach.

Best,

Elliot

[Quoted text hidden]



Martha Cabral <martha.cabral@lacity.org>

MVCC-FRAUD ALERT CREDIT CARD HAS BEEN CANCELLED

Tue, Feb 2, 2021 at 4:25 PM

Holly Tilson [Redacted]

Reply-To: Holly Tilson <[Redacted]>
To: "shawna.dungo@lacity.org" <shawna.dungo@lacity.org>, "melvin.canas@lacity.org" <melvin.canas@lacity.org>, "martha.cabral@lacity.org" <martha.cabral@lacity.org>
<martha.cabral@lacity.org>
Cc: "elliott.hanna@marvista.org" <elliott.hanna@marvista.org>

Hi All, Hope everyone is doing well. Elliot called the bank, our credit card has been cancelled. There are issuing a new one that will be sent to his address. The bank stated that a "fraud declaration" form needs to be filled out but has to go to the address of record which is Spring Street. I don't know who exactly will get this or what office it will end up at but Elliot's more than happy to fill it out if you can send it to him when you get it.
As treasurer, just wondering, if these will show up on the MER. I assume the MER won't be available to generate by the 5th because there will be no receipt to upload. Don't know how quickly the bank returns the money, if they paid it out, to our account. Log says the charge was on the Saturday 1/30 but did not show up until Tuesday 2/2.
Stay safe, and we will await the "fraud declaration" form. Holly Tilson MVCC Treasurer



Martha Cabral <martha.cabral@lacity.org>

MVCC-FRAUD ALERT CREDIT CARD HAS BEEN CANCELLED

Tue, Feb 2, 2021 at 6:24 PM

mvcc.director.hanna@gmail.com <mvcc.director.hanna@gmail.com>
To: shawna.dungo@lacity.org, melvin.canas@lacity.org, martha.cabral@lacity.org
Cc: Holly Tilson [REDACTED]

All,

I did call the bank and the fraudulent charges are being disputed as Holly stated in her e-mail. There is another matter I must bring to your attention:

A couple of weeks ago, several MVCC board members were targeted in a spear phishing attack asking members to purchase Apple Gift Cards on my behalf. I advised everyone to NOT click on the link and to delete the e-mail immediately. One member, before receiving my warning, did click on the link but was able to get the charges to her personal account reversed. As you know, spear phishing is very common and, since board members' e-mail addresses are publicly listed, I wasn't too concerned.

Fast forward to today where Holly discovered four fraudulent charges for, of all things, Apple Gift Cards. This is too much of a coincidence to be a coincidence. Frankly, I expect other NCs to report similar problems in the very near future. In my opinion, there's very good reason to believe that the city has somehow been hacked. Of course, I cannot be positive but prudence dictates that you report this to your IT department as a possible breach.

Best,

Elliot

[Quoted text hidden]



Martha Cabral <martha.cabral@lacity.org>

MVCC-FRAUD ALERT CREDIT CARD HAS BEEN CANCELLED

Tue, Feb 2, 2021 at 4:25 PM

Holly Tilson [Redacted]

Reply-To: Holly Tilson <[Redacted]>
To: "shawna.dungo@lacity.org" <shawna.dungo@lacity.org>, "melvin.canas@lacity.org" <melvin.canas@lacity.org>, "martha.cabral@lacity.org" <martha.cabral@lacity.org>
<martha.cabral@lacity.org>
Cc: "elliott.hanna@marvista.org" <elliott.hanna@marvista.org>

Hi All, Hope everyone is doing well. Elliot called the bank, our credit card has been cancelled. There are issuing a new one that will be sent to his address. The bank stated that a "fraud declaration" form needs to be filled out but has to go to the address of record which is Spring Street. I don't know who exactly will get this or what office it will end up at but Elliot's more than happy to fill it out if you can send it to him when you get it.
As treasurer, just wondering, if these will show up on the MER. I assume the MER won't be available to generate by the 5th because there will be no receipt to upload. Don't know how quickly the bank returns the money, if they paid it out, to our account. Log says the charge was on the Saturday 1/30 but did not show up until Tuesday 2/2.
Stay safe, and we will await the "fraud declaration" form. Holly Tilson MVCC Treasurer



Martha Cabral <martha.cabral@lacity.org>

MVCC-FRAUD ALERT CREDIT CARD HAS BEEN CANCELLED

Tue, Feb 2, 2021 at 6:24 PM

mvcc.director.hanna@gmail.com <mvcc.director.hanna@gmail.com>
To: shawna.dungo@lacity.org, melvin.canas@lacity.org, martha.cabral@lacity.org
Cc: Holly Tilson [REDACTED]

All,

I did call the bank and the fraudulent charges are being disputed as Holly stated in her e-mail. There is another matter I must bring to your attention:

A couple of weeks ago, several MVCC board members were targeted in a spear phishing attack asking members to purchase Apple Gift Cards on my behalf. I advised everyone to NOT click on the link and to delete the e-mail immediately. One member, before receiving my warning, did click on the link but was able to get the charges to her personal account reversed. As you know, spear phishing is very common and, since board members' e-mail addresses are publicly listed, I wasn't too concerned.

Fast forward to today where Holly discovered four fraudulent charges for, of all things, Apple Gift Cards. This is too much of a coincidence to be a coincidence. Frankly, I expect other NCs to report similar problems in the very near future. In my opinion, there's very good reason to believe that the city has somehow been hacked. Of course, I cannot be positive but prudence dictates that you report this to your IT department as a possible breach.

Best,

Elliot

[Quoted text hidden]



Martha Cabral <martha.cabral@lacity.org>

MVCC-FRAUD ALERT CREDIT CARD HAS BEEN CANCELLED

Tue, Feb 2, 2021 at 4:25 PM



Holly Tilson

Reply-To: Holly Tilson <[redacted]>

To: "shawna.dungo@lacity.org" <shawna.dungo@lacity.org>, "melvin.canas@lacity.org" <melvin.canas@lacity.org>, "martha.cabral@lacity.org"

<martha.cabral@lacity.org>

Cc: "elliott.hanna@marvista.org" <elliott.hanna@marvista.org>

Hi All, Hope everyone is doing well. Elliot called the bank, our credit card has been cancelled. There are issuing a new one that will be sent to his address. The bank stated that a "fraud declaration" form needs to be filled out but has to go to the address of record which is Spring Street. I don't know who exactly will get this or what office it will end up at but Elliot's more than happy to fill it out if you can send it to him when you get it.

As treasurer, just wondering, if these will show up on the MER. I assume the MER won't be available to generate by the 5th because there will be no receipt to upload. Don't know how quickly the bank returns the money, if they paid it out, to our account. Log says the charge was on the Saturday 1/30 but did not show up until Tuesday 2/2.

Stay safe, and we will await the "fraud declaration" form. Holly Tilson MVCC Treasurer



Martha Cabral <martha.cabral@lacity.org>

MVCC-FRAUD ALERT CREDIT CARD HAS BEEN CANCELLED

Tue, Feb 2, 2021 at 6:24 PM

mvcc.director.hanna@gmail.com <mvcc.director.hanna@gmail.com>
To: shawna.dungo@lacity.org, melvin.canas@lacity.org, martha.cabral@lacity.org
Cc: Holly Tilson [REDACTED]

All,

I did call the bank and the fraudulent charges are being disputed as Holly stated in her e-mail. There is another matter I must bring to your attention:

A couple of weeks ago, several MVCC board members were targeted in a spear phishing attack asking members to purchase Apple Gift Cards on my behalf. I advised everyone to NOT click on the link and to delete the e-mail immediately. One member, before receiving my warning, did click on the link but was able to get the charges to her personal account reversed. As you know, spear phishing is very common and, since board members' e-mail addresses are publicly listed, I wasn't too concerned.

Fast forward to today where Holly discovered four fraudulent charges for, of all things, Apple Gift Cards. This is too much of a coincidence to be a coincidence. Frankly, I expect other NCs to report similar problems in the very near future. In my opinion, there's very good reason to believe that the city has somehow been hacked. Of course, I cannot be positive but prudence dictates that you report this to your IT department as a possible breach.

Best,

Elliot

[Quoted text hidden]



Martha Cabral <martha.cabral@lacity.org>

MVCC-FRAUD ALERT CREDIT CARD HAS BEEN CANCELLED

Tue, Feb 2, 2021 at 4:25 PM

Holly Tilson [REDACTED]

Reply-To: Holly Tilson <[REDACTED]>
To: "shawna.dungo@lacity.org" <shawna.dungo@lacity.org>, "melvin.canas@lacity.org" <melvin.canas@lacity.org>, "martha.cabral@lacity.org" <martha.cabral@lacity.org>
<martha.cabral@lacity.org>
Cc: "elliott.hanna@marvista.org" <elliott.hanna@marvista.org>

Hi All, Hope everyone is doing well. Elliot called the bank, our credit card has been cancelled. There are issuing a new one that will be sent to his address. The bank stated that a "fraud declaration" form needs to be filled out but has to go to the address of record which is Spring Street. I don't know who exactly will get this or what office it will end up at but Elliot's more than happy to fill it out if you can send it to him when you get it.
As treasurer, just wondering, if these will show up on the MER. I assume the MER won't be available to generate by the 5th because there will be no receipt to upload. Don't know how quickly the bank returns the money, if they paid it out, to our account. Log says the charge was on the Saturday 1/30 but did not show up until Tuesday 2/2.
Stay safe, and we will await the "fraud declaration" form. Holly Tilson MVCC Treasurer



Martha Cabral <martha.cabral@lacity.org>

MVCC-FRAUD ALERT CREDIT CARD HAS BEEN CANCELLED

Tue, Feb 2, 2021 at 6:24 PM

mvcc.director.hanna@gmail.com <mvcc.director.hanna@gmail.com>
To: shawna.dungo@lacity.org, melvin.canas@lacity.org, martha.cabral@lacity.org
Cc: Holly Tilson [REDACTED]

All,

I did call the bank and the fraudulent charges are being disputed as Holly stated in her e-mail. There is another matter I must bring to your attention:

A couple of weeks ago, several MVCC board members were targeted in a spear phishing attack asking members to purchase Apple Gift Cards on my behalf. I advised everyone to NOT click on the link and to delete the e-mail immediately. One member, before receiving my warning, did click on the link but was able to get the charges to her personal account reversed. As you know, spear phishing is very common and, since board members' e-mail addresses are publicly listed, I wasn't too concerned.

Fast forward to today where Holly discovered four fraudulent charges for, of all things, Apple Gift Cards. This is too much of a coincidence to be a coincidence. Frankly, I expect other NCs to report similar problems in the very near future. In my opinion, there's very good reason to believe that the city has somehow been hacked. Of course, I cannot be positive but prudence dictates that you report this to your IT department as a possible breach.

Best,

Elliot

[Quoted text hidden]



Martha Cabral <martha.cabral@lacity.org>

MVCC-FRAUD ALERT CREDIT CARD HAS BEEN CANCELLED

Tue, Feb 2, 2021 at 4:25 PM



Holly Tilson

Reply-To: Holly Tilson <[redacted]>

To: "shawna.dungo@lacity.org" <shawna.dungo@lacity.org>, "melvin.canas@lacity.org" <melvin.canas@lacity.org>, "martha.cabral@lacity.org" <martha.cabral@lacity.org>
<martha.cabral@lacity.org>
Cc: "elliott.hanna@marvista.org" <elliott.hanna@marvista.org>

Hi All, Hope everyone is doing well. Elliot called the bank, our credit card has been cancelled. There are issuing a new one that will be sent to his address. The bank stated that a "fraud declaration" form needs to be filled out but has to go to the address of record which is Spring Street. I don't know who exactly will get this or what office it will end up at but Elliot's more than happy to fill it out if you can send it to him when you get it.
As treasurer, just wondering, if these will show up on the MER. I assume the MER won't be available to generate by the 5th because there will be no receipt to upload. Don't know how quickly the bank returns the money, if they paid it out, to our account. Log says the charge was on the Saturday 1/30 but did not show up until Tuesday 2/2.
Stay safe, and we will await the "fraud declaration" form. Holly Tilson MVCC Treasurer



Martha Cabral <martha.cabral@lacity.org>

MVCC-FRAUD ALERT CREDIT CARD HAS BEEN CANCELLED

Tue, Feb 2, 2021 at 6:24 PM

mvcc.director.hanna@gmail.com <mvcc.director.hanna@gmail.com>
To: shawna.dungo@lacity.org, melvin.canas@lacity.org, martha.cabral@lacity.org
Cc: Holly Tilson [REDACTED]

All,

I did call the bank and the fraudulent charges are being disputed as Holly stated in her e-mail. There is another matter I must bring to your attention:

A couple of weeks ago, several MVCC board members were targeted in a spear phishing attack asking members to purchase Apple Gift Cards on my behalf. I advised everyone to NOT click on the link and to delete the e-mail immediately. One member, before receiving my warning, did click on the link but was able to get the charges to her personal account reversed. As you know, spear phishing is very common and, since board members' e-mail addresses are publicly listed, I wasn't too concerned.

Fast forward to today where Holly discovered four fraudulent charges for, of all things, Apple Gift Cards. This is too much of a coincidence to be a coincidence. Frankly, I expect other NCs to report similar problems in the very near future. In my opinion, there's very good reason to believe that the city has somehow been hacked. Of course, I cannot be positive but prudence dictates that you report this to your IT department as a possible breach.

Best,

Elliot

[Quoted text hidden]



Martha Cabral <martha.cabral@lacity.org>

MVCC-FRAUD ALERT CREDIT CARD HAS BEEN CANCELLED

Tue, Feb 2, 2021 at 4:25 PM



Holly Tilson

Reply-To: Holly Tilson <[redacted]>

To: "shawna.dungo@lacity.org" <shawna.dungo@lacity.org>, "melvin.canas@lacity.org" <melvin.canas@lacity.org>, "martha.cabral@lacity.org"

<martha.cabral@lacity.org>

Cc: "elliott.hanna@marvista.org" <elliott.hanna@marvista.org>

Hi All, Hope everyone is doing well. Elliot called the bank, our credit card has been cancelled. There are issuing a new one that will be sent to his address. The bank stated that a "fraud declaration" form needs to be filled out but has to go to the address of record which is Spring Street. I don't know who exactly will get this or what office it will end up at but Elliot's more than happy to fill it out if you can send it to him when you get it.

As treasurer, just wondering, if these will show up on the MER. I assume the MER won't be available to generate by the 5th because there will be no receipt to upload. Don't know how quickly the bank returns the money, if they paid it out, to our account. Log says the charge was on the Saturday 1/30 but did not show up until Tuesday 2/2.

Stay safe, and we will await the "fraud declaration" form. Holly Tilson MVCC Treasurer



Martha Cabral <martha.cabral@lacity.org>

MVCC-FRAUD ALERT CREDIT CARD HAS BEEN CANCELLED

Tue, Feb 2, 2021 at 6:24 PM

mvcc.director.hanna@gmail.com <mvcc.director.hanna@gmail.com>
To: shawna.dungo@lacity.org, melvin.canas@lacity.org, martha.cabral@lacity.org
Cc: Holly Tilson [REDACTED]

All,

I did call the bank and the fraudulent charges are being disputed as Holly stated in her e-mail. There is another matter I must bring to your attention:

A couple of weeks ago, several MVCC board members were targeted in a spear phishing attack asking members to purchase Apple Gift Cards on my behalf. I advised everyone to NOT click on the link and to delete the e-mail immediately. One member, before receiving my warning, did click on the link but was able to get the charges to her personal account reversed. As you know, spear phishing is very common and, since board members' e-mail addresses are publicly listed, I wasn't too concerned.

Fast forward to today where Holly discovered four fraudulent charges for, of all things, Apple Gift Cards. This is too much of a coincidence to be a coincidence. Frankly, I expect other NCs to report similar problems in the very near future. In my opinion, there's very good reason to believe that the city has somehow been hacked. Of course, I cannot be positive but prudence dictates that you report this to your IT department as a possible breach.

Best,

Elliot

[Quoted text hidden]

StorQuest - West Los Angeles / Sawtelle
2531 Sawtelle Blvd.
Los Angeles, CA 90064
(310) 477-6964

Payment Receipt

Transaction Date: Jan 30, 2021
Transaction Number: 1067876765
Account Name: Mar Vista Community Council
Account Number: 1003314483
Agent: A AP

Mar Vista Community Council
P.O. Box 66871

Los Angeles , CA 90066

Charge Date	Item Description	Amount
Jan 30, 2021	Unit 034 Rent: (Jan 30, 2021 thru Feb 27, 2021)	\$515.00
Jan 30, 2021	Insurance 3,000 coverage: (Jan 30, 2021 thru Feb 27, 2021)	\$12.00

Charges Summary:
Charges: \$527.00
Tax: \$.00
Total Charges: \$527.00

Payment Summary:
Total Tendered: \$527.00
Change: \$.00

Payment Method	Reference	Amount
MasterCard	xxxxx9297	\$527.00

Customer Signature