

Monthly Expenditure Report



Reporting Month: April 2021

Budget Fiscal Year: 2020-2021

NC Name: Mar Vista Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$27235.53	\$9359.22	\$17876.31	\$98.00	\$0.00	\$17778.31

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$38472.12	\$4816.96	\$17707.48	\$98.00	\$17609.48
Outreach		\$4068.56		\$0.00	
Elections		\$473.70		\$0.00	
Community Improvement Project	\$173.83	\$0.00	\$173.83	\$0.00	\$173.83
Neighborhood Purpose Grants	\$2400.00	\$0.00	\$0.00	\$0.00	\$0.00
Funding Requests Under Review: \$0.00		Encumbrances: \$0.00		Previous Expenditures: \$13805.42	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	THE WEB CORNER, INC	04/01/2021	Web hosting fee	General Operations Expenditure	Office	\$153.50
2	MARINA GRAPHIC CENTER	04/18/2021	Mailing list for election promotion purposes.	General Operations Expenditure	Elections	\$473.70
3	MARINA GRAPHIC CENTER	04/22/2021	Election mailer postcard	General Operations Expenditure	Outreach	\$4036.17
4	MARINA GRAPHIC CENTER	04/22/2021	Postage for election mailer.	General Operations Expenditure	Office	\$4614.46
5	MAESTRASUITE.COM	04/26/2021	Transcription program fee.	General Operations Expenditure	Office	\$49.00
6	MailChimp	04/28/2021	Monthly e-mail service fee.	General Operations Expenditure	Outreach	\$32.39
Subtotal:						\$9359.22

Outstanding Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total

1	Interpreters Unlimited	04/26/2021	Proxy payment for translation services for General Board meeting	General Operations Expenditure	Office	\$98.00
Subtotal: Outstanding						\$98.00

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

Date	Invoice #	Due Date
4/1/2021	21770	4/1/2021

PAID
04/01/2021

Bill To
Mar Vista NC P.O. Box 66871 Mar Vista, CA 90066

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance: includes up to 1 hour for; phone support, web development, requests, & website adjustment	150.00	150.00
1	Email Standard Mailboxes: 1 Accounts for outreach@marvista.org	3.50	3.50
0	Monthly Hosting for marvista.org (included in maintenance)	15.00	0.00

Please remit payment at your earliest convenience. Thank you for your business!	Total	\$153.50
	Payments/Credits	-\$153.50
	Balance Due	\$0.00

Marina Graphic Center

INCORPORATED

12901 CERISE AVENUE • HAWTHORNE, CA 90250-5520
TEL. (310) 970-1777 • FAX (310) 263-1777

COD

MAR VISTA COMMUNITY COUNCIL
PO BOX 66871
LOS ANGELES, CA 90066

Customer ID: MVCC
Invoice No: 121788
Invoice Date: 4/16/2021
Terms: COD

Attention: ACCOUNTS PAYABLE

Description	Amount
MGC JOB NO: 203611 REQUESTOR: KATHRYN MAILING LIST WITH AVAILABLE NAMES CREDIT CARD FEE	420.00 13.80
CUST PO NO:	

TERMS: COD

Due On or Before: 4/16/2021

PLEASE PAY TOTAL AMOUNT



Subtotal	433.80
Sales Tax	39.90
Total	473.70

1 1/2% PER MONTH "SERVICE CHARGE" WILL BE MADE ON PAST DUE ACCOUNTS
IN THE EVENT SUIT IS INSTITUTED, BUYER SHALL PAY ALL REASONABLE ATTORNEY'S FEES AND COSTS OF COLLECTION

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COD

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PO BOX 66871
LOS ANGELES, CA 90066

Customer ID: MVCC
Invoice No: 121863
Invoice Date: 4/21/2021
Terms: COD

Attention: ACCOUNTS PAYABLE

Description	Amount
MGC JOB NO: 203672 REQUESTOR: KATHRYN WHEELER CUST PO NO: 23,509 ELECTION POSTCARDS MAIL PREPARATION	 2,685.00 1,001.00

TERMS: COD

Due On or Before: 4/21/2021

PLEASE PAY TOTAL AMOUNT



Subtotal	3,686.00
Sales Tax	350.17
Total	4,036.17

1 1/2% PER MONTH "SERVICE CHARGE" WILL BE MADE ON PAST DUE ACCOUNTS
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MAR VISTA COMMUNITY COUNCIL
PO BOX 66871
LOS ANGELES, CA 90066

Customer ID: MVCC
Invoice No: 121861 P
Invoice Date: 4/21/2021
Terms: DUE UPON RECEIPT

Attention: ACCOUNTS PAYABLE

Description	Amount
MGC JOB NO: 203672 REQUESTOR: KATHRYN WHEELER CUST PO NO: RE: ELECTION POSTCARD MAILING ~~~~~	
POSTAGE EXPENSE	4,480.06
CREDIT CARD FEE	134.40

TERMS: DUE UPON RECEIPT Due On or Before: 4/21/2021

PLEASE PAY TOTAL AMOUNT




Subtotal	4,614.46
Sales Tax	0.00
Total	4,614.46

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IN THE EVENT SUIT IS INSTITUTED, BUYER SHALL PAY ALL REASONABLE ATTORNEY'S FEES AND COSTS OF COLLECTION

Maestra

+1 914-600-3388
support@maestrasuite.com

Receipt

Receipt number 2257-2343
Invoice number 0546779D-0009
Date paid April 26, 2021
Payment method  - 9955

Paid by
ETzItQ4ArDNPy1zzHByBB6focG52
marvistacommunitycouncil@gmail.com

\$49.00 paid on April 26, 2021

Description	Qty	Unit price	Amount
APR 26 - MAY 26, 2021			
Maestra 10 Hours Monthly	1	\$49.00	\$49.00
Subtotal			\$49.00
Amount paid			\$49.00

From: No Reply - Mailchimp <no-reply@mailchimp.com>
Sent: Tuesday, April 27, 2021 11:49 PM
To: elliot.hanna@marvista.org
Subject: Mailchimp Order



Your order has been processed.

Order MC09071837

Processed on Apr 27, 2021 11:48 pm Los Angeles.

Monthly plan	\$35.99
1501 - 2500 subscribers.	

Discounts	(-) \$3.60
Two-factor authentication (10.0%)	

Subtotal	\$32.39
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Taxes	\$0.00
Tax	

Total	\$32.39
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Paid via Mast card ending in 9955	\$32.39
on April 27, 2021	

Issued to
Elliot Hanna
elliot.hanna

Issued by
Mailchimp
c/o The Rocket Science Group, LLC
675 Ponce De Leon Ave NE

elliott.hanna@marvista.org
Mar Vista Community Council
200 N. Spring St Los Angeles, CA 90012
(310) 710-9495

Suite 5000
Atlanta, GA 30308 USA
www.mailchimp.com
Tax ID: US EIN 58-2554149

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Sales Tax was not applied to this purchase.

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