



Mar Vista Community Council



MAR VISTA COMMUNITY COUNCIL
Executive and Finance Committee
Monday, June 1st, 7:00 to 8:30 pm
The Venice Grind: 12224 Venice Blvd, Los Angeles, CA 90066

AGENDA

1. Call to Order
2. Introductions and Public Comments (2 minutes)
3. APPROVAL of minutes from May meeting
4. Treasurer's Report and action items for June BOD
 - a. **Approval** of May Monthly Expense Report (MER)
 - b. **Approval** of MVCC Budget Worksheet for 2015-2016 fiscal year (see Attachment A)
 - c. **Approval** of MVCC 2014-2015 Budget Cleanup
Whereas the MVCC 2014-2015 Fiscal Year budget allocates monies for projects that have not materialized, let it be resolved to
 - Close the election budget item and move up to \$500 to operations;
 - Close the CIG budget item and move up to \$5900 to NPG and up to \$5900 to outreach, with the combined movement not to exceed \$5900;
 - Close the MVCC Account by moving any surplus monies to BONC or other appropriate NC support organization.
 - d. **Funding Motion:** MVCC approves the expenditure of up to \$100 to print Education Award certificates.
5. MVCC ADMINISTRATIVE ITEMS
 - a. Discussion of June BOD Agenda
 - i. Election of BOD officers
 - ii. Education awards
 - iii. Agenda modification: Inclusion of all policy motions under New Business following Officer Reports and preceding Zone Director and Committee reports.
 - b. DIRECTORS MOTION by Melissa Stoller
All Mar Vista Community Council communications and web postings to the general public or the full MVCC Stakeholder list must be approved by at least three directors of the MVCC Board. All such communications shall be from the Board of Directors, and not any one individual. ~~The only exceptions to this rule are the posting of agendas, minutes, and E-calendars.~~ *There are two exceptions to this rule:*
 - a. The posting of agendas, minutes, and E-calendars;
 - b. Communications sent by the Chair, the Secretary or the Chair's designee, not to exceed one communication per calendar week.
 - c. Update on committee activities/meetings calendar
 - d. Role of MVCC vis-à-vis City of Los Angeles and other governmental and non-governmental entities.
 - e. Board retreat
6. Future agenda items
7. Public Comment

8. Adjournment

**in compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at <http://www.marvista.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact secretary@marvista.org.*

***As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or any auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting chair@marvista.org.*

Attachment A

Neighborhood Council Name
 Budget for Fiscal Year 2015-2016
 APPROVED on 9-Jun-15

Funds	
Total Annual Allocation	\$ 37,000.00

Budget			
Code	Category	%	Total
100 Operations			
AUD	Audio and Visual Services		
EDU	Training and Board Retreat		
FAC	Facilities Related and Space Rental		5,000
MIS	Miscellaneous Expense		
OFF	Office Equipment and Supplies		1,000
POS	Postage		
TAC	Temporary Staff		
TRL	Translation and Transcription		
Sub Total		16.22%	\$ 6,000
200 Outreach			
ADV	Advertising		3,000
EVE	Event Expense / Food & Refreshments		3,000
MEE	Meeting Expense		1,000
NEW	Newsletter Expense		8,500
WEB	Website Maintenance/Enhancement/Creation		
Sub Total		41.89%	\$ 15,500
300 Community Improvement			
CIP	Community Improvement Project Gateway Signs		1,000
Sub Total		2.70%	\$ 1,000
400 Neighborhood Purpose Grants			
GRT	Neighborhood Purpose Grant Teach Our Kids Elementary School		10,000
Sub Total		27.03%	\$ 10,000
500 Elections			
ELE	Election Outreach Expense		4,500
Sub Total		12.16%	\$ 4,500
Grand Total			\$ 37,000

Budget Narrative:

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Projected Monthly Operational Expenses	Monthly Amount*
Vendor - Item/Service Description	
1 RIMU -- Web hosting	\$ 100.00
2 StorQuest -- storage	\$ 300.00
3	
4	
5	
Total Monthly Operational Expenses	\$ 400.00