



Mar Vista Community Council



Executive and Finance Committee Meeting

Monday February 5th, 2018, at 7:00 P.M.
Coffee Connection - Station Room
3838 S. Centinela Ave., Los Angeles, CA 90066

AGENDA

- 1) Call to order and Welcome
- 2) Approval of past Meeting Minutes
- 3) Public Comment
- 4) Treasurer's report
 - a) Review of January financial status
 - b) Review/amendment of budget (see Addendum A) – possible motions to follow
 - c) City Clerk update funding guidelines and information
<http://clerk.cityofla.acsitefactory.com/sites/g/files/wph606/f/NCFP%20Policies%2002.01.18%20Final.pdf>
- 5) MVCC administrative items
 - a) Discussion of December 12th January 17th BOD meeting
 - (1) Passed motions (see Addendum B and C) – status of approved motions
 - (2) Code of Conduct
 - b) Discussion of February 13th BOD meeting
 - (1) Committees
 - (2) Committee chairs and assignments
 - (3) Tabled motions (see Addendum d), time management
 - c) Zone 4 Vacancy
 - (1) Formal Announcement at Feb. BOD
 - (2) Outreach meetings
 - (3) Current inquiries
 - d) MVCC Farmers Market Outreach
 - (1) Goals/Objectives of the Tent
 - (2) Scheduling of MVCC Committees and Guests
 - (3) Development and discussion of guiding principles and procedures
 - e) BOD issues
 - (1) NC Inventory process - Feb 9th
 - (2) Email audit
 - (3) Social media usage by board members
 - (4) Director motions, bypassing of committee vetting
 - (5) Policy motion letters tracking
- 6) Funding Motions
 - a) Motion to fund up to \$10,000 for the purchase of a Speed Trailer
 - b) Motion to rent a larger storage unit for MVCC equipment and supplies, not to exceed \$350 a month.
 - c) Motion to purchase a portable projector screen and projector stand for use at MVCC related events and meetings, Cost not to exceed \$750.00
 - d) Motion to purchase \$7,500 promotional items to increase awareness of MVCC
 - e) Motion to fund up to \$3000 for Neighborhood Watch signs and mounting hardware.
 - f) Motion to purchase a bike repair stand and pump for use in a publicly accessible location not to exceed \$2,000.

- g) Motion to fund \$500 worth of related office supply costs associated with Executive Committee positions and Committee Chair responsibilities. Motion to allocate \$2000 for quarterly stakeholder meetings.
- h) Motion to contribute \$1000 in an NPG for the purchase of a storage unit for the Pacific LAPD Santa Sleigh.
- 7) Policy Motions
 - a) Motion of support to increase the number of LAFD CERT instructors to enhance the general preparedness of the citizens of Los Angeles and Mar Vista.
- 8) Future agenda items
- 9) Public Comment
- 10) Adjournment

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- * **PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – *The public is requested to fill out a “Speaker Card” to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 2 minutes per speaker, unless adjusted by the presiding officer of the Board.*
 - * **PUBLIC POSTING OF AGENDAS** - *MVCC agendas are posted for public review at Mar Vista Recreation Center, 11430 Woodbine Street, Mar Vista, CA 90066*
You can also receive our agendas via email by subscribing to L.A. City’s Early Notification System at <https://www.lacity.org/subscriptions>
 - * **THE AMERICAN WITH DISABILITIES ACT** - *As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting chair@marvista.org.*
 - * **PUBLIC ACCESS OF RECORDS** – *In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website, <http://www.marvista.org>, or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, contact secretary@marvista.org.*
 - * **RECONSIDERATION AND GRIEVANCE PROCESS** - *For information on MVCC’s process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MVCC Bylaws. The Bylaws are available at our Board meetings and our website, <http://www.marvista.org>.*

ADDENDUM A: 01/02/18 Draft Amended Budget

Budget Category: General/Operational	Current Budget	Proposed Budget
Subcategory: Office		
Storage		
Storquest	\$2,496.00	\$2,496.00
Meeting rooms rental		
The Vineyard	\$600.00	\$600.00
St Andrew's Lutheran Church	\$300.00	\$300.00
St Bede's	\$75.00	\$75.00
Windward School	\$5.00	\$5.00
PO Box rental	\$132.00	\$132.00
Farmer's Market rental	\$1,200.00	\$1,200.00
Equip & supplies (misc)		
Live streaming equipment		\$1,500.00
misc	\$1,100.00	\$1,100.00
Mtg supplies & printing		
printing	\$1,000.00	\$1,000.00
Board Training & Support		
Business cards/name badges	\$250.00	\$350.00
Board Retreat	\$37.68	\$100.00
Office subtotal:	\$7,195.68	\$8,858.00
Subcategory: Outreach		
Website		
The Web Corner: website maintenance	\$1,650.00	\$1,650.00
The Web Corner: emails	\$385.00	\$385.00
The Web Corner: Extra Data Entry	\$500.00	\$500.00
RIMU Hosting	\$96.27	\$96.27
Email Service		
Mail chimp email service	\$480.00	\$700.00
MiFi Service		
AT&T MiFi service		\$840.00
Advertising		
Banners/sign/event promotion	\$500.00	\$500.00
Facebook ads	\$250.00	\$250.00
Promotional items		\$2,000.00
Emergency Prep signs & brochures	\$1,500.00	\$1,500.00
Neighborhood Watch signs		\$1,500.00
Community Events		
Block parties (5 4 X \$300)	\$1,500.00	\$1,200.00
Westside Senior Health & Wellness Fair	\$500.00	\$500.00
Winter Wonderland	\$1,000.00	\$1,000.00
Art Walk	\$2,000.00	\$2,000.00
Venice High Grease Night	\$300.00	\$300.00
MVCC events/outreach		

items/mailings/newsletter		
Mar Vista Turns 90 Celebration	\$4,000.00	\$4,000.00
Great Street Tree Planting	\$300.00	\$300.00
Green Garden Showcase	\$4,000.00	\$4,000.00
misc	\$7,843.05	\$7,843.05
Outreach subtotal:	\$26,804.32	\$31,064.32
Subcategory: Elections		
Election expenses	\$1,000.00	\$0.00
Elections subtotal:	\$1,000.00	\$0.00
General/Operational Total:	\$35,000.00	\$39,922.32
Budget Category: Community Improvement Grants		
Alley repair/seed money	\$5,000.00	\$0.00
Budget Category: Neighborhood Purpose Grants	\$2,000.00	\$2,000.00
Budget Total	\$42,000.00	\$41,922.32

ADDENDUM B: Motions Approved at January 17, 2018 Board of Directors Meeting.

Administrative Motion: Authorization to submit Community Impact Statements (Directors motion submitted by Chuck Ray)

Whereas, Neighborhood Councils were created in 1999 by amending the City Charter to provide for an effective **two-way** communication between City Stakeholders and the elected and appointed city officials, and

Whereas, the City Clerk maintains a procedure for adding Community Impact Statements to council files as an official statement adopted by a Neighborhood Council on issues pending before the City Council, its committees, or City commissions.

Therefore, the Mar Vista Community Council authorizes the following board member(s) to SUBMIT Community Impact Statements which have been passed by a vote of the full board:

Rob Kadota, Chair
 Chuck Ray, 1st Vice Chair
 Paolo Cervantes, 2nd Vice Chair
 Melissa Stoller, Secretary

Be it further resolved, in cases where an issue is moving quickly through the legislative process and a promptly issued statement is beneficial, the aforementioned board members are authorized to also WRITE and SUBMIT Community Impact Statements which express positions previously voted upon by the full board.

By this motion, the Chair and the Secretary are authorized to submit a formal request to the Department of Neighborhood Empowerment to authorize the board members listed above to submit Community Impact Statements to the City Clerk on behalf of the Mar Vista Community Council.

- b. **Administrative Motion: Nominations by MVCC Chair to Committees** and review/approval by MVCC Board of Directors
- c. **Funding Motion:** Live streaming equipment (submitted by Executive & Finance Committee)
 MVCC approves the expenditure of up to \$1500 for live-streaming equipment.

Streaming Video Equipment/Hardware

Mevo Plus Bundle*	\$799.96 (includes camera, tripod, case and extra 10hr battery boost) plus tax
iPad Mini (128GB)	\$399 plus tax (could get a different tablet if we wanted but this is what Venice NC uses)
iPad Mini Smart Cover	\$39.00 plus tax
Movo Lavalier Microphone	\$39.95 plus tax
Movo Microphone Extension Cables	<u>\$12.95 x 2 (\$25.90) plus tax</u>
Total	\$1303.81 plus tax

- d. **Funding Motion** MiFi plan (submitted by Executive & Finance Committee)
 MVCC approves the expenditure of up to \$140/month for AT&T device and data MiFi plan.

Wireless Mobile Internet Service and Router

ATT MiFi - Velocity \$0.99 + \$45 activation fee plus data plan
 \$60/10GB, \$90/Unlimited plan (govt. contract details TBD)

Or

ATT MiFi – Nighthawk LTE Mobile \$89.99 + \$45 activation fee plus data plan
 Hotspot Router \$60/10GB, \$90/Unlimited plan (govt. contract details TBD)

- e. **Funding Motion:** Board retreats (Directors motion submitted by Holly Tilson)
 MVCC approves the expenditure of up to \$400 for semi-annual board retreats.

ADDENDUM C Motions approved at December 12, 2017, Board of Directors Meeting

12.a **Policy Motion:** Regional Safe Bike Routes (submitted by Transportation & Infrastructure Committee)

WHEREAS, extensive segments of publicly owned land exist in and around Mar Vista that could be used for protected bike paths and bike lanes

THEREFORE, Mar Vista Community Council further moves to advise Council District 11 to conduct a feasibility study exploring the following alternative long-term protected bike lane solutions along the entire length of Venice Boulevard, from Venice Beach to Downtown Los Angeles:

1. Removing the center median, which is a former Red Car Rail right of way ("ROW"), to increase usable roadway and provide at least 3 motor vehicle lanes, expanded turning lanes, an extra wide bike lane, and a standard parking lane on each direction of the 2-way roadway, or
2. Replacing the center median Red Car ROW with a signalized protected bikeway, while retaining at least 3 motor vehicle lanes, expanded turning lanes, and a standard parking lane on each direction of the 2-way roadway, or
3. Create signage, and repaint adjacent residential streets, as safe thoroughfares for rapid, bicycle-friendly, and safe routes for bicyclists that enhance the mobility, ease of use, and safety for bicyclists as an alternative to Venice Blvd., while still allowing a safer bicycle lane, with better visibility and access for both bicyclists and motorists, on Venice Blvd. associated with a restoration of the three-lane configuration for motorists, or
4. Constructing at least one off-street public parking facility per 3 city block segment, to enable removal of the current parking lanes to create a roadway that includes at least 3 motor vehicle lanes, expanded turning lanes, and an extra wide curb adjacent protected bike lane on each direction of the 2-way roadway; and

THEREFORE, Mar Vista Community Council further moves to advise Council District 11 to pave new regional connector bike paths on an expedited basis, especially including:

1. A path along the former rail ROW adjacent to the southwest side of the California 90 Expressway/Freeway from the Marvin Braude Coastal Bike Trail in Marina del Rey and connecting to both the Culver Boulevard Median and Ballona Creek Bike Paths in Del Rey; and
2. Reinstallation of the former rail bridge top, potentially via fast-track City approval of 5000 Beethoven "Del Rey Pointe" apartment development plans, to connect existing and potential new bike paths in Del Rey across Ballona Creek and into Playa Vista via either McConnell Avenue and/or following the ROW to Jefferson Boulevard; and

THEREFORE, Mar Vista Community Council further moves to advise Council District 11 to initiate a collaborative effort with the Cities of Culver City and Santa Monica to designate a north/south onstreet bikeway through Del Rey / Mar Vista to follow a likely route from the Ballona Creek Path along McConnell Avenue, past the Culver Boulevard Median Bike Path, continuing along McConnell Boulevard, connecting to Wade Street after crossing Washington Boulevard and Washington Place, and continuing through Mar Vista on May Street, Cabrillo Boulevard, and Stewart Avenue before connecting to Airport Avenue and into current and proposed parks on the Santa Monica Airport site, and

THEREFORE, Mar Vista Community Council further moves to advise Council District 11 to conduct a feasibility study to explore installation of bike lanes along the entire length of Walgrove Avenue, accomplished through removal of the existing parkway, widening of the street without removing any existing parking spaces, and roadway restriping, including green paint to designate the bike lanes. Such changes should include attempted coordination between the Cities of Los Angeles, Culver City, and Santa Monica to potentially include installation of a traffic signal at Washington Boulevard and Walgrove Avenue, and to seamlessly connect to the 23rd Street bike lane in Santa Monica, and

THEREFORE, Mar Vista Community Council further moves to advise Council District 11 to initiate a collaborative effort with the County of Los Angeles and City of Culver City to restore existing bike paths, including resurfacing uneven sections and redirecting flood drain outlets to clear excess sewage runoff, specifically including Marvin Braude Coastal Bike Path in Marina del Rey, Ballona Creek Bike Path, and Culver Boulevard Median Bike Path, and

THEREFORE, Mar Vista Community Council further moves to advise Council District 11 to initiate a collaborative effort with the County of Los Angeles and City of Culver City to expand the frequency of police patrols, sweeping of sand, glass and other debris and removal of weed overgrowth from all area bike paths, bike lanes and bikeways.

13.a **Funding Motion:** Promotional Community Outreach Items (submitted by Executive & Finance Committee)

MVCC approves the expenditure of up to \$2000 for promotional community outreach items.

13.b **Funding Motion:** Business Cards (submitted by Executive & Finance Committee)

MVCC approves the expenditure of up to \$100, in addition to \$250 previously approved, for board and committee chair business cards.

- 13.c **Funding Motion** PO Box (submitted by Executive & Finance Committee)
MVCC approves the expenditure of up to \$140 for Post Office Box rental.
- 13.d **Policy Motion:** Rancho Park Odorant Leak of 11/29/17 (Director motion submitted by Sara Roos, Melissa Stoller & Ken Alpern)
WHEREAS Mar Vista stakeholders began reporting the smell of "gas" to emergency and utility services at approximately 9 p.m. on Wednesday, November 29, 2017 and continuing into Thursday; and
WHEREAS reports from the time of the event and afterward reflect widespread confusion and alarm among stakeholders regarding insufficiently directive, inconsistent and unreliable official communications, and fear in the wake of reports of various adverse health effects experienced; and
WHEREAS the City of LA's Petroleum Administrator reported to City Council on 12/5/17 that the airborne toxin was not gas but likely a mixture of chemicals including the odorant mercaptan, commonly used to label the methane byproduct of oil extracted from a drilling operation on the City's Rancho Park golf course located in the densely residential district south of Pico Blvd between Motor and Patricia; and
WHEREAS the spilled odorant originated from operations that the City's lessee, Hillcrest Beverly Oil Corporation (HBOC aka E&B Natural Resources), contracted to Southern California Gas Corporation, it is nevertheless HBOC that is the drilling company with which the City sustains a contractual (leasing) relationship; and
WHEREAS in April of 2007 a multiagency report (http://clkrep.lacity.org/onlinedocs/2017/17-0149_misc_04-26-2017.pdf) referred to the City Council Planning and Land Use Management Committee meeting of June 20, 2017, found numerous violations from over twenty-plus years outstanding on the Rancho Park Drilling Site; and
WHEREAS no further report from Planning was submitted to the PLUM Committee hearing to substantiate or refute HBOC's own review of its violations (http://clkrep.lacity.org/onlinedocs/2017/17-0149_pc_6-20-17.pdf); and
WHEREAS the matter was continued by PLUM without any date set for further review (<https://cityclerk.lacity.org/lacityclerkconnect/index.cfm?fa=ccfi.viewrecord&cfnumber=17-0149>); and
WHEREAS these violations persist on public land, where it is public stakeholders who assume the risk for industry operations in violation of code, and public, elected officials who direct the means to request further review of these operations by City Planning (for example through the [Citywide Nuisance Abatement Program](#) mandated by [LAMC 12.27.1](#));
THEREFORE the Mar Vista Community Council requests that City Council immediately instruct City Planning to
Formally review its 4/24/17 report of violations, and
Include the public by scheduling public hearings as part of the process to understand public risk from close proximity to extraction operations.
FURTHERMORE, MVCC requests that the city
Study its emergency procedures and communications plans for clarifying chain-of-command on reporting and reporting back to stakeholders, government managers and elected officials, and thus
Work toward the goal of centralized reporting and information exchange directly with the public to ensure timely and informative incident updates and emergency or evacuation procedures.
Encourage fence-line and other onsite monitoring systems to forewarn of problems that effect public safety.

Motion to be sent to Honorable Mike Bonin, CD11; Honorable Paul Koretz, CD5; co-presenters of Motion 17-0149 (Harris-Dawson, Buscaino); members of PLUM;. Copies sent to: remaining LA City Council members; PLUM Committee administrator; CD5 & CD11 deputies.

Passed on consent.

- 13.e **Policy Motion:** Charnock Stoplight (submitted by Transportation & Infrastructure Committee)
Mar Vista Community Council opposes the installation of a stoplight at the intersection of Charnock and Sawtelle and requests that the Los Angeles Department of Transportation expedite funding and installation of a critically needed left turn signal at the intersection of Sawtelle Blvd. with Palms Blvd.

ADDENDUM D: Motions tabled/not addressed at December 14, 2017, Board of Directors Meeting

- 12.b **Policy Motion:** RecyclA trash franchise system (submitted by Transportation & Infrastructure Committee)

WHEREAS, The Mar Vista Community Council (MVCC) has received many complaints and concerns from property owners and business owners who are or will be affected by the trash franchise system called RecyclA, and

WHEREAS, The Mar Vista Community Council supports the City's efforts to have cleaner air, more recycling, and less trucks on our streets, but not at the cost to property owners and business owners, and

WHEREAS, The main concerns that the MVCC has heard from the business community are:

- Bullying tactics by sales representatives to sign contracts.
- Charging fees that do not correspond to the City's agreed fee schedule.
- Missed pick-ups that are charged for.
- Phone calls to the waste hauler franchisee and to the City's 800 number are rarely returned.

Therefore, the Mar Vista Community Council demands that the City investigates and resolves these issues and, if necessary, cancels the current contracts until the City can create a program that is fair and meets the needs of our community's businesses and property owners.

12.c **Policy Motion:** Request for LADOT/LAPD/LAFD presentation of current and comprehensive data on Venice Blvd. Great Streets project (submitted by Transportation & Infrastructure Committee)

WHEREAS, "Vision Zero" and the "Great Streets" pilot programs were implemented approximately six months ago on both the east-bound and west-bound sides of Venice Blvd. between Beethoven Avenue and Inglewood Blvd., and

WHEREAS, the feedback by neutral LAPD and LAFD officials suggested an inability to electronically access information and data as discussed in the recent annual Hilltop Neighborhood Association meeting held on Thursday, October 26th at St. Bede's Church, and

WHEREAS, The Mar Vista Community Council supports making the stretch of Venice Blvd. between Beethoven Avenue and Inglewood Blvd. a "Great Street" with well-maintained medians and parkways, thriving businesses, and friendly to bicyclists, pedestrians, motorists, the aging population, and the disabled, and

WHEREAS, The Mar Vista Community Council similarly supports safe, accessible, and livable residential streets adjacent to Venice Blvd. that are also free of inappropriate and unnecessary cut-through traffic for bicyclists, pedestrians, motorists, the aging population, and the disabled, and

WHEREAS, the lane-reduction on Venice Blvd, has caused significant tension within the community, and has led to concerns of cut-through traffic and safety/mobility issues on residential streets adjacent to Venice Blvd. in Mar

Vista, while also raising interest in establishing bicycle paths/routes on Venice Blvd. residential streets to create safe and efficient bicycle mobility throughout Mar Vista,

THEREFORE, The Mar Vista Community Council moves:

- (1) To advise the City of Los Angeles Department of Transportation and Council District 11, in conjunction with the Los Angeles Police and Fire Departments, as well as any appropriate LAUSD officials, to present to the MVCC and to the community, updated and comprehensive data that includes September 2017 data addressing the impacts of Venice Blvd. reconfiguration to the community and including access to public schools, and
- (2) Address the potential of alternate implementations on Venice Blvd., as well as adjacent residential streets, that will achieve the programs' goals of reducing speed and thus injuries and deaths without adverse impact to the community and surrounding neighbors that includes the summer and fall of 2017, and which includes the comprehensive data requested by the MVCC to include all stakeholders (including businesses and schools) of the Mar Vista Community Council.

12.d **Policy Motion:** Proliferation of Recreational Vehicles and Homeless Encampments in Mar Vista (submitted by Transportation & Infrastructure Committee)

WHEREAS, It has been noted that there is an increase in long-term Recreational Vehicle proliferation throughout Mar Vista, and including both major commercial thoroughfares and residential streets, and

WHEREAS, it has been noted that there is an increase in homeless encampments throughout Mar Vista, including under freeway overpasses and in residential neighborhoods, and

WHEREAS, there is some confusion as to where updated LADOT maps allow for Recreational Vehicle parking and Homeless encampments, and what the roles and responsibilities for the LADOT and LAPD to enforce laws related to Recreational Vehicle and Homeless living spaces and locations,

THEREFORE, the Mar Vista Community Council strongly encourages Council office 11 and Council office 5 and other LA city agencies to enforce [LAMC Ordinance 85.02](#) and disregard the map.

13.e **Administrative Motion:** Hearing" Mar Vista Stakeholders Regarding Roadway Improvements To Venice Boulevard (Director motion submitted by Sara Roos)

Whereas the Mar Vista Community Council (MVCC) is an advisory board with no authority to legislate, and Whereas MVCC board members are mandated to represent their constituents, yet as volunteer board members without staff or resources to faithfully survey all constituents under controversial, complicated conditions, it is unreasonable to imagine that any given board member could become well-enough prepared to generate a singular, representative position with a high likelihood of validity, even

Whereas were it possible to generate such a valid singular position, this would thereby silence the important perspectives of minority groups composed of important proportions of stakeholders, representing many and valid constituent observations on the project to be considered, therefore be it

Resolved that instead of opining summarily on the fate of the Great Streets project in Mar Vista, MVCC shall solicit and edit into one document, a compilation of stakeholder-groups' opinions to be presented to the city council office as collectively representative of the various perspectives of several discrete community groups regarding the merit and potential fate of Mar Vista's Great Streets project along Venice Boulevard.