



Mar Vista Community Council



Mar Vista Community Council Executive and Finance Committee

Tuesday, September 4, 2018 from 7:00 p.m. to 9:00 p.m. at
The Coffee Connection (Station Room)
3838 S. Centinela Blvd.
Los Angeles, CA 90066

Co-Chair: Paola Cervantes (paola.cervantes@marvista.org)

Co-Chair: Holly Tilson (holly.tilson@marvista.org)

Meeting Minutes

1. Meeting called to order at 7:07pm
2. Quorum of three is met by the presence of: Elliot Hanna, Paola Cervantes, Sara Roos, Holly Tilson. Rob Kadota-absent
3. **Announcements:** none
4. **Public comments** for items NOT on this agenda
 - Additional suggested meeting spaces
 - Outreach committee meeting has not been cancelled
 - Sara will send out another "How To" regarding posting agendas/minutes and using mail chimp.
5. Reading and approval of minutes-August minutes approved with corrections.
6. **Officer Reports:**
 - 6.1 Chair-Elliot Hanna Resignation will be announced at September BOD meeting. Vacancy will be filled according to bylaws.
 - 6.2 1st Vice Chair-Rob Kadota Absent
 - 6.3 2nd Vice Chair-Paola Cervantes Announced her resignation from the MVCC. Will help with transition with new appointment, scheduling of meetings, unable to fully participate at this time but would like to continue to help. Resignation regretfully accepted but other ExFin members present.
 - 6.4 Secretary-Sara Roos Discussed multiple issues with website.
 - 6.5 Treasurer-Holly Tilson Treasurer's Report (handout): Reviewed August spending (MER unavailable from DONE in time for this meeting). Unfinished business/"To Do List" reviewed. Budget will need to be revised due to new funding motions not already in approved budget.
7. Unfinished business and General Orders: Items reviewed in Treasurer's report.
8. New business:
 - 8.1 Funding motions (approved for full board vote on 9/11/2018):

- 8.1.1 Approved-Up to \$300, Outreach, VHS Grease Event Night. Vote 4 yes
- 8.1.2 Approved-Up to \$4000, Outreach, Fall Newsletter Vote 3 yes, 1 no (Elliot)
- 8.1.3 Approved board reimbursement, Office. Vote 4 yes

8.2 Discussion of MVCC Administrative Matters

8.2.1 Meeting Space Rentals: After much discussion, Action taken: “While DONE completes their study of “in kind” donations of meeting space and develops a policy for NCs to follow, the MVCC ExFin Committee will develop a rate schedule for future rental of private meeting space. Vote 4 yes

8.2.2 Follow up of stakeholder request and previous MVCC board action of LADOT information regarding the road diet. After much discussion and inability to determine when or if a letter was sent Elliot agreed to send another letter supporting the stakeholder request for information. Action taken: “MVCC agrees to follow up past action and resend a letter of support for obtaining information from LADOT.” Vote 3 yes, 1 no (Sara)

8.2.2 Agenda templates. Currently we are using different templates. Action taken: Sara will send out to all BOD members and committees the correct template. Vote 4 yes.

DRAFT