



Mar Vista Community Council



Mar Vista Community Council Executive and Finance Committee Minutes

Monday, November 5, 2018 from 7:00 p.m. to 9:00 p.m. at
The Coffee Connection (Station Room)
3838 S. Centinela Blvd.
Los Angeles, CA 90066

Co-Chair: Elliot Hanna (elliott.hanna@marvista.org)

Co-Chair: Holly Tilson (holly.tilson@marvista.org)

1. **Call to order** – Meeting called to order at 7:00 p.m.
2. **Roll Call** – Call of the roll and certification of a quorum – Roll call waived; all members present.
3. **Announcements** - None
4. **Public comment for items NOT on this agenda** – A discussion of Fall Festival accounting was conducted. No action taken.
5. **Reading and approval of minutes** – Approval of minutes from 10/1/2018 – Reading waived; minutes approved unanimously.
6. **Officer Reports**
 - 6.1. **Chair** – Elliot Hanna - None
 - 6.2. **1st Vice-Chair** – Rob Kadota – Briefly reported on the MV Bike and Safety Fair. Expressed disappointment at the lack of board-member involvement.
 - 6.3. **2nd Vice-Chair** – Mary Hruska – Raised concerns about the lack of transparency in the Recode LA process.
 - 6.4. **Secretary** – Sara Roos – Expressed concern about animosity within the board.
 - 6.5. **Treasurer** – Holly Tilson – Briefly summarized MVCC financial status.
7. **Special Orders** – None
8. **Unfinished Business and General Orders** - None
9. **New Business** –
 - 9.1. **Discussion of Monthly Expense Report (MER)** – Discussion and possible action regarding the latest Monthly Expense Report (MER) – Report was reviewed in detail.
 - 9.2. **Discussion and action on upcoming funding items and expenditures** – Discussion and possible action regarding expected funding items and expenditures for the remainder of FY2019 – Motion for \$16.86 to cover overruns for Grease Night at Venice High School was introduced and approved unanimously.
 - 9.3. **Appointment of Primary Cardholder** – “The Mar Vista Community Council (MVCC) appoints Elliot Hanna as the primary cardholder, and Rob Kadota as the second signer, for the MVCC credit card.” – Draft motion amended to include underlined text. Amendment and final motion passed unanimously.
 - 9.4. **Status of items from prior Board of Directors’ (BoD) meetings** - Discussion and possible action regarding outstanding items (e.g. letters, minutes, etc.) from prior BoD meetings – Brief discussion held regarding chronic delinquency of committee minutes.
10. **Adjournment** (not later than 9:00 p.m.) – Meeting adjourned at 8:43 p.m.

in compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting, may be viewed at <http://www.marvista.org> or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, please contact secretary@marvista.org. **As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or any auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days prior to the meeting you wish to attend by contacting chair@marvista.org.

DRAFT



Mar Vista Community Council



Mar Vista Community Council Executive and Finance Committee

Monday, December 3, 2018 from 7:00 p.m. to 9:00 p.m. at

The Coffee Connection (Station Room)

3838 S. Centinela Blvd.

Los Angeles, CA 90066

Co-Chair: Elliot Hanna (elliott.hanna@marvista.org)

Co-Chair: Holly Tilson (holly.tilson@marvista.org)

8. Reports

8.5. Treasurer – Holly Tilson

Monthly Expenditure Report



Reporting Month: October 2018

Budget Fiscal Year: 2018-2019

NC Name: Mar Vista Neighborhood Council

| Monthly Cash Reconciliation | | | | | |
|-----------------------------|-------------|-------------------|-------------|-------------|---------------|
| Beginning Balance | Total Spent | Remaining Balance | Outstanding | Commitments | Net Available |
| \$35147.50 | \$5007.94 | \$30139.56 | \$47.12 | \$0.00 | \$30092.44 |

| Monthly Cash Flow Analysis | | | | | |
|---------------------------------------|----------------|------------------------|------------------------|----------------------------------|---------------|
| Budget Category | Adopted Budget | Total Spent this Month | Unspent Budget Balance | Outstanding | Net Available |
| Office | \$36000.00 | \$635.37 | \$25139.56 | \$47.12 | \$25092.44 |
| Outreach | | \$3372.57 | | \$0.00 | |
| Elections | | \$0.00 | | \$0.00 | |
| Community Improvement Project | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 |
| Neighborhood Purpose Grants | \$6000.00 | \$1000.00 | \$5000.00 | \$0.00 | \$5000.00 |
| Funding Requests Under Review: \$0.00 | | Encumbrances: \$0.00 | | Previous Expenditures: \$6852.50 | |

| Expenditures | | | | | | |
|--------------|------------------------|------------|---------------------------|--------------------------------|--------------|----------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | STORQUEST-WLA/SAWTELLE | 10/01/2018 | (Credit card transaction) | General Operations Expenditure | Office | \$461.00 |
| 2 | STAPLES DIRECT | 10/21/2018 | (Credit card transaction) | General Operations Expenditure | Office | \$30.65 |
| 3 | THE WEB CORNER | 10/01/2018 | (Credit card transaction) | General Operations Expenditure | Outreach | \$181.50 |
| 4 | GUITAR CENTER #128 | 10/05/2018 | (Credit card transaction) | General Operations Expenditure | Outreach | \$30.09 |
| 5 | STAPLES 00114272 | 10/14/2018 | (Credit card transaction) | General Operations Expenditure | Outreach | \$26.26 |
| 6 | AT&T BILL PAYMENT | 10/18/2018 | (Credit card transaction) | General Operations Expenditure | Outreach | \$95.54 |
| 7 | SMARTNFINAL39510303956 | 10/20/2018 | (Credit card transaction) | General Operations Expenditure | Outreach | \$316.86 |
| 8 | MAILCHIMP MONTHLY | 10/21/2018 | (Credit card transaction) | General Operations Expenditure | Outreach | \$27.00 |

| | | | | | | |
|------------------|---|------------|--|--------------------------------|----------|------------------|
| 9 | COPYLAND, INC | 10/26/2018 | (Credit card transaction) | General Operations Expenditure | Outreach | \$583.36 |
| 10 | AMZN Mktp US M81EG8180 | 10/31/2018 | (Credit card transaction) | General Operations Expenditure | Outreach | \$47.96 |
| 11 | Sara Roos | 09/10/2018 | Funding Motion: The MVCC appropriates Board R... | General Operations Expenditure | Office | \$7.23 |
| 12 | North Westdale Neighborhood Association | 10/01/2018 | Funding Motion: The MVCC appropriates \$3... | General Operations Expenditure | Outreach | \$300.00 |
| 13 | Holly Tilson | 10/04/2018 | Funding Motion: Reimbursement of office expen... | General Operations Expenditure | Office | \$86.49 |
| 14 | CBS Advertising Distributors LLC | 10/10/2018 | Funding Motion: The MVCC approves the OUT... | General Operations Expenditure | Outreach | \$1470.00 |
| 15 | CBS Advertising Distributors LLC | 10/11/2018 | Funding Motion: The MVCC appropriates \$2... | General Operations Expenditure | Outreach | \$294.00 |
| 16 | Saint Andrew's Lutheran Church | 10/11/2018 | Funding Motion: The MVCC appropriates \$6... | General Operations Expenditure | Office | \$25.00 |
| 17 | Pacific Area Boosters Association, Inc. | 10/15/2018 | Funding Motion: The MVCC appropriates \$1... | Neighborhood Purpose Grants | | \$1000.00 |
| 18 | Saint Andrew's Lutheran Church | 10/16/2018 | The MVCC approves the expenditure of up to \$300 fo... | General Operations Expenditure | Office | \$25.00 |
| Subtotal: | | | | | | \$5007.94 |

| Outstanding Expenditures | | | | | | |
|------------------------------|--------------------------------|------------|--|--------------------------------|--------------|----------------|
| # | Vendor | Date | Description | Budget Category | Sub-category | Total |
| 1 | Elliot Hanna | 10/11/2018 | Funding Motion: The MVCC approves a reimburse... | General Operations Expenditure | Office | \$22.12 |
| 2 | Saint Andrew's Lutheran Church | 10/25/2018 | Funding Motion: The MVCC appropriates \$6... | General Operations Expenditure | Office | \$25.00 |
| Subtotal: Outstanding | | | | | | \$47.12 |

StorQuest - West Los Angeles / Sawtelle
 2531 Sawtelle Blvd.
 Los Angeles, CA 90064
 (310) 477-6964

Kadota, Rob
 3759 Barry Ave

 Los Angeles , CA 90066

StorQuest - West Los Angeles / Sawtelle
 2531 Sawtelle Blvd.
 Los Angeles, CA 90064
 (310) 477-6964

Account Number: 1003314483

 DETACH UPPER PORTION AND RETURN IT WITH YOUR CHECK PAYMENT

MONTHLY INVOICE

IMPORTANT INFORMATION

It's a pleasure to serve you at StorQuest - West Los Angeles / Sawtelle. Kindly remit the amount due before the Payment Due Date below. You can pay by (1) credit card, (2) check, (3) cashier's check or (4) money order. Your canceled check or the cashier's check paperwork will serve as your receipt.

Questions about your Invoice? Please call your StorQuest - West Los Angeles / Sawtelle Manager at (310) 477-6964.

| Space | Due Date | Rent | Services | Fees | Insurance | Other | Tax | Credits | Total | |
|---------------------------------------|--------------|----------|----------|--------|--------------------------|--------|--------|---------|----------|-----------------|
| 34 | Sep 30, 2018 | \$449.00 | \$.00 | \$.00 | \$12.00 | \$.00 | \$.00 | \$.00 | \$461.00 | |
| New Balance: | | | | | | | | | \$461.00 | |
| Notice Date: Sep 14, 2018 | | | | | Past Due Balance: | | | | | \$.00 |
| Payment Due Date: Sep 30, 2018 | | | | | Total Amount Due: | | | | | \$461.00 |

You can pay your bill online by visiting www.storquest.com, over the phone by calling (310) 477-6964, by mail, or in person at StorQuest - West Los Angeles / Sawtelle. Each month your payment can be automatically charged to your credit card, just ask us for an Autopay card and we'll take care of the rest.

Thank you for renting from StorQuest - West Los Angeles / Sawtelle, we appreciate your business!

Kadota, Rob

From: Staples <support@orders.staples.com>
Sent: Tuesday, October 16, 2018 1:54 PM
To: Kadota, Rob
Subject: Confirmation of Staples Order: #9792398223

STAPLES

FREE NEXT-DAY DELIVERY.
On eligible orders. [See details.](#)

FURNITURE

PAPER

BREAKROOM

INK & TONER

ELECTRONICS

OFFICE SUPPLIES

WE'VE GOT IT.

Hello Robert Kadota,
Please see [your order details](#) below.



ORDER NUMBER: 9792398223
ORDER DATE: 10/16/2018

PICK UP IN STORE



Please don't go to the store just yet. We'll send you an email when your items are ready. Once each item is ready, you will have five days to pick them up at your convenience.

Arrives in Store By: Thursday, October 18, 2018

Pick Up at: Staples, 11341 National Blvd, Los Angeles, CA 900643726



Verbatim 8GB PinStripe
 USB 2.0 Flash Drive 5
 Pack Red Green Blue
 Purple Teal 99146
 Item #1913050

Quantity:
1

Price:
\$37.99

Discounts:
\$2.00

You Paid:
\$27.99

2\$Off Verbatim 8GB
 PinStripe USB 2.0 Flash
 Drive, 5 Pack, Red,
 Green, Blue, Purp
 \$8.00
 8\$Off Verbatim 8GB
 PinStripe USB 2.0 Flash
 Drive, 5 Pack, Red,
 Green, Blue, Purp

To view or cancel your order please click below.
 Most orders may be canceled within 30 minutes of being placed.

[VIEW ORDER](#)

BILLING INFORMATION

Billing address

Robert Kadota
 3759 Barry Ave
 Los Angeles, CA 90066

Payment Information

Subtotal: \$37.99
 Discounts: \$10.00
 Shipping/Fees: \$0.00
 Tax: \$2.66
 Order Total: \$30.65

Payment Method

MC ending in 8563: \$30.65

YOU MIGHT ALSO LIKE



\$16.99

Staples Electronics Duster, 7 oz., 2
 pack(SPL07ENFR-2)



\$17.99

Verbatim 16GB PinStripe USB 2.0
 Flash Drive, 2 Pack, Green, Blue
 (99149)



\$149.99

Acer® S230HL Bbd 23" Widescreen
 Display

NEED IT TODAY? NO PROBLEM.
 Buy online and pick up in store in 1 hour.

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5% back, every time.

Enroll in the More Account™ and earn more rewards in store and online.

APPLY NOW



See our
Weekly Ad



Get your
coupons



Find a
local store



Get professional tips and ideas:
BUSINESS RESOURCE CENTER.



STAY CONNECTED



Staples, Inc., 500 Staples Drive, Framingham, MA 01702

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

| Date | Invoice # | Due Date |
|-----------|-----------|-----------|
| 10/1/2018 | 17409 | 10/1/2018 |

PAID
10/01/2018

| |
|--------------------------------|
| Bill To |
| Mar Vista Neighborhood Council |

| P.O. No. | Terms | Project |
|----------|-------|---------|
| | | |

| Quantity | Description | Rate | Amount |
|----------|--|--------|--------|
| 1 | Monthly Maintenance: includes up to 1 hour for; phone support, web development, requests, & website adjustment | 150.00 | 150.00 |
| 0 | Monthly Hosting for marvista.org (included in maintenance) | 15.00 | 0.00 |

| | | |
|--|-------------------------|-----------|
| Please remit payment at your earliest convenience. Thank you for your business! | Total | \$150.00 |
| | Payments/Credits | -\$150.00 |
| | Balance Due | \$0.00 |

Invoice

The Web Corner, Inc.
 19509 Ventura Blvd.
 Tarzana CA 91356
 (818) 345-7443

| Date | Invoice # | Due Date |
|-----------|-----------|-----------|
| 10/1/2018 | 17408 | 10/1/2018 |

PAID
 10/01/2018

| |
|--------------------------------|
| Bill To |
| Mar Vista Neighborhood Council |

| P.O. No. | Terms | Project |
|----------|-------|---------|
| | | |

| Quantity | Description | Rate | Amount |
|----------|--|------|--------|
| 9 | Email Standard Mailboxes: 9 Accounts for marvista.org | 3.50 | 31.50 |

| | | |
|--|-------------------------|----------|
| Please remit payment at your earliest convenience. Thank you for your business! | Total | \$31.50 |
| | Payments/Credits | -\$31.50 |
| | Balance Due | \$0.00 |

ATT0004

[Faint handwritten notes, possibly including a signature and date]

STAPLES

11341 National Blvd.
LOS ANGELES, CA 90064
(310) 445-4041

SALE 1887040 6 002 80899
1427 10/14/18 03:21
QTY SKU PRICE

REWARDS NUMBER 5948563548
1 SPLS BINDERCLIP 8P 4.99
718103182362
1 81/2X11-SLANTED SI * 7.00
718103098229
1 BINDER CLIP 8PK LA 4.99
718103156776
1 81/2X11-SLANTED SI * 7.00
718103098229
SUBTOTAL 23.98
Standard Tax 9.5000% 2.28
TOTAL \$26.26

MASTERCARD USD\$26.26
Card No.: XXXXXXXXXXXX8563 [C]
Chip Read
Auth No.: 035347
AID.: A0000000041010
Verified By PIN

TOTAL ITEMS 4

*Item is currently on promotion. Some coupons are only valid on regular priced items. Please see coupon terms and conditions for details.

Staples brand products.
Below Budget. Above Expectations.

THANK YOU FOR SHOPPING AT STAPLES !

Shop online at www.staples.com

Shop Smarter. Get Rewarded.
Staples Rewards members get up to 5% back in Rewards in store only. \$2 back in Rewards per recycled ink cartridges. Up to 20 per month. Minimum purchase required. Exclusions Apply. See an associate for full program details or to enroll.



Outreach Supplies
for blue tent at
MV Farmers Market

Binder clips
Acrylic displays

Rob Kadota 10/15/18
[Signature]



MAR VISTA COMMUNITY CONCIL
200 N SPRING ST
LOS ANGELES, CA 90012-4801

Page: 1 of 2
Bill Cycle Date: 08/26/18 - 09/25/18
Account: 287282471306
Foundation Account: FAN 07974093
Invoice: 287282471306X10032018

Visit us online at: www.att.com/business

Wireless Statement

Bill-At-A-Glance

| | |
|------------------------------|-----------|
| Previous Balance | \$95.54 |
| Payment - 09/18 - Thank You! | \$95.54CR |
| Adjustments | \$0.00 |
| Balance | \$0.00 |
| New Charges | \$95.54 |

Amount to be Debited \$95.54

AutoPay will Debit Your Card by Oct 18, 2018

Service Summary

| Service | Page | Total |
|--------------------------|---------|----------------|
| Wireless | | \$95.54 |
| 213 446-1595 | \$95.54 | 1 |
| Total New Charges | | \$95.54 |

Manage Your Account:

Online: att.com/myatt
Mobile App: att.com/myattapp
Support: 800 331-0500 or 611 from your mobile device
TTY: 866 241-6567



For Important Information about your bill, please see the **News You Can Use** section (Page 2).

Wireless

Group 1 - Data Summary - Aug 26 thru Sep 25

AT&T Unlimited Plus One Line for Business - Includes unlimited domestic wireless data, talk and text on an eligible device. After 22GB of data usage, AT&T may slow speeds. Includes up to 10GB of tethering/line on an eligible device. After 10GB, tethering usage is slowed to max of 128 Kbps. Stream Saver included. Additional monthly access charge applies for each device. Eligible for \$5 auto-pay discount. Discount is applied within in 1 to 2 bill cycles. Other restrictions apply. See att.com/abs-additional-terms for plan details.

| | Data Used (GB) |
|--------------|----------------|
| 213 446-1595 | 1.81 |
| Total | 1.81 |

213 446-1595

MAR VISTA COMMUNITY CONCIL

Mobile Insurance Premium - Includes Coverage for loss, theft, accidental damage, liquid damage, and out-of-warranty malfunction.

Mobile Protection Pack - Support - Includes ProTech support and Protect Plus app on eligible devices, when bundled with Mobile Insurance.

Monthly Charges - Sep 26 thru Oct 25

| | |
|---|--------------|
| 1. AT&T Unlimited Plus One Line for Business | 65.00 |
| 2. Discount for unlimited single line AutoPay | 5.00CR |
| 3. Access for Laptop Connect 4G LTE | 20.00 |
| 4. Mobile Insurance Premium | 8.99 |
| 5. Mobile Protection Pack - Support | 3.00 |
| Total Monthly Charges | 91.99 |

Other Charges and Credits

Data Usage Summary

AT&T Unlimited Plus One Line for Business
Included in Plan GB Unlimited
Individual GB Used 1.81
1 Gigabyte (GB) = 1024MB, 1 Megabyte (MB) = 1024KB

Surcharges and Other Fees

| | |
|-----------------------|------|
| 6. Administrative Fee | 1.99 |
|-----------------------|------|

Wireless Services provided by AT&T Mobility, LLC.

Printed on Recyclable Paper

Your Card will be Debited on or after: **Oct 18, 2018**

\$95.54



Account Number **287282471306**

MAR VISTA COMMUNITY CONCIL
200 N SPRING ST
LOS ANGELES, CA 90012-4801

AT&T MOBILITY
PO Box 6463
Carol Stream, IL 60197-6463

99900287282471306000000000955400000009554000



MAR VISTA COMMUNITY CONCIL
 200 N SPRING ST
 LOS ANGELES, CA 90012-4801

Page: 2 of 2
Bill Cycle Date: 08/26/18 - 09/25/18
Account: 287282471306
Foundation Account: FAN 07974093
Invoice: 287282471306X10032018

Visit us online at: www.att.com/business

 **213 446-1595**
 MAR VISTA COMMUNITY CONCIL

Other Charges and Credits - Continued

| | |
|--|--------------|
| 7. Property Tax Allotment | 0.31 |
| 8. Regulatory Cost Recovery Charge | 1.25 |
| Total Surcharges and Other Fees | 3.55 |
| Total Other Charges & Credits | 3.55 |
| Total for 213 446-1595 | 95.54 |
| Total for Wireless accounts | 95.54 |

Important Information

LATE PAYMENT CHARGE

The late payment charges for consumer and Individual Responsibility User (IRU) bills not paid in full by the payment due date is \$5.75. Late payment charges for Corporate Responsibility User (CRU) accounts are applied according to applicable contracts.

PAYMENT OPTIONS

Use the myAT&T App* on your smartphone, visit att.com/billpay to pay your AT&T bills electronically, or via our Interactive Voice Response system free of charge anytime day or night by calling 800 288-2020. Payments made with an AT&T representative will be assessed a \$5 convenience fee. *Compatible device and account registration required. Messaging and data charges may apply for download and usage.

ELECTRONIC CHECK CONVERSION

Paying by check authorizes AT&T to use the information from your check to make a one-time electronic fund transfer from your account. Funds may be withdrawn from your account as soon as your payment is received. If we cannot process the transaction electronically, you authorize AT&T to present an image copy of your check for payment. Your original check will be destroyed once processed. If your check is returned unpaid you agree to pay such fees as identified in the terms and conditions of your AT&T Service Agreement, up to \$30. Returned checks may be presented electronically. If you want to save time and stamps, sign up for AutoPay at www.att.com/autopay using your checking account. It's easy, secure, and convenient!

TAX ID

AT&T Mobility Tax ID # 84-1659970.

QUESTIONS ABOUT YOUR BILL OR SERVICE

If you have any questions about your bill or concerns about your service, call Customer Service at 800 331-0500, 611 from your cell phone or write to AT&T, PO Box 1809, Paramus, NJ 07653-1809. We may need to investigate your concerns, if necessary, and will notify you of the results of the investigation. See your Terms of Service for lost/stolen phone information. If we cannot resolve your issue, you have the option to write the California Public Utilities Commission at Consumer Affairs Branch, 505 Van Ness Ave., Room 2003, San Francisco, CA 94102, or at www.cpuc.ca.gov, or call 800 649-7570 or TDD 800 229-6846.

SURCHARGES AND OTHER FEES

In addition to the monthly cost of the rate plan and any selected features, AT&T imposes the following other charges, on a per line basis: (1) federal and state universal service charges, (2) a Regulatory Cost Recovery Charge of up to \$1.25 to help defray its cost incurred in complying with obligations and charges imposed by state and federal telecom regulations, (3) an Administrative Fee to help defray certain expenses AT&T incurs, such as interconnection and cell site rents and maintenance, and (4) other government assessments, including without limitation a gross receipts surcharge and a Property Tax Allotment surcharge of \$0.20 - \$0.45 applied per Corporate Responsibility User's assigned number. These fees are not taxes or government-required charges. See www.att.com/additionalcharges.

AT&T NATL CENTER FOR CUSTOMERS WITH DISABILITIES

Questions on accessibility by persons with disabilities: 866 241-6568.

HOW DATA IS BILLED

Data is rounded up to the nearest KB for each line. Data for each line within a group is then added together and the total is rounded up to the nearest MB at the end of each billing cycle. For plans billed in GB, the total MB is then converted to GB. 1024KB = 1 Megabyte (MB), 1024MB = 1 Gigabyte (GB).

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** Welcome To Our Los Angeles Store *
Store # 395

See Us On WEB www.smartandfinal.com

Cashier: Danielle

DATE 10/20/18 TIME 14:15:30

| | | |
|---------------------------|---------|--------|
| 9 @ 4.99 | | |
| Heb Nat Beef Frank | 44.91 | F |
| Don Lee Veggie Pat | 12.99 | F |
| Don Lee Veggie Pat | 12.99 | F |
| Hoffy Beef Franke | 15.79 | F |
| Hoffy Beef Franke | 15.79 | F |
| FJ 1/4 lb Froz Bf | 16.49 | F |
| FJ 1/4 lb Froz Bf | 16.49 | F |
| FJ 1/4 lb Froz Bf | 16.49 | F |
| FJ 1/4 lb Froz Bf | 16.49 | F |
| 5 @ 21.99 | | |
| FS Red Beef Pattie | 109.95 | F |
| Was \$119.9/ YOU SAVED -> | \$10.00 | |
| FS Red Beef Pattie | 21.99 | F |
| Was \$23.99/ YOU SAVED -> | \$2.00 | |
| SUBTOTAL | 316.86 | |
| Sales Tax | .00 | |
| TOTAL | 316.86 | |
| MasterCard | TENDER | 316.86 |
| Cash | CHANGE | .00 |

TOTAL NUMBER OF ITEMS THIS VISIT--> 24

**** Electronic Payment Activity ****
10/20/2018 14:17:06
MASTERCARD Entry Method: Chip
CARD #: XXXXXXXXXXXX8563
PURCHASE - APPROVED
AUTH CODE:079705

Mod#: Issuer:
AID: A0000000041010
TVR: 0000048000
IAD: 0110A0400322000000000000000000
000FF
TSI: E800
ARC: 00
TC: A=31EBC7C04098B2
MID: 288033 TID: 001 SEQ: 025617
Total: USD\$ 316.86

PIN VERIFIED

**** Electronic Payment Activity ****

14:17:11 OP# 81C094079 10/20/18
Term:2 Trans # 111 Store # 395

THANK YOU FOR SHOPPING
YOUR LOS ANGELES SMART AND FINAL
STORE MANAGER: Julio Lopez
1 (310) 473-3344

*

We want to know your thoughts
so we can serve you better.

Complete our customer survey
and be entered for a chance
to win one of five

\$100 SmartCash Cards

Please visit
www.smartandfinal.com/survey
within 7 days of this shop!

From: [Mailchimp Billing](#)
To: [Kadota, Rob](#)
Subject: Mailchimp Invoice
Date: Sunday, October 21, 2018 2:49:21 AM



Your order has been processed.

Invoice MC04714945

Processed on Oct 21, 2018 02:49 am Pacific Time.

Monthly plan

| | |
|--------------------------|---------|
| 1501 - 2500 subscribers. | \$30.00 |
|--------------------------|---------|

Discounts

| | |
|-----------------------------------|------------|
| Two-factor authentication (10.0%) | (-) \$3.00 |
|-----------------------------------|------------|

| | |
|----------|---------|
| Subtotal | \$27.00 |
|----------|---------|

Taxes

| | |
|---------------------|--------|
| State and Local Tax | \$0.00 |
|---------------------|--------|

| | |
|-------|---------|
| Total | \$27.00 |
|-------|---------|

| | |
|---|---------|
| Paid via Mast card ending in 8563 on October 21, 2018 | \$27.00 |
|---|---------|

Issued to

Robert Kadota
sararoosmv@gmail.com
rob@orl.ucla.edu
Mar Vista Community Council
200 N. Spring St Los Angeles, CA 90012
310.628.4095

Issued by

Mailchimp
c/o The Rocket Science Group, LLC
675 Ponce De Leon Ave NE
Suite 5000
Atlanta, GA 30308 USA
www.mailchimp.com
US EIN 58-2554149

[View In Your Account](#)

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675 Ponce De Leon Ave NE • Suite 5000 • Atlanta, GA 30308 USA

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11717 W. Pico Blvd
Los Angeles, CA 90064

310-479-3957
info@onedaycopy.com

Invoice

No: **65953**

Date: 10/8/18

Customer PO:

Customer No: 880

Ship To:

Elliot Hanna
Mar Vista Community Council
PO Box 66871
Los Angeles CA 90066
Phone: 424-738-0503

Bill To:

Holly Tilson Rob Kadota
Mar Vista Community Council
PO Box 66871
Los Angeles CA 90066
Phone: 310.628.4095

| Quantity | Description | Amount |
|----------|--|----------|
| 20 | B&W BoD-181009-Agenda.pdf, BoD-181009-Packet, 8.5 x 11 White 20# 20lb White Bond Smooth, 38 sheets, copied on 1 side | \$ 42.28 |

| | | | |
|---------------------|--|------------|----------|
| Taken by: andre | | SUBTOTAL | \$ 42.28 |
| | | TAX | \$ 4.02 |
| | | SHIPPING | \$ 0.00 |
| | | DEPOSITS | \$ 0.00 |
| | | TOTAL | \$ 46.30 |
| | | AMOUNT DUE | \$ 46.30 |
| Wanted: Tue 10/9/18 | | | |
| B&W | | | |
| \$ 46.30 | | | |
| 10/8/18 | | | |



11717 W. Pico Blvd
Los Angeles, CA 90064

310-479-3957
info@onedaycopy.com

Invoice

No: **65597**

Date: 10/8/18

Customer PO:

Customer No: 880

Ship To:

MVCC
Mar Vista Community Council
PO Box 66871
Los Angeles CA 90066

Bill To:

Holly Tilson Rob Kadota
Mar Vista Community Council
PO Box 66871
Los Angeles CA 90066
Phone: 310.628.4095

| Quantity | Description | Amount |
|----------|---|-----------|
| 40 | The City Of Los Angeles - Color 9 pages, 8.5 x 11 White 60# 60 lb Offset Paper Smooth, 9 sheets, digital print on 1 side | \$ 137.14 |
| 40 | Mar Vista Community Council - Color 9 pages, 8.5 x 11 White 60# 60 lb Offset Paper Smooth, 3 sheets, digital print on 1 side | \$ 51.76 |
| 40 | Generalize Summary of Zoning Regulations - Color 7 pages, 8.5 x 11 White 60# 60 lb Offset Paper Smooth, 7 sheets, digital print on 1 side | \$ 109.51 |
| 40 | B&W Palms ,Mar Vista, Del Rey Community Plan, 8.5 x 11 White 20# 20lb White Bond Smooth, 37 sheets, copied on 2 sides | \$ 107.35 |
| 40 | B&W Los Angeles Planning and Zoning, 8.5 x 11 White 20# 20lb White Bond Smooth, 29 sheets, copied on 2 sides | \$ 84.71 |

| | | | |
|---|--|--|---|
| Taken by: andre Mary Aruska - Materials for Community Plan Sub Committee \$ 537.06 9/15/18 | | Wanted: Sat 9/15/18 The City Of Los Angeles - Color 9 pages | SUBTOTAL \$ 490.47 TAX \$ 46.59 SHIPPING \$ 0.00 DEPOSITS \$ 0.00 TOTAL \$ 537.06 AMOUNT DUE \$ 537.06 |
|---|--|--|---|



Final Details for Order #111-8936938-9846633

[Print this page for your records.](#)

Order Placed: October 29, 2018

Amazon.com order number: 111-8936938-9846633

Order Total: \$47.96

Shipped on October 30, 2018

Items Ordered

| | Price |
|---|--------------|
| 2 of: <i>Nitrile Exam Gloves, Medical Grade, Disposable, Food Safe, Non Latex, 4 mil Thickness, Powder Free, Blue color, Convenient Dispenser Pack of 100 (Small)</i> Sold by: GLOBAL MEDICAL (seller profile) | \$11.99 |

Condition: New

| | |
|---|---------|
| 1 of: <i>Nitrile Exam Gloves, Medical Grade, Disposable, Food Safe, Non Latex, 4 mil Thickness, Powder Free, Blue color, Convenient Dispenser Pack of 100 (Large)</i> Sold by: GLOBAL MEDICAL (seller profile) | \$11.99 |
|---|---------|

Condition: New

| | |
|--|---------|
| 1 of: <i>Nitrile Exam Gloves, Medical Grade, Disposable, Food Safe, Non Latex, 4 mil Thickness, Powder Free, Blue color, Convenient Dispenser Pack of 100 (Medium)</i> Sold by: GLOBAL MEDICAL (seller profile) | \$11.99 |
|--|---------|

Condition: New

Shipping Address:

Rob Kadota
3759 Barry Ave
Los Angeles, CA 90066
United States

| | |
|----------------------|---------|
| Item(s) Subtotal: | \$47.96 |
| Shipping & Handling: | \$0.00 |
| | ----- |
| Total before tax: | \$47.96 |
| Sales Tax: | \$0.00 |
| | ----- |

Shipping Speed:

Two-Day Shipping

Total for This Shipment: \$47.96

Payment information

Payment Method:

MasterCard | Last digits: 8563
Reference number: 247

| | |
|----------------------|---------|
| Item(s) Subtotal: | \$47.96 |
| Shipping & Handling: | \$0.00 |
| | ----- |

Total before tax: \$47.96

Estimated tax to be collected: \$0.00

Grand Total: \$47.96

Billing address

Robert kadota
200 N. Spring st.
LOS angeles, Ca 90012
United States

Credit Card transactions

MasterCard ending in 8563: October 30, 2018: \$47.96

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2018, Amazon.com, Inc. or its affiliates

MUC Storage
Locker Keys.

THANK YOU FOR SHOPPING AT
DICK'S TRUE VALUE
12216 VENICE BLVD
PO BOX 661297
LOS ANGELES, CA 90066
(310) 397-3220

Sara Roos
7/12/18

Thank You for shopping at Dick's
Visit us at www.dickstruevalue.com
07/12/18 1:42PM 40 553 SALE

DOMESTIC KEY 6 EA 1 10 EA * 6.60
TOTAL:\$ 6.60 TAX: \$.63
TOTAL: \$ 7 23
BC AMT: 7 23

CARD#: XXXXXXXXXXXX1471
: 062200278992
H: 72929G AMT: 7 23
t reference #:209831 Bat#
PED
D TYPE VISA EXPR: XXXX
ID/ValCode: 072449

Bank card USD\$ 7 23



>> JRNL#C09831 <<==
CUST NO:*5

THANK YOU SARA D ROOS
FOR YOUR PATRONAGE

Name X _____
I agree to pay above total amount
according to card issuer agreement
(merchant agreement if credit voucher)
Acct: CASH CUSTOMER

Customer Copy

NO RETURNS AFTER 30 DAYS

board reimbursement
office expense

~~X Sara Roos~~
Sara Roos

NORTH WESTDALE NEIGHBORHOOD ASSOCIATION

P.O. Box 642522, Los Angeles, CA 90064

President - Martin Rubin
2822 Barry Avenue
Los Angeles , CA 90064
310.479.2529

Mar Vista Community Council
Holly Tilson, Treasurer
rhubarb999@aol.com
Tel.: (310) 391-6408

Date: September 27, 2018

Description:

Amount

Outreach at the North Westdale Neighborhood Association's September 29, 2018 Fall Block Party
The MVCC will offer support for the gathering and do outreach during the party, offering information
about the city and the MVCC. The outreach will also gather additional email subscribers.

Total (Balance due)

\$300.00

Please make check payable to "NWWA"

Mail to:

(in care of)

Martin Rubin

2822 Barry Avenue

Los Angeles, CA 90064

Thank you.

STAPLES

2052 Bundy Drive
West Los Angeles, CA 90025
(310) 826-0442

SALE 1905973 4 004 16472
0336 08/18/18 01:23

QTY SKU PRICE

REWARDS NUMBER 0010978922

1 HP 934 XL BLK/STD 78.99
889894153654 78.99
SUBTOTAL 78.99
Standard Tax 9 5000% 7.50
TOTAL \$86.49

Discover Credit USD\$86.49
Card No.: XXXXXXXXXXXX0970 [C]
Chip Read
Auth No : 01851B
AID . A0000001523010

TOTAL ITEMS 1

Staples brand products
Below Budget Above Expectations

THANK YOU FOR SHOPPING AT STAPLES !

Shop online at www.staples.com

Shop Smarter. Get Rewarded.
Staples Rewards members get up to 5%
back in Rewards in store only. \$2 back in
Rewards per recycled ink cartridges. Up to
20 per month. Minimum purchase required.
Exclusions Apply. See an associate for
full program details or to enroll.



03360818181647204

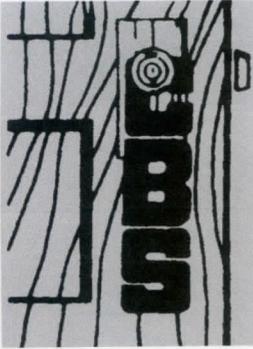
Win a \$50K scholarship
or one of four prizes.

Staples For Students
Sweepstakes

Thank you for your purchase
Enter the following code for a chance to
win a \$50,000 scholarship
or one of four \$25,000 scholarships

Cut here

Board Reimbursement
Office expense
Printer ink
Jody Wilson
8/18/2018



**CBS
ADVERTISING
DISTRIBUTORS, LLC**

P.O. Box 6511
BEVERLY HILLS, CA 90212-6511

TEL. (310) 390-5744
FAX (310) 390-5414

| | |
|------------------|---------|
| INVOICE NO. | 95022 |
| DATE | 9/28/18 |
| ACCOUNT NO. | |
| YOUR P.O. NUMBER | |
| TERMS | 15 Days |
| DEPOSIT | |
| FOB | |
| SALESMAN | Simon |

Mar Vista Neighborhood Council
P.O. Box 66871
Los Angeles, CA 90066

Attn: Sara Roos

| QTY | UNIT | DESCRIPTION | UNIT PRICE | AMOUNT |
|--|------|---|------------|------------|
| 17,500 | 17.5 | DISTRIBUTION / DATE Flyers distributed in Mar Vista Dates: Sept. 29 and 30, 2018  | \$84.00 | \$1,470.00 |
| DUE AND PAYABLE UPON RECEIPT OF INVOICE | | | SUB TOTAL | \$1,470.00 |
| | | | TAX | |
| | | | TOTAL | \$1,470.00 |

Office of the City Clerk
 Administrative Services Division
 Neighborhood Council (NC) Funding Program
 Board Action Certification Form

Sept 2018 12.3



NC Name: Mar Vista Community Council Meeting Date: September 11, 2018
 Budget Fiscal Year: 2018-2019 Agenda Item No: 12.3

Board Motion and/or Public Benefit Statement (CIP and NPG):
Consent
 Funding Motion: Appropriation for fall newsletter. The Mar Vista Community Council approves the OUTREACH EXPENDITURE of up to ~~to exceed~~ \$4000, for printing costs and distribution for a fall newsletter

Vote Count

Recused Boardmembers must leave the room prior to any discussion and may not return to the room until after the vote is complete.

| Board Member Name | Board Position | Yes | No | Abstain | Absent | Ineligible | Recused |
|-------------------|----------------|-----|----|---------|--------|------------|---------|
| Elliot Hanna | Chair CD | X | | | | | |
| Rob Kadota | 1st VC ALD | X | | | | | |
| Vacant | 2nd VC ALD | | | | | | |
| Sara Roos | Secretary ALD | X | | | | | |
| Holly Tilson | Treasurer Z6D | X | | | | | |
| Ken Aperm | Z1D | \ | | | X | | |
| Damien Newton | Z2D | X | | | | | |
| Mary Hruska | Z3D | X | | | | | |
| Aaron Elster | Z4D | X | | | | | |
| Michelle Krupkin | DZ5 | X | | | | | |
| Susan Klos | ALD | X | | | | | |
| Robin Doyno | ALD | X | | | | | |
| Nanxi Liu | ALD | X | | | | | |

printing per credit card - 2526.71
 distribution - 1470.00
 \$ 3996.71

Q=Quorum
 ALD = At Large Director
 ZD = Zone Director
 CD = Community Director
 Totals 11 Q7

We, the Treasurer and the Second Signer of the above named Neighborhood Council, declare that the information presented on this form is accurate and complete, and that a public meeting was held in accordance with all laws, policies, and procedures. The above was approved by the Neighborhood Council Board, at a Brown Act compliant public meeting where a quorum of the Board was present.

Treasurer's Signature: *Holly Tilson*
 Print/Type Name: Holly Tilson
 Date: 9-11-2018
 Second Signer's Signature: *Elliot Hanna*
 Print/Type Name: Elliot Hanna
 Date: 9-11-2018



**CBS
ADVERTISING
DISTRIBUTORS, LLC**

P.O. Box 6511
BEVERLY HILLS, CA 90212-6511

TEL. (310) 390-5744
FAX (310) 390-5414

| | |
|------------------|---------|
| INVOICE NO. | 95023 |
| DATE | 9/28/18 |
| ACCOUNT NO. | |
| YOUR P.O. NUMBER | |
| TERMS | 15 Days |
| DEPOSIT | |
| FOB | |
| SALESMAN | Simon |

Mar Vista Neighborhood Council
P.O. Box 66871
Los Angeles, CA 90066

Attn: Sara Roos

| QTY | UNIT | DESCRIPTION | UNIT PRICE | AMOUNT |
|--|------|--|------------|----------|
| 3,500 | 3.5 | <p>DISTRIBUTION / DATE</p> <p>Additional Flyers distributed in Mar Vista</p> <p>Dates: Sept. 29 and 30, 2018</p> | \$84.00 | \$294.00 |
| DUE AND PAYABLE UPON RECEIPT OF INVOICE | | | SUB TOTAL | \$294.00 |
| | | | TAX | |
| | | | TOTAL | \$294.00 |



11555 National Blvd. Los Angeles, CA 90064
T: 310-477-0256 F: 310-477-1697
office@standrews-wla.org

INVOICE

Date Issued: 8/23/2018

Bill To: Mar Vista Community Council

| Date | Description/Facility Used | Time | Rate |
|--------------------------|---------------------------|------------|-------------|
| Tue. Sept. 25, 2018 | Narthex | 7:30PM-9PM | \$25 |
| TOTAL BALANCE DUE | | | \$25 |

*MVCC
community Plan sub-com*

**Neighborhood Council Funding Program
APPLICATION for Neighborhood Purposes Grant (NPG)**

Mar Vista
WVW



This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. Upon approval of the application the Neighborhood Council (NC) shall submit the application along with all required documentation to the Office of the City Clerk, NC Funding Program.

Name of NC from which you are seeking this grant: MVNC - Mar Vista

SECTION I - APPLICANT INFORMATION

1a) Pacific Area Boosters Assoc. 95-3971193 CA 1973
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1b) P.O. Box 2895 Venice CA 90294
Organization Mailing Address City State Zip Code

1c) _____
Business Address (if different) City State Zip Code

1d) **PRIMARY CONTACT INFORMATION:**
Diane Barrett 310.529.1294 sbpress7@aol.com
Name Phone Email

2) Type of Organization- Please select one:
 Public School (not to include private schools) Attach Signed letter on School Letterhead
 or
 501(c)(3) Non-Profit (other than religious institutions) Attach IRS Determination Letter

3) _____
Name / Address of Affiliated Organization (if applicable) City State Zip Code

SECTION II - PROJECT DESCRIPTION

4) Please describe the purpose and intent of the grant.
For the purchase of food and toys in support of LAPD's Annual Community Outreach program targeting Pacific Communities. Winter Wonderland Event.

5) How will this grant be used to primarily support or serve a public purpose and benefit the public at-large. (Grants cannot be used as rewards or prizes for individuals)
Toys and food are given to the community for the holidays

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

| 6a) Personnel Related Expenses | Requested of NC | Total Projected Cost |
|--------------------------------|-----------------|----------------------|
| | \$ | \$ |
| | \$ | \$ |
| | \$ | \$ |

| 6b) Non-Personnel Related Expenses | Requested of NC | Total Projected Cost |
|------------------------------------|-----------------|----------------------|
| TOYS + Food to be purchased | \$ | \$ 1000. |
| | \$ | \$ |
| | \$ | \$ |

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: DRMC, NCWP, PNC

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

| Source of Funding | Amount | Total Projected Cost |
|--|--------|----------------------|
| Other Neighborhood Councils + Donations + Sponsorships | \$ | \$ 20,000 |
| | \$ | \$ |
| | \$ | \$ |

9) What is the TOTAL amount of the grant funding requested with this application: \$1000.

10a) Start date: 8, 1, 18 10b) Date Funds Required: 12, 8, 18 10c) Expected Completion Date: 12, 8, 18
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

| Name of NC Board Member | Relationship to Applicant |
|-------------------------|---------------------------|
| | |
| | |

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No *(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*
Diane Barrett President Diane Barrett 6-28-18
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*
Dorinda Lasman Secretary Dorinda Lasman 6-28-18
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE
DISTRICT DIRECTOR
2 CUPANIA CT/CLE
MONTEREY PARK, CA 91754

DEPARTMENT OF THE TREASURY

Date: ~~Jan 02 1989~~

Employer Identification Number:
95-3971193
Contact Person:
TYRONE THOMAS
Contact Telephone Number:
(213) 725-0164

PACIFIC AREA HOOSTERS ASSOCIATION
12312 CULVER BLVD
LOS ANGELES, CA 90066-6222

Our Letter Dated:
March 1, 1989
Addendum Applies:
No

Dear Applicant:

This modifies our letter of the above date in which we stated that you would be treated as an organization that is not a private foundation until the expiration of your advance ruling period.

Your exempt status under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3) is still in effect. Based on the information you submitted, we have determined that you are not a private foundation within the meaning of section 509(a) of the Code because you are an organization of the type described in section 509(a)(2).

Grantors and contributors may rely on this determination unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your section 509(a)(2) status, a grantor or contributor may not rely on this determination if he or she was in part responsible for, or was aware of, the act or failure to act, or the substantial or material change on the part of the organization that resulted in your loss of such status, or if he or she acquired knowledge that the Internal Revenue Service had given notice that you would no longer be classified as a section 509(a)(2) organization.

If we have indicated in the heading of this letter that an addendum applies, the addendum enclosed is an integral part of this letter.

Because this letter could help resolve any questions about your private foundation status, please keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown above.

Sincerely yours,



Michael J. Quinn
District Director

Letter 1050 (DO/CG)



11555 National Blvd. Los Angeles, CA 90064
T: 310-477-0256 F: 310-477-1697
office@standrews-wla.org

INVOICE

Date Issued: 10/15/2018

Bill To: Mar Vista Community Council

| Date | Description/Facility Used | Time | Rate |
|--------------------------|---------------------------|---------|-------------|
| Sat. Oct. 6, 2018 | Library | 6PM-7PM | \$25 |
| TOTAL BALANCE DUE | | | \$25 |

10. **Consent Calendar** – The Consent Calendar is reserved for items deemed to be routine and non-controversial. Any committee member may pull an item or items for further discussion.

10.1. NPG Application from MySafe:LA – Discussion and possible action regarding a \$4,900 NPG application from MySafe:LA.

mvcc.director.hanna@gmail.com

From: MySafe:LA <community@mysafela.org>
Sent: Tuesday, November 13, 2018 10:59 AM
To: Elliot.Hanna@marvista.org; Rob.Kadota@marvista.org; Mary.Hruska@marvista.org; Sara.Roos@marvista.org; Holly.Tilson@marvista.org
Subject: Mar Vista NPG Application
Attachments: Mar Vista .pdf; MSLA LA Council Cert 2017.pdf; MSLA CA Assembly Cert 2017.pdf; MSLA 2017 FireSmart.pdf; MSLA State Senate.pdf; Fic Biz Name Statement.pdf; SCP 501c3 IRS Determination Letter.pdf; MSLA 2017 Ready Set Go Brochure.pdf

Dear Mar Vista Neighborhood Council Board,

We'd like to formally introduce ourselves and say hello. We've been in your neighborhood for the last few years, working with your local fire stations, schools, and senior facilities to make your community safer and more resilient.

MySafe:LA is a nonprofit public charity that focuses on education and life safety training throughout the City of Los Angeles. We focus on earthquake preparation and survival, fire safety, CPR training, hit and run issues, and overall community readiness. Our mission is to save lives through education, engagement, and partnerships.

Specifically in your neighborhood, we have:

- Educated and created Family Escape Plans for **160 elementary school students** in our FireSmart program.
- Installed **149 Smoke Alarms** during a canvassing event.
- Trained **144 High School Students** in Hands-Only CPR.

Traditionally, we have operated solely on federal and state grants and donations/gifts to provide our services and do not take funds from the Los Angeles Fire Department. Due to the changing political climate, however, we are engaging on a more local level and would like to partner with your specific community.

We would like the opportunity to present to your Board in hopes of creating a new, lasting partnership. To learn more about us and our programs, visit us at:

[MySafeLA.Org](#)
[A brief video introduction](#)
[Facebook](#)
[Twitter](#)
[Instagram](#)

Please find attached our application for the Neighborhood Purposes Grant, which includes:

- NPG Application
- IRS Determination Letter
- Fictitious Name Documentation
- A sample of our in-house education materials, including our Ready Set Go and FireSmart brochures
- Our most recent Certificates of Achievement from...
 - CA State Assembly
 - LA City Council
 - CA State Senate

Please don't hesitate to contact us if you have any questions or would like further information.

Best,

Cara and Kim

MySafe:LA
Fire & Life Safety Education

✉: 10061 Riverside Drive | Mailstop 777 | Toluca Lake, CA | 91602-2560

☎: [213.634.0100](tel:213.634.0100) (office)

🌐: <http://www.mysafela.org>

CONFIDENTIALITY NOTE:

This email and any attachments are confidential. If you are not the intended recipient, be aware that any disclosure, copying, distribution or use of this email or any attachment is prohibited and may be subject to legal remedy. Any views or opinions expressed in this email are those of the individual sender unless the sender specifically states otherwise. If you have received this email in error, please notify MySafe:LA immediately by returning it to the sender and delete this copy from your system. Thank you for your cooperation.

SECTION III - PROJECT BUDGET OUTLINE

You may also provide the Budget Outline on a separate sheet if necessary or requested.

| | | | |
|-----|-----------------------------------|------------------------|-----------------------------|
| 6a) | Personnel Related Expenses | Requested of NC | Total Projected Cost |
| | | \$ | \$ |
| | | \$ | \$ |
| | | \$ | \$ |

| | | | |
|-----|---------------------------------------|------------------------|-----------------------------|
| 6b) | Non-Personnel Related Expenses | Requested of NC | Total Projected Cost |
| | | \$ | \$ |
| | | \$ | \$ |
| | | \$ | \$ |

7) Have you (applicant) applied to any other Neighborhood Councils requesting funds for this project?
 No Yes If Yes, please list names of NCs: _____

8) Is the implementation of this specific program or purpose described in Question 4 contingent on any other factors or sources or funding? (Including NPG applications to other NCs) No Yes If Yes, please describe:

| Source of Funding | Amount | Total Projected Cost |
|-------------------|--------|----------------------|
| | \$ | \$ |
| | \$ | \$ |
| | \$ | \$ |

9) What is the TOTAL amount of the grant funding requested with this application: \$ _____

10a) Start date: ___/___/___ 10b) Date Funds Required: ___/___/___ 10c) Expected Completion Date: ___/___/___
 (After completion of the project, the applicant should submit a Project Completion Report to the Neighborhood Council)

SECTION IV - POTENTIAL CONFLICTS OF INTEREST

11a) Do you (applicant) have a current or former relationship with a Board Member of the NC?
 No Yes If Yes, please describe below:

| Name of NC Board Member | Relationship to Applicant |
|-------------------------|---------------------------|
| | |
| | |
| | |

11b) If yes, did you request that the board member consult the Office of the City Attorney before filing this application?
 Yes No ***(Please note that if a Board Member of the NC has a conflict of interest and completes this form, or participates in the discussion and voting of this NPG, the NC Funding Program will deny the payment of this grant in its entirety.)**

SECTION V - DECLARATION AND SIGNATURE

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read the documents "What is a Public Benefit," and "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of the Neighborhood Purposes Grant. I affirm that I am not a current Board Member of the Neighborhood Council to whom I am submitting this application. I further affirm that if the grant received is not used in accordance with the terms of the application stated here, said funds shall be returned immediately to the Neighborhood Council.

12a) Executive Director of Non-Profit Corporation or School Principal - REQUIRED*

_____ *David Barrett* _____
 PRINT Name Title Signature Date

12b) Secretary of Non-profit Corporation or Assistant School Principal - REQUIRED*

_____ *Cameron Barrett* _____
 PRINT Name Title Signature Date

* If a current Board Member holds the position of Executive Director or Secretary, please contact the NC Funding Program at (213) 978-1058 or clerk.ncfunding@lacity.org for instructions on completing this form

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: FEB 11 2010

THE SAFE COMMUNITY PROJECT
C/O GENE TAKAGI
425 MARKET ST STE 2200
SAN FRANCISCO, CA 94105

Employer Identification Number:
27-0967511
DLN:
17053029333010
Contact Person:
RENEE RAILLEY NORTON ID# 31172
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
March 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
September 10, 2009
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

THE SAFE COMMUNITY PROJECT

We have sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

A handwritten signature in black ink that reads "Robert Choi". The signature is written in a cursive style with a large, prominent initial "R".

Robert Choi
Director, Exempt Organizations
Rulings and Agreements

Enclosure: Publication 4221-PC

Letter 947 (DO/CG)

S T A T E O F C A L I F O R N I A



CERTIFICATE OF RECOGNITION

PRESENTED TO:

MySafe: LA

On behalf of the California State Senate, it is my pleasure to recognize your outstanding work in public safety. Thank you for your contributions to the Community. Your commitment and dedication is truly appreciated. Best wishes and continued success!

March 2, 2017

A handwritten signature in blue ink that reads "Kevin de León". The signature is fluid and cursive, with a horizontal line underneath it.

SENATE PRESIDENT PRO TEMPORE KEVIN DE LEÓN
Twenty-Fourth District



Certificate of Appreciation
is hereby presented to

MySafe:LA

On behalf of the 12th and 15th Council District of the City of Los Angeles, we honor MySafe:LA for their unwavering commitment to delivering fire and life safety education to the residents of the City of Los Angeles and making the City of Los Angeles a safer place to work, live and play.

March 1, 2017

Joe Buscaino
JOE BUSCAINO
Councilmember 15th District



Mitchell Englander
MITCHELL ENGLANDER
Councilmember 12th District

CALIFORNIA LEGISLATURE

Assembly

CERTIFICATE OF RECOGNITION

My Safe: LA

On behalf of the California State Assembly, I would like to honor MySafe:LA for your ongoing and unwavering dedication to the residents of Los Angeles. Programs such as FireSmart:LA, QuakeSmart:LA and WaterSmart:LA have kept residents well prepared and informed. Thank you for serving as the Fire and Life Safety Education Partner of the Los Angeles Fire Department. I wish you continued success and fulfillment in all future endeavors.

DATED THIS 1ST DAY OF MARCH 2017



Raul Bocanegra

RAUL BOCANEGRA

MEMBER OF THE ASSEMBLY
39TH ASSEMBLY DISTRICT
MAJORITY WHIP

EVACUATION CHECKLIST

The key to a safe, calm evacuation is **preparation**.

READY

SET

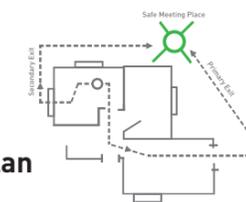
GO!

- Have emergency kits for family and pets prepared in advance of fire season. _____ →
- Have bottled drinking water on hand. _____ →
- Fill a fireproof box with important documents and cash. _____ →
- Know where your water, gas and electric shut-off controls are and how to use them. _____ →
- Know your escape routes, emergency numbers and out-of-state contacts. _____ →
- Review your contacts and escape routes with all members of your household. _____ →
- Park your car facing the road. _____ →
- Pack the car with pet supplies and emergency supply kits. Don't forget extra batteries and water. _____ →
- Monitor local radio and TV stations along with emergency websites for evacuation orders. _____ →
- Place a ladder (preferably non-combustible) against your house for roof access. _____ →
- Turn the lights ON in your house. _____ →
- Shut off the air conditioner. _____ →
- Close ALL doors and windows. _____ →
- When told by fire or police to evacuate, GO! _____ →



TELL YOUR NEIGHBORS ABOUT READY, SET, GO!
Ask them if they have a family emergency escape plan!

JOIN THE DISCUSSION ON FACEBOOK AT: [f mysafela.org](https://www.facebook.com/mysafela.org)
Get your FREE family escape plan (PDF) at: www.mysafela.org/familyscapeplan



ARE YOU READY?

Nobody wants to leave their home. When disaster strikes, knowing what to do can be a matter of life and death. Protect your family, pets, and valuables by knowing how to prepare and evacuate when asked to by authorities. Use this brochure as a working guide to get you started.

PETS AND LARGE ANIMALS

All of your pets, from dogs and cats to horses and other large animals need to be included in your evacuation plan. If you have large animals, practice trailering them before disaster strikes. Practice makes perfect.

LEARN MORE ABOUT ANIMAL EVACUATION AT:
www.readyforwildfire.org/animal-evacuation

IMPORTANT WEBSITES

www.lafd.org

www.mysafela.org

www.readyla.com

www.ready.gov

www.wildlandfiresrsg.org

www.readyforwildfire.org



Stay Connected!

MySafe:LA is a non-profit public education organization focused on delivering fire and life safety education to everyone in Southern California. Our website is continually updated with new information to help you be prepared in the event of disaster.

VISIT WWW.MYSAFELA.ORG TO STAY CONNECTED TO THE LATEST TIPS AND EDUCATION ON FIRE AND LIFE SAFETY.

RSG Brochure, version 1702-1 ©2017 The Safe Community Project, All rights reserved. MySafe:LA is a unit of the Safe Community Project. Visit any LA City website to learn about legal protections and requirements for LA City intellectual property, including logos, brands, and digital technology.

EMERGENCY GO KIT CHECKLIST!

Everyone in your home should have an emergency GO kit of supplies close at hand. Keep yours under your bed, or near the door. In the event of an emergency or evacuation - grab your kit and GO!

HERE IS WHAT YOU SHOULD KEEP IN YOUR KIT:

-  Bottled water
-  Flashlight
-  Whistle
-  Medications (one week supply)
-  Emergency contact information
-  Extra pair of glasses or contacts
-  Important documents, identification cards
-  Keys (house and car)
-  Comfortable shoes, warm jacket, and a change of clothes
-  Money (coins and bills)
-  Snacks
-  Toiletries
-  Small first aid kit
-  Phone charger



ADDITIONAL ITEMS TO KEEP IN YOUR VEHICLE:

-  Map of California and surrounding area
-  Jumper cables
-  Tool kit
-  Flares
-  Fire Extinguisher



FOR A COMPLETE LIST OF ITEMS, GO TO
MYSAFELA.ORG/SURVIVAL-KIT/

READY SET GO!

PREPARE FOR WILDFIRES!



SMOKE AND CARBON MONOXIDE ALARMS



SMOKE ALARMS

When was the last time you thought about yours? They can make the difference between life and death. It just takes a few minutes to make you and your family safer.



INSTALL

SMOKE ALARMS SHOULD BE...

- on every level of your home
- in every room where someone sleeps
- in every hallway outside of a sleeping area



- ◆ **DO** place alarms on the wall 4-12" from the ceiling.
- ◆ **DON'T** install smoke alarms in your kitchen.
- ◆ **DON'T** put alarms near vents, fans, or exterior doors and windows.

CARBON MONOXIDE ALARMS

Carbon monoxide (CO) is a odorless, colorless, deadly gas. Place CO alarms on a wall, chest high or lower. **CO detectors need to be replaced every 7 years.**

LEARN MORE ABOUT SMOKE ALARMS AT WWW.MYSMOKEALARM.ORG

FAMILY ESCAPE PLAN

PLAN

Creating a plan is easy! Start by drawing a map of your home.

Download your Escape Plan at www.mysafela.org/family-escape-plan/



- Know 2 ways out of every room and out of the house.
- Keep exits clear of furniture and clutter.
- Store a fire safety ladder near upstairs window.
- Choose a safe meeting place outside that is stationary and away from your home.
- NEVER go back inside during an emergency.
- Pets, small children, or family members with special needs will need extra help. Plan for them.
- If you have security bars on your window, make sure everyone knows how to open them.

PRACTICE

- Practice your escape plan once a month.
- Use the back of your hand to check door cracks for heat. If the door is hot, **DO NOT OPEN!**

BATTERY-ONLY VS. WIRED

BATTERY-ONLY

SEALED ALARM

- Use a 10-year lithium battery in a sealed compartment
- No need to change the battery

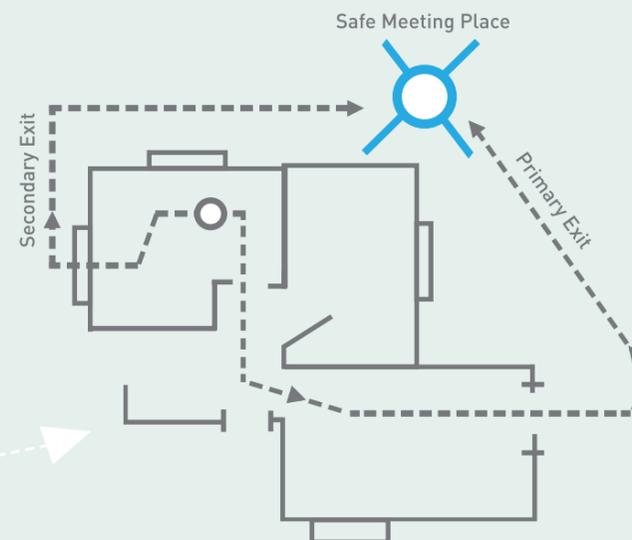
UNSEALED

- Replace batteries twice a year, when you change your clocks in the spring and fall.

WIRED

- Wired alarms are powered by your home's electrical system
- Most alarms have a battery backup
- A licensed electrician should handle the maintenance and replacement of these alarms

PRO TIP: Check the back of your alarms for the manufacturer date and replace alarms that are older than 10 years.



PRO TIP: A home sprinkler system can help limit the spread of fire, and protect your family and valuables.

FIRE SAFETY CHECKLIST



HOW FIRESMART IS YOUR HOME?



GENERAL

- Keep a fire extinguisher in your home. Learn how to use it. Need a refresher? Go to www.mysafela.org/buy-a-fire-extinguisher/
- Never overload electrical sockets or individual circuits in your home.
- Check for worn wires. Never run extension cords or wires under rugs or furniture.
- Place space heaters away from drapes and other flammables. Make sure it cannot tip over.
- Have a chimney? Get it cleaned and inspected every year.
- Use a metal mesh screen in front of your fireplace. Leave glass doors OPEN when you have a fire burning.



KITCHEN

- Never leave your cooking unattended.
- Check that your stove and other appliances are off before going to bed.
- Keep baking soda in your kitchen to smother grease fires.



TELL YOUR FAMILY MEMBERS!

- Keep lighters, matches, fireworks, flares and other combustibles away from children.
- Never empty an ashtray into a trashcan.
- Don't smoke when you're tired. Don't smoke in bed.

Go to MySafeLA.org to learn more about being FireSmart:LA!

Cut along this line

CALLING 9-1-1

KEY THINGS TO DO!



A EXPLAIN THE EMERGENCY
Clear, concise communication is important!



B GIVE A COMPLETE ADDRESS OR CROSS STREET AND/OR NEARBY LANDMARKS.
Remember: the 911 system can pick up your location from a landline, but not a cellphone.



C GIVE YOUR PHONE NUMBER IN CASE YOU GET DISCONNECTED!



IN CASE OF EMERGENCY:

Local Emergency Contact: _____

Out of State Contact: _____

Our Safe Meeting Location is: _____

Local Fire Station: _____

Local Police Station: _____

Poison Control Hotline: _____

Physician: _____

Veterinarian: _____

Cut along this line

FIRE & LIFE SAFETY

DELIVERED IN A UNIQUE WAY

MySafe:LA delivers fire and life safety education to residents in the City and County of Los Angeles. We are one of the first private professional fire prevention organizations in the country, and we're working hard to make a difference in people's lives. We've been on the leading edge of Community Risk Reduction (CRR) since 2009.

WE VISIT SCHOOLS!

We visit Los Angeles Unified School District campuses as well as charter and private schools. Our visits are filled with video, interactivity, and live demonstrations. We give students a learning experience they'll never forget.

WE VISIT OTHER PLACES TOO!

You don't have to be a school kid to have MySafe:LA and the LAFD stop by to teach you fire and life safety. We deliver programs to recreation and parks facilities, museums, senior centers, libraries, and on occasion, fire stations! We teach people about surviving earthquakes, how to perform Hands Only CPR, the importance of having a family escape plan, water safety, and much more.

WE'RE INTO NUMBERS

We don't rest on our laurels. We've earned a few, but that's not what we're about. When we started this organization in 2008, we knew the best way to get better at what we were doing was to analyze our work product. We got kind of addicted to the power of metrics.

CONNECT WITH US

Visit us online at www.mysafela.org and get tips, watch videos, and download safety materials. We want to hear from you! And don't forget to keep in touch with the Los Angeles Fire Department online: www.lafd.org

WE'RE SOCIAL!

- MySafeLA
- MySafeLA.org
- MySafeLA



FireSmart:LA Brochure, version 1702F-1 ©2017 The Safe Community Project, All rights reserved. MySafe:LA is a unit of the Safe Community Project. Visit any LA City website to learn about legal protections and requirements for LA City intellectual property, including logos, brands, and digital technology.

FIRESMART:LA

BE SAFE!



Photo courtesy of Greg Doyle



This page is part of your document - DO NOT DISCARD



20091521098



Pages:
0002

Recorded/Filed in Official Records
Recorder's Office, Los Angeles County,
California

10/06/09 AT 03:43PM

| | |
|--------|-------|
| FEES: | 23.00 |
| TAXES: | 0.00 |
| OTHER: | 0.00 |
| PAID: | 23.00 |



LEADSHEET



200910060510036

00001311782



002345060

SEQ:
01

DAR - Counter (Hard Copy)



THIS FORM IS NOT TO BE DUPLICATED

E493367

YOUR RETURN MAILING ADDRESS

NAME: DAVID BARRETT

ADDRESS: 6767 SUNSET BLVD. 8-488

CITY: LA

STATE: CA

ZIP CODE: 90028

10/06/2009



20091521098

FICTITIOUS BUSINESS NAME STATEMENT

TYPE OF FILING AND FILING FEE (Check one)
 Original- \$23.00 (FOR ORIGINAL FILING WITH ONE BUSINESS NAME ON STATEMENT) New Filings- \$23.00 (CHANGES IN FACTS FROM ORIGINAL FILING- REQUIRES PUBLICATION)
 Refile- \$18.00 (NO CHANGES IN THE FACTS FROM ORIGINAL FILING)
\$4.00- FOR EACH ADDITIONAL BUSINESS NAME FILED ON SAME STATEMENT, DOING BUSINESS AT THE SAME LOCATION **\$4.00-** FOR EACH ADDITIONAL OWNER IN EXCESS OF TWO OWNERS

The following person(s) is (are) doing business as:

*1. MYSAFE:LA

2. _____
Print Fictitious Business Name(s)

** 6767 SUNSET BLVD. 8-488

Street address of principal place of business

Mailing address if different

LA

CA

90028

LA

COUNTY

City

State

Zip

City

State

Zip

Articles of Incorporation or Organization Number (if applicable): AI #ON C3229556

*** REGISTERED OWNER(S):

1. THE SAFE COMMUNITY PROJECT

Full Name

27762 ANTONIO PARKWAY L1#488

Residence Address

MISSION VIEJO CA 92694

City

State

Zip

If Corporation or LLC - Print State of Incorporation/Organization

2. _____

Full Name

Residence Address

City

State

Zip

If Corporation or LLC - Print State of Incorporation/Organization

3. _____

Full Name

Residence Address

City

State

Zip

If Corporation or LLC - Print State of Incorporation/Organization

4. _____

Full Name

Residence Address

City

State

Zip

If Corporation or LLC - Print State of Incorporation/Organization

IF MORE THAN FOUR REGISTRANTS, ATTACH ADDITIONAL SHEET SHOWING OWNER INFORMATION

**** THIS BUSINESS IS CONDUCTED BY: (Check one)

- an Individual
- a General Partnership
- a Limited Partnership
- a Limited Liability Company
- an Unincorporated Association other than a Partnership
- a Corporation
- a Trust
- Copartners
- Husband and Wife
- Joint Venture
- State or Local Registered Domestic Partners
- a Limited Liability Partnership

***** The registrant commenced to transact business under the fictitious business name or names listed above on 2/01/09

(Insert N/A above if you haven't started to transact business)

I declare that all information in this statement is true and correct.

(A registrant who declares as true information which he or she knows to be false is guilty of a crime.)

REGISTRANTS NAME (PRINT) DAVID BARRETT/THE SAFE COMMUNITY PROJECT TITLE CEO

REGISTRANT SIGNATURE

If corporation, also print corporate title of officer. If LLC, also print title of officer or manager.

This statement was filed with the County Clerk of LOS ANGELES on the date indicated by the filed stamp in the upper right corner.

NOTICE - IN ACCORDANCE WITH SUBDIVISION (a) OF SECTION 17920, A FICTITIOUS NAME STATEMENT GENERALLY EXPIRES AT THE END OF FIVE YEARS FROM THE DATE ON WHICH IT WAS FILED IN THE OFFICE OF THE COUNTY CLERK, EXCEPT, AS PROVIDED IN SUBDIVISION (b) OF SECTION 17920, WHERE IT EXPIRES 40 DAYS AFTER ANY CHANGE IN THE FACTS SET FORTH IN THE STATEMENT PURSUANT TO SECTION 17913 OTHER THAN A CHANGE IN THE RESIDENCE ADDRESS OF A REGISTERED OWNER. A NEW FICTITIOUS BUSINESS NAME STATEMENT MUST BE FILED BEFORE THE EXPIRATION.

THE FILING OF THIS STATEMENT DOES NOT OF ITSELF AUTHORIZE THE USE IN THIS STATE OF A FICTITIOUS BUSINESS NAME IN VIOLATION OF THE RIGHTS OF ANOTHER UNDER FEDERAL, STATE, OR COMMON LAW (SEE SECTION 14411 ET SEQ., BUSINESS AND PROFESSIONS CODE).

I HEREBY CERTIFY THAT THIS COPY IS A CORRECT COPY OF THE ORIGINAL STATEMENT ON FILE IN MY OFFICE.

DEAN C. LOGAN, LOS ANGELES COUNTY CLERK

BY: _____, Deputy