



## Mar Vista Community Council



### Regular Meeting Mar Vista Community Council Executive and Finance Committee **Minutes**

Monday, November 2, 2020 at 7:00 p.m.

Zoom Electronic Meeting <https://zoom.us/j/96470572576>

1. **Call to order-meeting** called to order by Chair, Elliot Hanna at 7:01 PM
2. **Roll Call** – present were: Elliot Hanna, Holly Tilson, Mary Hruska, Stacy Shure and Christine Stemar
3. **Announcements**-Tilson mentioned Neighborhood Council elections in June of 2021
4. **Public comment for items NOT on this agenda**-none
5. **Ex-Parte Communications and Conflicts-of-Interest** - Each committee member shall declare any ex-parte communications or conflicts-of-interest pertaining to items on or related to this agenda. *None disclosed*
6. **Adoption of the Agenda**-Agenda approved without objection
7. **Approval of minutes** – Approval of minutes from prior meeting(s). *Motion to approve (Hruska/Stemar). October 5, 2020 minutes approved without objection.*
8. **Reports**
  - 8.1. **Chair** – Elliot Hanna-urged all to vote in national election on Nov 3.
  - 8.2. **1<sup>st</sup> Vice-Chair** – Stacy Shure-noted that November PLUM meeting will be postponed until November 9, 2020
  - 8.3. **2<sup>nd</sup> Vice-Chair** – Christine Stemar-Public Health And Safety meeting on Nov 5, 2020
  - 8.4. **Secretary** – Mary Hruska-caught up on all letters and CISes outside of Oct 13 2020 Board agenda items numbers 14.2 and 14.5 which still require contact info. Shure stated she would send these.
  - 8.5. **Treasurer** – Holly Tilson-see written report. No unusual expenses as of Oct 31, 2020
9. **Special Orders** – None
10. **Consent Calendar** – The Consent Calendar is reserved for items deemed to be routine and non-controversial. Any committee member may pull an item or items for further discussion. - None
11. **Excluded Consent Items**-None
12. **Unfinished Business** - None
13. **New Business**
  - 13.1 **[ADMINISTRATIVE] Monthly Expenditure Report** – Discussion and possible action

regarding the most recent Monthly Expenditure Report(s). **No action taken**

**13.2 [ADMINISTRATIVE] FY2020-2021 Budget Adjustments** – Discussion and possible action regarding adjustments to the FY2020-2021 budget. **-No budget adjustments.**

**13.3 [ADMINISTRATIVE] Election-Related Matters** – Discussion and possible action regarding matters related to the 2021 Mar Vista Community Council election.

Public Comment/Report: Kathryn Wheeler (Outreach Chair) will prepare a schedule based on [Neighborhood Council] election draft material Dept of Neighborhood Empowerment (DONE) sent (election Handbook): flyers, newsletters social media and web postings, Neighborhood Association Newsletters, lawn signs, bus bench ads and timetable. DONE and City Clerk will not finalize draft materials until

November 13. DONE will send Voter and Candidate Application. When this happens will present prospective outreach materials. Awaiting final schedule from DONE and the City Clerk. Worked with Elections & By-Laws Committee and happy to work with individual Board members. Possibility of 2 MVCC Newsletters:

In Jan/Feb 2020 for outreach information regarding mail in dates and candidate applications and May 2020, when voter mail-in registration begins.

Hanna: this year's NC elections will be complicated . Will be a 2 step process (requesting a ballot and mailing it in)

Tilson: maybe have teasers on the website regarding the NC elections

Shure: suggested waiting until after the national elections for NC election announcements.

#### **14. Adjournment**-motion to adjourn (Stemar/Shure). Meeting adjourned at 7:28 PM

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*note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board.*

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\* **SERVICIOS DE TRADUCCION** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a [chair@marvista.org](mailto:chair@marvista.org) para avisar al Concejo Vecinal.

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