



## 2021 Neighborhood Council (NC) Elections Vote by Mail (VBM) Application



**IMPORTANT:** To qualify to receive a ballot, you must complete a VBM Application using the online portal at [clerk.lacity.org/elections](http://clerk.lacity.org/elections), or return this completed application to the address provided at the bottom. Incomplete applications will not be processed. Complete applications must have all of the required information (\*) included. The last day to apply for a VBM ballot is seven (7) days prior to the election, see the 2021 Neighborhood Council Timeline for specific deadlines. Some of the information on the VBM Application is subject to the California Public Records Act request, see 2021 Neighborhood Council Election Handbook section 8.4 for more information.

Questions/Concerns? Call 213-978-0444

**1** \*PRINT VOTER INFORMATION – Please print clearly.  
 First Name: \_\_\_\_\_ Middle Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Birthdate: \_\_\_/\_\_\_/\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

**2** \*ESTABLISH YOUR STAKEHOLDER STATUS – Place an “X” in the appropriate box below and supporting documents will be required.  
 I qualify to vote in \_\_\_\_\_ Neighborhood Council because:

I am a resident of the Neighborhood Council and live at:  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

I own a business or work within the Neighborhood Council at:  
 Name of Business or Work Pl: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

I own real property in the Neighborhood Council at:  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

I have a community interest in a community organization that has continuously maintained a physical street address for not less than one year, and that performs ongoing and verifiable activities and operations that benefit the neighborhood, and is located within the NC’s boundaries. A for-profit entity shall not qualify as a Community Organization:  
 Name of Organization: \_\_\_\_\_  
 Address: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

**3** \*MAIL MY BALLOT TO (please provide mailing address if different from above, including service provider, if applicable):  
 Address: \_\_\_\_\_ Apt #: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

**4** \*SIGN DOCUMENT: I, the undersigned, declare under penalty of perjury that the above statements are true and correct:  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**5** I designate the following agent to return my VBM application on my behalf.  
 \_\_\_\_\_  
 Print Name of Authorized Agent Signature of Authorized Agent

This application must be received at least seven days prior to Election Day. Return your completed forms using one of the following 3 options:

1. Mail Application to: Office of the City Clerk - Election Division 555 Ramirez Street, Space 300 Los Angeles, CA 90012	OR	2. Email: <a href="mailto:clerk.electionsnc@lacity.org">clerk.electionsnc@lacity.org</a> 3. Fax: (213) 978-0376
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**Each option requires sending supporting documents with application.  
TO BE COMPLETED BY VBM STAFF**

List document(s) provided (if applicable): \_\_\_\_\_  
 \_\_\_\_\_ Exp. date (if applicable): \_\_\_\_\_  
 Entered by: \_\_\_\_\_ Date: \_\_\_\_\_

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# MVCC ELECTION MARCH X, 2022

## VOTE-BY-MAIL OR VOTE IN PERSON

### ELIGIBLE STAKEHOLDERS MAY VOTE OR RUN FOR A SEAT ON THE BOARD

#### WHAT IS A STAKEHOLDER?

“Stakeholder” is defined as an individual who lives, works, or owns real property within the boundaries of the Mar Vista Community Council; also known as MVCC.

OR

is a Community Interest Stakeholder, i.e., member of or participates in a Community Organization within the boundaries of the MVCC.

A “Community Organization” is an entity that has continuously maintained a physical street address within the boundaries of the MVCC for not less than one year, and that performs ongoing and verifiable activities and operations that

confer some benefit on the community within the boundaries of the MVCC. A for profit entity shall not qualify as a Community Organization. Examples of Community Organizations may include Chambers of Commerce, houses of worship or other faith-based organizations, educational institutions, or non-profit organizations.

All stakeholders, when voting or running as a candidate, must specify a qualifying address or location within the MVCC boundaries to participate. Stakeholder claims cannot be based on participation occurring outside of the MVCC boundaries.

#### IMPORTANT DATES

**CANDIDATE APPLICATION WINDOW** • February 6 through March 23, 2021

**VOTER APPLICATION WINDOW** • April 9 through June 1, 2021

**BALLOT MAILING PERIOD** • May 10 through June 8, 2021

All ballots must be postmarked by June 8 and received no later than June 11

**OFFICIAL RESULTS** • June 23, 2021

**SEATING OF NEW BOARD** • July 13, 2021

#### OPTION A - Vote in Person



#### OPTION B - Vote by Mail

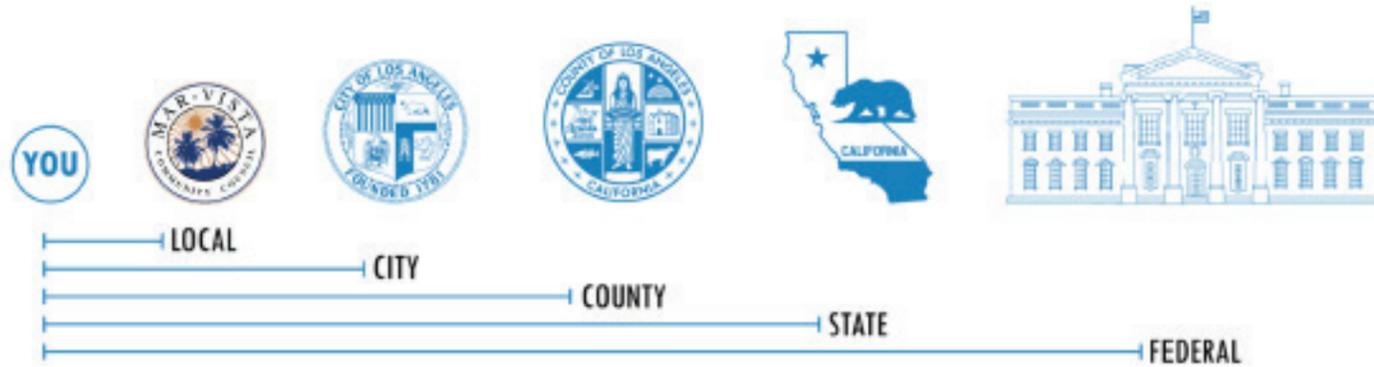


## MVCC IS PART OF NEIGHBORHOOD COUNCILS

Neighborhood Councils (NC) is a citywide system created in 1999 with the hope of putting individuals back in charge of the government. Its stated and chartered purpose is, "To promote more citizen participation in government and make government more responsive to local needs." The NC design combines aspects of citizens, volunteers, and elected offi-

cial. Eligible stakeholders select volunteers to sit on the Board who oversee the provided tax dollars to advocate on behalf of the community.

Over the years, the MVCC has provided input regarding Encampments, Traffic, Venice Blvd. Road Diet, Land Use and Development, and the Community Plan Update Survey.



## KNOW YOUR ZONE

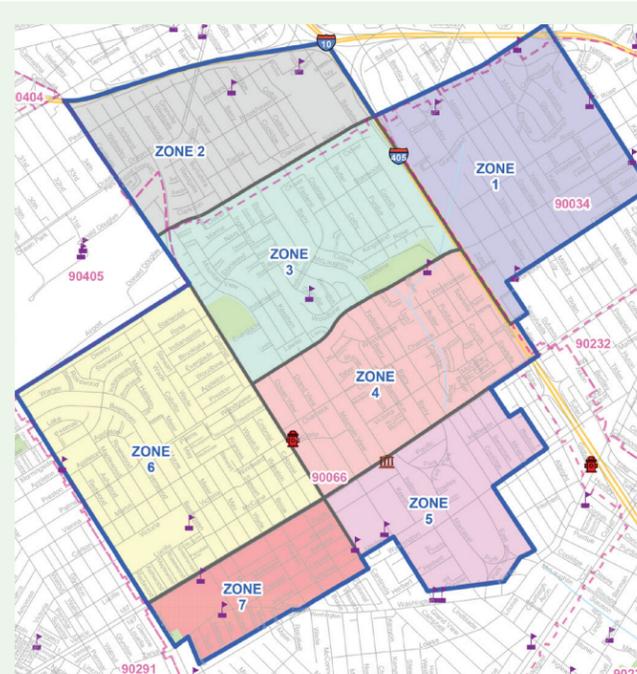
The MVCC Board seats 15 Directors:

- 7 Zone Directors
- 7 At-Large Directors
- 1 Community Interest Director

The Zone in which you live, work, or own real property determines the Zone Director you may cast your vote for or to be a candidate. Know your Zone by referencing the map on the right or visit [MarVista.org/zone](http://MarVista.org/zone).

If you apply and are eligible to vote, you will receive a ballot from the City Clerk via snail mail. The ballot will list only the Zone Director candidates from your corresponding Zone. Regardless what Zone you live, work, or own real property, you may also vote for up to 7 At-Large Directors, and 1 Community Interest Director. Those who apply and are verified as a Community Interest Stakeholder may only vote for and/or run for the position of Community Interest Director.

**If you wish to vote AND be a candidate, you will need to complete and submit two applications.** For convenience, the one-page Voter Application is on the last page of this newsletter; however, the Candidate Application is multipage and must be downloaded. Both applications may be obtained by visiting: [MarVista.org/election](http://MarVista.org/election).



## MVCC MEETINGS

All MVCC meetings are free, open to the public and, currently, via Zoom. Every attending Stakeholder is a voting member of the meeting except for the Executive & Finance Committee and Board of Directors.

Visit [MarVista.org](http://MarVista.org) for details to join our meetings remotely, and for the full schedule. The Brown Act requires all agendas to be posted at least 72 hours in advance of the meeting and in three places: Mar Vista Recreation Center's Bulletin Board, 10430 Woodbine Street; [MarVista.org/calendar](http://MarVista.org/calendar); and EmpowerLA's Early Notification System.

## APPLICATION(S) SUMMARY (Please follow the steps below)

### VOTER

**Must apply for Voter eligibility by April 9 - June 1, 2022**

**Use the attached application or download voter application from: [MarVista.org/election](http://MarVista.org/election)**

### CANDIDATE

**Must apply for Candidate eligibility by February 6 - March 23, 2022**

**Download candidate application from: [MarVista.org/election](http://MarVista.org/election)**

**Use one of the following options for submission of all documents:**

#### SNAIL MAIL ADDRESS

Office of the City Clerk  
Election Division  
C. Erwin Pipe Technical Center  
555 Ramirez Street, Space  
Los Angeles, CA 90012

#### EMAIL ADDRESS

[Clerk.ElectionsNC@LACity.org](mailto:Clerk.ElectionsNC@LACity.org)  
  
Photos of the completed application and the supporting documents are acceptable, if materials are legible

#### FAX NUMBER

213-978-0376

**Create an online account to complete your application(s) and upload supporting documents\***

**Visit [MarVista.org/election](http://MarVista.org/election) or call 213-978-0444 for details.**

City Clerk snail mails appropriate ballot after verifying Voter eligibility. Mailings begin May 10, 2021. Call 213-978-0444 if not received.

**Completed ballot must be postmarked no later than June 8 and received by June 11, 2021.**

Candidates who do not submit a Candidate Filing Application, fail to submit documentation, do not meet meet specific board seat requirements, and do not acknowledge the Leadership Orientation Policy WILL NOT be certified.

Candidates List of Candidates released April 9, 2021.

## SUPPORTING DOCUMENTS FOR APPLICATIONS

All submitted applications must have documentation that proves eligibility to vote or run for a seat. Any documentation submitted will not be retained. In general, the documentation consists of the following:

**1. Photo identification** Examples: driver's license, state ID card, passport, or picture ID with name of work, school, etc.

**2. Proof of age** Examples: driver's license, state ID card, passport, or birth certificate

**3. Proof of residence, property ownership, or employment**  
Examples: driver's license, state ID card, current utility bill, insurance documents, property tax bill, current rental receipt, property deed, lease/rental agreement, letter from landlord confirming renter/tenant status, mortgage statement, pay check or pay stub, work permit, property deed

**OR**

**3. Proof of Community Interest** Examples: membership card, receipt of membership dues, or letter from school, church, or organization

Letter must be on organization's letterhead and include the following to be valid: date; statement that organization is non-profit and the representative's original signature, full printed name, title, contact information; physical address of the organization that has been continuously maintained no less than one year within the MVCC's boundaries —name of stakeholder, relationship to establishment, duration of participation and organization considers stakeholder to be a substantial and ongoing participant

For more information, please visit [MarVista.org/election](http://MarVista.org/election) or the City Clerk at [Clerk.ElectionsNC@LACity.org](mailto:Clerk.ElectionsNC@LACity.org) or 213-978-0444