



# Mar Vista Community Council



[MarVista.org](http://MarVista.org)

## MEETING AGENDA

### Executive & Finance Committee with Board of Directors

[MarVista.org](http://MarVista.org) > [Council](#) > [Board](#)

Thursday, June 15th, 2023 from 6:30pm - 8:30pm

#### PUBLIC WELCOME

Windward School Room 410

Room 410 is adjacent to the Windward Sawtelle parking lot

[11350 Palms Blvd, Los Angeles, CA 90066](http://11350PalmsBlvd.com)

Parking: Upon arrival, please enter through the Sawtelle lot. A member of the Windward security team will show you to a parking space and will guide you to Room 410

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Board.

*If you are compensated to monitor, attend, or speak at this meeting. City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](http://ethics.lacity.org/lobbying).*

## 1. CALL TO ORDER

**2. ROLL CALL WITH EX PARTE COMMUNICATIONS AND CONFLICTS OF INTEREST** - *Roll Call shall include each board member declaring any ex parte communications outside of their duties and conflicts of interest pertaining to items on or related to this agenda.*

**3. PUBLIC COMMENTS FOR ITEMS NOT ON THIS AGENDA (15 MINUTES)** - *1 minute per speaker, if time permits, more time will be given. The MVCC is built on Stakeholder participation and input; especially through our committees (see [MarVista.org](http://MarVista.org) > Council > Committees). The Brown Act provides for a "part of the meeting where the public can comment on any item of interest that is within the subject matter jurisdiction of the local agency." The MVCC is an advisory board to the Los Angeles City Council and, as such, its jurisdiction is restricted within Los Angeles and most importantly, the Mar Vista Community. Therefore, please keep public comments within the MVCC jurisdiction and on matters that the MVCC may act upon in future meetings. Thank you for your involvement with the MVCC. Please feel free to contact us ([info@MarVista.org](mailto:info@MarVista.org)) if we may be of service.*

**4. APPROVAL OF THE MINUTES** - *Please see Supporting Documents for details*

### 4.1. May 11th, 2023 Meeting

**5. OFFICER REPORTS** - *Please see Supporting Documents for details*

- Chair: Tyler Laferriere-Holloway

- 1st Vice Chair - Andrew Marton
- 2nd Vice Chair - Carolyn Honda
- Secretary - Jennifer Rafeedie
- Treasurer - Drew Ruesch

## **6. SPECIAL ORDERS** - *None*

## **7. CONSENT CALENDAR** - *Please see Supporting Documents for details - pulled for tonight*

**7.1 [Administrative] [Funding] Monthly Expenditure Report** - Discussion and possible action regarding the Monthly Expenditure Report [MER] for May 2023

**7.2 [Administrative] [Funding] FY 2023-24 Administrative Packet** - Discussion and possible action regarding the MVCC Administrative Packet for Fiscal Year 2023-24

## **8. EXCLUDED CONSENT CALENDAR ITEMS**

## **9. STANDARD ORDER OF BUSINESS** - *Please see Supporting Documents for details*

**9.1 [Funding] MVCC SurveyMonkey Account** - Discussion and possible action regarding an expenditure of an amount not exceeding \$500 for the annual renewal of the MVCC SurveyMonkey account.

**9.2 [Funding] [PLUM] Development Door Hangers** - Discussion and possible action regarding an expenditure not to exceed \$3,500 for the costs (e.g., designing, proofing, printing, and distribution) to produce PLUM door hangers.

**9.3 [Administrative] [Funding] Budget Adjustments** - Discussion and possible action regarding adjustments to the FY 2022-2023 budget for June 2023.

**9.4 [Administrative] May 17th, 2023 Board Agenda Review** - Discussion and review of draft agenda for the May 17th, 2023 Mar Vista Community Council Board of Directors meeting.

**9.5 [Administrative] FY 2022-23** - Discussion on the FY 2022-23 Annual Mar Vista Community Council Self-Assessment Report, pursuant to Bylaws Article XIV, Section 3.

## **10. ADJOURNMENT**

**PUBLIC INPUT AT NEIGHBORHOOD COUNCIL MEETINGS** – In conformity with the governor’s Executive Order N-29-20 (March 17, 2020) and due to concerns over COVID-19, the Mar Vista Community Council meetings are held virtually. All information to join virtually is located at the top of the agenda. If joining by phone, use Star (\*) 9 to raise your hand when the request for Public Comments is made. Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board’s jurisdiction will be heard during the Public Comments for Items NOT on This Agenda period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during this period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. Use the Zoom Link and phone numbers listed at the top of this agenda.

**NOTICE TO PAID REPRESENTATIVE** - If you are compensated to monitor, attend, or speak at this meeting City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code. 48.01 et seq. More information is available at [ethics.lacity.org/lobbying](https://ethics.lacity.org/lobbying). For assistance, please contact the Ethics Commission at (213) 978-1960 or [ethics.commission@lacity.org](mailto:ethics.commission@lacity.org).

**PUBLIC POSTING OF AGENDAS** - Agendas are posted for public review at Mar Vista Recreation Center, 11430 Woodbine Street, Mar Vista, CA 90066

or [MarVista.org](https://marvista.org). SUBSCRIBE to our agendas via email through the Los Angeles City's Early Notification System at <https://lacity.gov/government/subscribe-agendas/neighborhood-councils>.

**THE AMERICAN WITH DISABILITIES ACT-** As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and, upon request, will provide reasonable accommodation to ensure equal access to its programs, services and activities. Sign language interpreters, assistive listening devices and other auxiliary aids and/or services, may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting you wish to attend by contacting the Department of Neighborhood Empowerment by email: [NCsupport@lacity.org](mailto:NCsupport@lacity.org) or phone: (213) 978-1551.

**PUBLIC ACCESS OF RECORDS** – In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website, [MarVista.org](https://marvista.org), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, they may be downloaded from our website; visit [MarVista.org](https://marvista.org) > [Council](#) > [Board](#).

**RECONSIDERATION AND GRIEVANCE PROCESS** - For information on MVCC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MVCC Bylaws. The Bylaws are available at our Board meetings and our website, [MarVista.org](https://marvista.org).

**SERVICIOS DE TRADUCCIÓN** - Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte a [chair@marvista.org](mailto:chair@marvista.org) para avisar al Concejo Vecinal.

**AB 361 UPDATES** – Public comment cannot be required to be submitted in advance of the meeting, only real-time public comment is required. If there are any broadcasting interruptions that prevent the public from observing or hearing the meeting, the meeting must be recessed or adjourned. If members of the public are unable to provide public comment or be heard due to issues within the Neighborhood Council's control, the meeting must be recessed or adjourned.

In conformity with the September 16, 2021 enactment of California Assembly Bill 361 (Rivas) and due to concerns over COVID-19, the Mar Vista Community Council meeting will be conducted entirely with a call-in option or internet-based service option.

Every person wishing to address the Board must either use the Zoom link (at the top of this agenda) or dial the phone number (at the top of this agenda) and enter the Meeting ID number (at the top of this agenda) and then press # to join the meeting. When prompted by the presiding officer for public input at the Neighborhood Council meeting, the public will be requested to use the Raise Hand option or dial \*9 (for phone) to address the Board on any agenda item before the Board takes an action on an item. Comments from the public on agenda items will be heard only when the respective item is being considered.