

ADMINISTRATIVE MOTION

COMMITTEE: Executive/Budget & Finance

TITLE: Ad Hoc Committee for Board Retreat

PURPOSE: To form an Ad Hoc Committee to plan a Board Retreat.

BACKGROUND: When the new Board was installed by Dept. of Neighborhood Empowerment (DONE) at the July 14th, 2025 MVCC Board meeting, it was recommended by our Neighborhood Empowerment Advocate (NEA), Helena Doub, to have a Board Retreat. The purpose of the Board Retreat would be to cover

- **Governance & Operations Review:** Review protocols, procedures, processes, etc.
- **Strategic Planning and Goal Setting:** Serve as a forum for boards to discuss community priorities, set future goals, and develop strategies for achieving them.
- **Team Building and Collaboration:** Provide a dedicated space away from regular meetings to foster stronger working relationships and a sense of unity among board members.

An Ad Hoc Committee would be formed to plan the Board Retreat details (location, date & time, associated costs, content, workshops, facilitators, etc.)

Other considerations to note:

- Ad Hoc committees are temporary, limited in scope and time, made up of less than a majority of the Board, and purely advisory. If those conditions are met, they are not subject to Brown Act noticing. Once their task is done, they are disbanded.
- The retreat itself, however, must be publicly noticed, since a quorum will be present and NC business will be discussed.

THE MOTION: The MVCC Board supports the Chair in establishing an Ad Hoc Committee to plan a Board Retreat, including recommendations for location, date, time, costs, and program content. The Committee shall be temporary, composed of fewer than a majority of the Board, advisory in nature, and disbanded upon completion of its work.