



MAR VISTA COMMUNITY COUNCIL



MarVista.org

MEETING MINUTES

Executive & Finance Committee with the Board of Directors

MarVista.org > Council > ExFin

Thursday, September 18, 2025 From 6:30pm - 7:00pm

Public Welcome

Windward School, 11350 Palms Blvd, Los Angeles, Ca 90066

Room 20

Parking: Upon arrival, please enter through the Palms Blvd lot as a member of the security team will show you to a parking space and will guide you to Room 20.

Si requiere servicios de traducción, favor de avisar al Concejo Vecinal 3 días de trabajo (72 horas) antes del evento. Por favor contacte Jakob Meuser, Secretaria, por correo electrónico jakob.meuser@marvista.org para avisar al Concejo Vecinal.

Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the General Public Comment period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to one minute per speaker, unless adjusted by the presiding officer of the Board.

If you are compensated to monitor, attend, or speak at this meeting. City law may require you to register as a lobbyist and report your activity. See Los Angeles Municipal Code §§ 48.01 et seq. More information is available at ethics.lacity.org/lobbying.

1. **CALL TO ORDER** 6:31 PM
2. **ROLL CALL WITH EX PARTE COMMUNICATIONS AND CONFLICTS OF INTEREST** - *Roll Call shall include each board member declaring any ex parte communications outside of their duties and conflicts of interest pertaining to items on or related to this agenda.*

Exfin Members Present

Andrew Marton no/no

Jakob Meuser no/no

April Peterson no/no

Jennifer Rafeedie no/no

Charlene Samiley no/no

Other Board Members Present but not participating

Carolyn Honda no/no

Greg Kopelow no/no

3. WELCOME, ANNOUNCEMENTS and COMMUNITY MEMORIALS

- 4. PUBLIC COMMENTS FOR ITEMS NOT ON THIS AGENDA** - 1 minute per speaker, if time permits, more time will be given. The MVCC is built on Stakeholder participation and input; especially through our committees (see MarVista.org > Council > Committees). The Brown Act provides for a “part of the meeting where the public can comment on any item of interest that is within the subject matter jurisdiction of the local agency.” The MVCC is an advisory board to the Los Angeles City Council and, as such, its jurisdiction is restricted within Los Angeles and most importantly, the Mar Vista Community. Therefore, please keep public comments within the MVCC jurisdiction and on matters that the MVCC

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may act upon in future meetings. Thank you for your involvement with the MVCC. Please feel free to contact us (info@MarVista.org) if we may be of service.

5. APPROVAL OF THE MINUTES

5.1. August 21st, 2025 Meeting

Andrew/Jakob move to approve

Name	Yes	No	Abstain	Absent
Andrew Marton	X			
Jakob Meuser	X			
April Peterson	X			
Jennifer Rafeedie	X			
Charlene Samiley	X			
Total	5	0	0	0

Passes 5-0-0-0

- 6. CONSENT CALENDAR** - Items deemed to be routine, non-controversial. Any officer may ask a clarifying question instead of or before pulling item(s). - PLEASE SEE SUPPORTING DOCUMENTS FOR DETAILS

- 6.1. [Administrative] [Funding] Monthly Expenditure Report** - Discussion and possible action regarding the Monthly Expenditure Report [MER] for August 2025
- 6.2. [Administrative] [Funding] Budget Adjustments** - Discussion and possible action regarding the budget adjustments for September 2025
- 6.3. [Administrative] [Funding] FY 2025-26 Administrative Packet** - Revision of the MVCC Administrative Packet for Fiscal Year 2025-26 to include rollover of unspent funds from Fiscal

Year 2024-25, available for use per NC Funding Program/ LA Office of the City Clerk via email on 8/25/2025.

April: Only expenditures were monthly for mailchimp and webcorner. We received a \$8000 carryover. Some money has been allotted to the budget in various categories to reflect that \$8000 increase, mostly to NPGs and outreach. The admin packet has been filled out. We will submit the budget and amounts.

April/Jennifer move to approve the consent calendar

Public Comment

Board Comment

Name	Yes	No	Abstain	Absent
Andrew Marton	X			
Jakob Meuser	X			
April Peterson	X			
Jennifer Rafeedie	X			
Charlene Samiley	X			
Total	5	0	0	0

Passes 5-0-0-0

7. EXCLUDED CONSENT CALENDAR ITEMS

8. NEW BUSINESS – PLEASE SEE SUPPORTING DOCUMENTS FOR DETAILS.

8.1 [Funding] [DIRECTOR] NPG Application for Venice High School's Annual Movie Event –

Discussion and possible action regarding an NPG application for the amount of \$1,500 for the Grease movie screening being held at Venice High School on 10/4/2025.

April: This might not be timely.

Charlene: They can probably get the money after.

Andrew/Jennifer move to approve

Public Comment

Board Comment

Name	Yes	No	Abstain	Absent
Andrew Marton	X			
Jakob Meuser	X			
April Peterson	X			
Jennifer Rafeedie	X			
Charlene Samiley	X			
Total	5	0	0	0

Passes 5-0-0-0

8.2 [Funding] [OUTREACH] MVCC Name Tags and Business Cards for 16 Directors –

Discussion and possible action regarding an expenditure not to exceed \$1,250 for costs related to MVCC name badges and business cards for each director.

Clarifying Questions

Jakob: Can we get fewer business cards?

Carolyn: It is on a director request basis.

Andrew/Jennifer move to approve

Public Comment

Board Comment

Name	Yes	No	Abstain	Absent
Andrew Marton	X			
Jakob Meuser	X			
April Peterson	X			
Jennifer Rafeedie	X			
Charlene Samiley	X			
Total	5	0	0	0

Passes 5-0-0-0

8.3 [Funding] [OUTREACH] Street Banner Campaign to Promote MVCC – Discussion and possible action regarding an expenditure not to exceed \$5,300 for costs (e.g. proof, printing, installation, vendor costs) related to the Street Banners.

Charlene: This would be street banners that we voted for last term.

Jennifer/Charlene move to approve

Public Comment

Board Comment

Name	Yes	No	Abstain	Absent
Andrew Marton	X			
Jakob Meuser	X			
April Peterson	X			
Jennifer Rafeedie	X			
Charlene Samiley	X			
Total	5	0	0	0

Passes 5-0-0-0

8.4 [Funding] [OUTREACH] Community Blood Drive – Discussion and possible action regarding an expenditure not to exceed \$800 for costs (e.g. banners, social media announcements, snacks) related to the Blood Drive to create a publicity buzz for donating and participation.

Andrew/Jennifer move to approve

Public Comment

Board Comment

Name	Yes	No	Abstain	Absent
Andrew Marton	X			
Jakob Meuser	X			
April Peterson	X			
Jennifer Rafeedie	X			
Charlene Samiley	X			
Total	5	0	0	0

Passes 5-0-0-0

8.5 [ADMINISTRATIVE] Ad Hoc Committee for Board Retreat – Discussion and possible action regarding a Board Retreat and the formation of an Ad Hoc Committee to plan it.

Charlene: Our new NEA recommended having a retreat. We could have a discussion through an ad hoc committee for some sort of event. I'm interested about the team building and goal setting aspects of this sort of meeting. We can discuss how to be the most effective representatives. The ad hoc committee does not need to follow Brown Act procedures. This could be as short or long as you want. The public has to know about this and can attend.

Jennifer: This sounds like we could ask for similar presentations at our meetings.

Charlene: The meetings already take so long, that wouldn't be productive.

Jakob/Andrew move to approve

Public Comment

Board Comment

Name	Yes	No	Abstain	Absent
Andrew Marton	X			
Jakob Meuser	X			
April Peterson	X			
Jennifer Rafeedie	X			
Charlene Samiley	X			
Total	5	0	0	0

Passes 5-0-0-0

9. ADJOURNMENT [Charlene/Andrew move 6:52 PM no objections](#)

Public Input at Neighborhood Council Meetings – Comments from the public on agenda items will be heard only when the respective item is being considered. Comments from the public on other matters not appearing on the agenda that are within the Board's jurisdiction will be heard during the Public Comments for Items NOT on This Agenda period. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during this period; however, the issue raised by a member of the public may become the subject of a future Board meeting. Public comment is limited to 3 minutes per speaker, unless adjusted by the presiding officer of the Board. Use the Zoom Link and phone numbers listed at the top of this agenda.

As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least 3 business days (72 hours) prior to the meeting by contacting the Department of Neighborhood Empowerment by calling (213) 978-1551 or email: NCsupport@lacity.org

Public Posting of Agendas -

Neighborhood Council agendas are posted for public review as follows:

- Mar Vista Recreation Center: [11430 Woodbine St, Los Angeles, CA 90066](#)
- [MarVista.org](#)
- You can also receive our agendas via email by subscribing to L.A. City's [Early Notification System \(ENS\)](#)

Notice to Paid Representatives -

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Public Access of Records -

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all of the board in advance of a meeting may be viewed at our website, [MarVista.org](#), or at the scheduled meeting. In addition, if you would like a copy of any record related to an item on the agenda, they may be downloaded from our website; visit [MarVista.org > Council > Board](#).

Reconsideration and Grievance Process -

For information on MVCC's process for board action reconsideration, stakeholder grievance policy, or any other procedural matters related to this Council, please consult the MVCC Bylaws. The Bylaws are available at our Board meetings and our website, [MarVista.org](#).

Servicios de Traducción -

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