



## Mar Vista Community Council



# Regular Meeting Mar Vista Community Council Executive and Finance Committee Minutes

Monday, July 6, 2020 at 7:00 p.m.

Zoom Electronic Meeting <https://zoom.us/j/96470572576>

Dial In: (669) 900-9128  
(253) 215-8782

Meeting ID: 964 7057 2576

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- 1. Call to order**-meeting called to order at 7:01 by Chair, Elliot Hanna
- 2. Roll Call** – Call of the roll and certification of a quorum  
Present : Elliot Hanna  
Stacy Shure  
Christine Stemar  
Mary Hruska  
Hilly Tilson
- 3. Announcements**- Hanna announced that the Dept of Neighborhood Empowerment (DONE) has approved the revised MVCC By-Laws. Mentioned that, per protocol, there will be a reading and another Board vote on them at the next meeting. New By-Laws will take effect at the subsequent meeting. Main features are a new Zone and 2 additional Board seats. A quorem will now be 8 and the Board will operate under Robert’s Rules of Order.
- 4. Public comment for items NOT on this agenda**-none
- 5. Ex-Parte Communications and Conflicts-of-Interest** - Each committee member shall declare any ex-parte communications or conflicts-of-interest pertaining to items on or related to this agenda. Hanna indicated that he’s spoken with Tilson on all agenda items. Tilson declared same.
- 6. Adoption of the Agenda**-agenda approved without objection
- 7. Approval of minutes** – Approval of minutes from prior meeting(s). Motion to approve June 1 2020 Minutes (Hruska/Tilson). Minutes approved without objection

## 8. Reports

- 8.1 **Chair** – Elliot Hanna-Hanna referenced his previous announcements.
- 8.2 **1<sup>st</sup> Vice-Chair** – Stacy Shure-asked if it would be appropriate for ExFin to consider motion to Council Member Koretz taking him up on his offer to fund the difference in the budget reductions to NCs. Hanna responded that such a motion could probably go directly to the Board.
- 8.3 **2<sup>nd</sup> Vice-Chair** – Christine Stemar- has spoken with previous Committee Chair regarding return of St Andrew's Key. Should happen in the near future.
- 8.4 **Secretary** – Mary Hruska- mentioned that she'd submitted Shure and Stemar's Contact information to DONE and would contact them when log in credentials for CIS posting were received.
- 8.5 **Treasurer** – Holly Tilson-suggested discussion be commenced as each budget item is Considered. Added that an Administrative motion describing the new Ex Fin committee composition be written for next meeting.

## 9. Special Orders – None

10. **Consent Calendar** – The Consent Calendar is reserved for items deemed to be routine and non-controversial. Any committee member may pull an item or items for further discussion.

**10.1 [FUNDING] Board Member Reimbursement** – Approval of a reimbursement, in the amount of \$49.34, to Kathryn Wheeler for outreach expenses.

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**10.2 [FUNDING] Appropriation for Survey Monkey** – Approval of an appropriation, not to exceed \$400.00, for SurveyMonkey.

Motion to approve Consent Calendar (Hruska/Tilson) Approved without objection

**11. Excluded Consent Items**

**12. Unfinished Business** - None

**13. New Business**

**13.1 [ADMINISTRATIVE] Monthly Expenditure Report** – Discussion and possible action regarding the most recent Monthly Expenditure Report(s).

Tilson: Will be carrying over about 5.8K, which will be available in August of 2020.

Net available is \$9040, of which \$3100 is encumbered.

Hanna mentioned that this is the tally for the end of the fiscal year.

Motion to approve (Tilson/Hruska). Approved without objection

**13.2 [ADMINISTRATIVE] FY2020-2021 Budget Adjustments** – Discussion and possible action regarding adjustments to the FY2020-2021 budget, if any.

Tilson: Annual budget allotment will be 32K.

5.8K will be rolled over plus 3.1K encumbered from previous year for a total of 35.1K

Mentioned that all Outreach motions will require a motion

Suggested 2K for Neighborhood Purpose Grants (NPGs) the Board so desires Also suggested \$200 be sequestered (from either Miscellaneous Outreach or NPG allotments) so that the mounting equipment for the MVCC's Neighborhood Watch signs can be purchased.

Hanna mentioned that, since this is an election year, there will probably be no funds for NPGs. Tilson mentioned that some extra funds might be found in Office Expenses. Shure suggested the possibility of Online Elections

Hanna suggested that another possibility is the extension of terms.

Discussion concluded that \$200 could come from printing.

Motion to approve (Shure/Stemar). Approved without objection

**13.3 [FUNDING] Appropriation for Advertising in MVNA Newsletters** – Discussion and possible action regarding an appropriation, not to exceed \$150.00, for advertising in MVNA newsletters.

Motion to approve (Hruska/Stemar). Motion approved (3Y/1N/1Abstention)

**14. Adjournment-meeting adjourned at 7:40 PM**

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