

Bureau of Street Services
Neighborhood Council Initiative (“Pothole Blitz”)
Suggestions and Guidelines

- Select a liaison between your Neighborhood Council and **Hans Duran**, Neighborhood Council Initiative Representative. **NC Initiative business only**, please.
- Requests for the Neighborhood Council Initiative are submitted through the Neighborhood Council office.
- Request form:
 - Only 15 addresses will be inspected per neighborhood council
 - Prioritize the locations by order of importance to your neighborhood
 - Street Services will address as many locations as possible with the resources allocated for the program (1 pothole truck)
 - If locations submitted do not qualify for the program you will be informed of the reason
- Suggestions:
 - Select high visibility locations:
 - Parks, schools, churches, places people congregate
 - If possible, select locations which reduce travel time; less travel time for the truck equals higher production in the neighborhood
 - If you choose, we may be able to complete a slightly larger project in your neighborhood, this will be determined at the time of inspection
 - If excessive locations are submitted you may choose to use lottery process
 - Criteria used by some neighborhood councils
 - Crosswalks
 - Intersections
 - High volume alleys

Submit locations by date requested

- Allows inspection time and possible coordination with other programs or Departments, when applicable

Bureau of Street Services, Urban Forest Division
Neighborhood Council Initiative (“Tree Planting Blitz”)
Suggestions and Guidelines

- Select a liaison between your Neighborhood Council and **Stephen Duprey**, Neighborhood Council Initiative. **NC Initiative business only**, please.
- Requests for the Neighborhood Council Initiative are submitted through the Neighborhood Council office.
- Request form:
 - Only 15-20 addresses within a 2-block radius will be inspected per neighborhood council
 - Prioritize the locations by order of importance to your neighborhood
 - Street Services will address as many locations as possible with the resources allocated for the program (1 Tree Planting Crew)
 - If locations submitted do not qualify for the program you will be informed of the reason
- Suggestions:
 - Select high visibility locations:
 - Parks, schools, churches, places people congregate
 - If possible, select locations which reduce travel time; less travel time for the truck equals higher production in the neighborhood
 - If you choose, we may be able to complete a slightly larger project in your neighborhood, this will be determined at the time of inspection
 - If excessive locations are submitted you may choose to use lottery process

Submit locations by date requested

- Allows inspection time and possible coordination with other programs or Departments, when applicable.
- No tree planting to occur during the months of June through August.