



**Mar Vista  
Community Council**  
P.O. Box 66871  
Mar Vista, CA 90066

**Board of Directors  
2011-2012**

**Chair**

Sharon Commins  
smcommins@marvista.org

**1<sup>st</sup> Vice Chair**

Bill Koontz  
bilk@marvista.org

**2<sup>nd</sup> Vice Chair**

Chuck Ray  
chuck@marvista.org

**Secretary**

Michael Millman  
mcbael@marvista.org

**Treasurer**

Bill Scheduling  
ws@marvista.org

**Zone Directors**

**Zone 1**

Babak Nahid

**Zone 2**

Bill Koontz

**Zone 3**

Kate Anderson

**Zone 4**

Michael Millman

**Zone 5**

Maritza Przekop

**Zone 6**

Marilyn Marble

**At-Large Directors**

Sharon Commins  
Bill Duckett  
Geoffrey Forgione  
Yvette Molinaro  
Chuck Ray  
Bill Scheduling

**Community Director**

Alex Thompson



Certified Neighborhood Council  
August 13, 2002

April 11, 2012

To: BongHwan Kim, General Manager,  
City of Los Angeles  
Department of Neighborhood Empowerment  
City Hall  
200 North Spring Street, Suite 2005  
Los Angeles CA 90012  
Mail Stop 968

At its regular monthly meeting of April 10, 2012, the Mar Vista Community Council passed the following election outreach encumbrance funding motion unanimously:

*"The Mar Vista Community Council hereby sets aside and encumbers funds not to exceed \$11,321.00 from its FY 2011-2012 budget allocation for FY 2012-2013, commencing July 1, 2012, for the specific purpose of Neighborhood Council Elections outreach to the community in the form of:*

*Two 8 page newsletters--\$7395 [\$3400 per newsletter, \$595 sales tax]. Vendor: Pacific Rim Printers*

*Distribution of newsletter to 25,000 households--\$3200 [\$1600 per newsletter]. Vendor: CBS Advertising Distributors Inc.*

*2000 Scantron ballots plus report sheets: \$200.00. Vendor: Scantron Scanner and Form Store*

*1000 Postcards color one side--\$226.00 [includes sales tax and shipping]. Vendor: Modern Postcards*

*Copies/forms--\$300.00. Vendor: Office Depot*

*This motion will adhere to DONE's February 9, 2012 policy letter detailing the permitted rollover and expenditure of election outreach monies for FY 2012-2013"*

At your earliest convenience would you please advise MVCC regarding acceptance of this encumbrance by the Department of Neighborhood Empowerment and the City Controller?

Kind regards,

Sharon Commins, Chair  
Mar Vista Community Council