

# Monthly Expenditure Report



Reporting Month: November 2017 Budget Fiscal Year: 2017-2018

NC Name: Mar Vista Neighborhood Council

Monthly Cash Reconciliation					
Beginning Balance	Total Spent	Remaining Balance	Outstanding	Commitments	Net Available
\$38259.50	\$1074.94	\$37184.56	\$222.50	\$21527.82	\$15434.24

Monthly Cash Flow Analysis					
Budget Category	Adopted Budget	Total Spent this Month	Unspent Budget Balance	Outstanding	Net Available
Office	\$35000.00	\$808.96	\$30184.56	\$222.50	\$29962.06
Outreach		\$265.98		\$0.00	
Elections		\$0.00		\$0.00	
Community Improvement Project	\$5000.00	\$0.00	\$5000.00	\$0.00	\$5000.00
Neighborhood Purpose Grants	\$2000.00	\$0.00	\$2000.00	\$0.00	\$2000.00
Funding Requests Under Review: \$0.00		Encumbrances: \$21527.82		Previous Expenditures: \$3740.50	

Expenditures						
#	Vendor	Date	Description	Budget Category	Sub-category	Total
1	STORQUEST-WLA/SAWTELLE	11/05/2017	(Credit card transaction)	General Operations Expenditure	Office	\$208.00
2	THE WEB CORNER	11/15/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$185.00
3	COPYLAND, INC	11/17/2017	(Credit card transaction)	General Operations Expenditure	Office	\$336.30
4	THE HOME DEPOT #6611	11/19/2017	(Credit card transaction)	General Operations Expenditure	Outreach	\$80.98
5	St. Andrew's Lutheran Church	11/13/2017	FUNDING MOTION: ST ANDREW'S CHURCH MEETING ROOM - ...	General Operations Expenditure	Office	\$25.00
6	St. Andrew's Lutheran Church	10/16/2017	FUNDING MOTION: ST ANDREW'S CHURCH MEETI...	General Operations Expenditure	Office	\$25.00
7	Rob Kadota	10/17/2017	Funding Motion" MVCC approves the expenditure...	General Operations Expenditure	Office	\$6.66
8	StorQuest WLA-Sawtelle	10/17/2017	Funding motion" MVCC approves the expenditure...	General Operations Expenditure	Office	\$208.00

<b>Subtotal:</b>	<b>\$1074.94</b>
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<b>Outstanding Expenditures</b>						
<b>#</b>	<b>Vendor</b>	<b>Date</b>	<b>Description</b>	<b>Budget Category</b>	<b>Sub-category</b>	<b>Total</b>
1	St. Andrew's Lutheran Church	12/13/2017	FUNDING MOTION: ST ANDREW'S CHURCH MEETING ROOM - ...	General Operations Expenditure	Office	\$25.00
2	St. Andrew's Lutheran Church	01/13/2018	FUNDING MOTION: ST ANDREW'S CHURCH MEETING ROOM - ...	General Operations Expenditure	Office	\$25.00
3	St. Andrew's Lutheran Church	02/13/2018	FUNDING MOTION: ST ANDREW'S CHURCH MEETING ROOM - ...	General Operations Expenditure	Office	\$25.00
4	St. Andrew's Lutheran Church	03/13/2018	FUNDING MOTION: ST ANDREW'S CHURCH MEETING ROOM - ...	General Operations Expenditure	Office	\$25.00
5	St. Andrew's Lutheran Church	04/13/2018	FUNDING MOTION: ST ANDREW'S CHURCH MEETING ROOM - ...	General Operations Expenditure	Office	\$25.00
6	St. Andrew's Lutheran Church	05/13/2018	FUNDING MOTION: ST ANDREW'S CHURCH MEETING ROOM - ...	General Operations Expenditure	Office	\$25.00
7	St. Andrew's Lutheran Church	06/13/2018	FUNDING MOTION: ST ANDREW'S CHURCH MEETING ROOM - ...	General Operations Expenditure	Office	\$25.00
8	St. Andrew's Lutheran Church	11/16/2017	FUNDING MOTION: ST ANDREW'S CHURCH MEETING ROOM - ...	General Operations Expenditure	Office	\$25.00
9	Mellisa Stoller	11/16/2017	The MVCC approves reimbursement to Melissa St...	General Operations Expenditure	Office	\$22.50
<b>Subtotal: Outstanding</b>						<b>\$222.50</b>

StorQuest - West Los Angeles / Sawtelle  
2531 Sawtelle Blvd.  
Los Angeles, CA 90064  
(310) 477-6964

**Payment Receipt**

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**Transaction Date:** Nov 04, 2017  
**Transaction Number:** 1043658531  
**Account Name:** Kadota, Rob  
**Account Number:** 1003314483  
**Agent:** G Valentine

Kadota, Rob  
3759 Barry Ave

Los Angeles , CA 90066

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<b>Charge Date</b>	<b>Item Description</b>	<b>Amount</b>
Oct 30, 2017	Unit 30 Rent: (Oct 30, 2017 thru Nov 29, 2017)	\$196.00
Oct 30, 2017	Insurance 3,000 coverage: (Oct 30, 2017 thru Nov 29, 2017)	\$12.00

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**Charges Summary:**  
**Charges:** \$208.00  
**Tax:** \$.00  
**Total Charges:** \$208.00

**Payment Summary:**  
**Total Tendered:** \$208.00  
**Change:** \$.00

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<b>Payment Method</b>	<b>Reference</b>	<b>Amount</b>	
Customer Signature	MasterCard	xxxxx8563	\$208.00

# Invoice

**The Web Corner, Inc.**  
 19509 Ventura Blvd.  
 Tarzana CA 91356  
 (818) 345-7443

Date	Invoice #	Due Date
11/1/2017	15682	11/1/2017

**PAID**  
 11/15/2017

<b>Bill To</b>
Mar Vista Neighborhood Council Sarah Auerswald

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
10	Email Standard Mailboxes: 10 Accounts for marvista.org	3.50	35.00

Please remit payment at your earliest convenience. Thank you for your business!	<b>Total</b>	\$35.00
	<b>Payments/Credits</b>	-\$35.00
	<b>Balance Due</b>	\$0.00

# Invoice

**The Web Corner, Inc.**  
 19509 Ventura Blvd.  
 Tarzana CA 91356  
 (818) 345-7443

Date	Invoice #	Due Date
11/1/2017	15683	11/1/2017

**PAID**  
 11/15/2017

Bill To
Mar Vista Neighborhood Council Sarah Auerswald

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Monthly Maintenance: includes up to 1 hour for; phone support, web development, requests, & website adjustment	150.00	150.00

Please remit payment at your earliest convenience. Thank you for your business!	<b>Total</b>	\$150.00
	<b>Payments/Credits</b>	-\$150.00
	<b>Balance Due</b>	\$0.00

<b>Billing Date</b>	<b>Account No.</b>	<b>Payment Due By:</b>	<b>Amount Due</b>	<b>Amount Enclosed</b>
11/8/2017	880	11/8/2017	336.30	

**Send payment to:**

Copyland Inc.  
 11717 W. Pico Blvd  
 West Los Angeles  
 Los Angeles, California 90064

Rob Kadota  
 Mar Vista Community Council  
 PO Box 66871  
 Los Angeles CA 90066

Please return this portion with payment.

Rob Kadota  
 Mar Vista Community Council  
 PO Box 66871  
 Los Angeles CA 90066

<b>Billing Date</b>	<b>11/8/2017</b>
<b>Account No.</b>	<b>880</b>
<b>Sales Rep</b>	
<b>Payment Due By:</b>	<b>11/8/2017</b>
<b>Amount Due</b>	<b>336.30</b>

<b>Date</b>		<b>Description</b>	<b>Total</b>	<b>Balance</b>
9/6/2017	60010	Walking Passports - Postcards 5x7 4/4 on 14pt mat	277.57	277.57
10/23/2017	60797	Oct Art Walk Color posters	58.73	58.73

<b>Current</b>	<b>30 days</b>	<b>60 days</b>	<b>90+ days</b>	<b>Amount Due</b>
58.73	0.00	277.57	0.00	336.30



More saving.  
More doing.<sup>SM</sup>

12975 W. JEFFERSON BLVD LA, CA 90066  
STR MGR JESSE\_MORAN@HOMEDEPOT.COM

6611 00003 41347 11/19/17 09:14 AM  
CASHIER MARY

0000-751-474 11/32 PLYWD <A>	
0.344IN X 48IN X 96IN; CDX (S-1)	
2@17.43	
0000-999-735 CA LBR FEE <A,U>	34.86
CA LUMBER FEE	
2@0.17	
077089100600 6" RC W/FR <A>	0.34N
BEST 6 X 1/4 IN WOVEN ASSEMBLY	5.77
047719035046 PRIMER <A>	
COVER-STAIN-HIGH HIDE, QT	8.98
0000-999-831 QT RECYC\$ <A,U>	0.35
PAINTCARE FEE	
051652100044 KILZPRMRAERO <A>	5.98
KILZ ORIGINAL AEROSOL 10044 130Z	
030699135943 PIN HINGE <A>	
HINGE, UTL REM BROAD 2.5" ZINC	
6@2.95	17.70

SUBTOTAL	73.98
SALES TAX	7.00
TOTAL	\$80.98

XXXXXXXXXXXX8563 MASTERCARD USD\$ 80.98  
 AUTH CODE 044585/0030430 TA  
 Chip Read Verified By PIN  
 AID A0000000041010 MASTERCARD  
 TVR 0000048000  
 IAD 01106070002A00006C1B00000000000000FF  
 TSI EC00  
 ARC 00

P.O.#/JOB NAME: VOLUNTEER WORK

<U> - NON-DISCOUNTABLE ITEM



6611 03 41347 11/19/2017 3005

RETURN POLICY DEFINITIONS  
 POLICY ID DAYS POLICY EXPIRES ON  
 A 1 90 02/17/2018  
 THE HOME DEPOT RESERVES THE RIGHT TO  
 LIMIT / DENY RETURNS. PLEASE SEE THE  
 RETURN POLICY SIGN IN STORES FOR  
 DETAILS.

Rob Kadota  
Mar Vista Community  
Council

\* Santa sleigh stop Sign  
Materials

Outreach - Equip + Supplies

11/19/17



11555 National Blvd.  
Los Angeles, CA 90064  
T: 310-477-0256  
F: 310-477-1697  
office@standrews-wla.org

**Date Issued:** September 8, 2017

**Bill To:** Mar Vista Community Council

<u>Description</u>	<u>Rate</u>	<u>Time</u>	<u>Total</u>
<i>Library Rental – 09/02/17</i>	\$25/hr	1hr	\$25
<b>Total Balance Due:</b>			<b>\$25</b>





11555 National Blvd. Los Angeles, CA 90064  
T: 310-477-0256 F: 310-477-1697  
office@standrews-wla.org

**INVOICE**

**Date Issued:** 10/11/2017

**Bill To:** Mar Vista Community Council

Date	Description/Facility Used	Time	Rate
Sat. Oct. 7, 2017	Library	6PM-7PM	\$25
<b>TOTAL BALANCE DUE</b>			<b>\$25</b>



New Bungee  
Cords



9/8 & share

09-10-17

3 Q  
0.98 @  
04 \*2.94 TX 1  
2 Q  
1.59 @  
01 \*3.18 TX 1  
\*6.12 ST  
\*0.54 TX 1

\*6.66 TL  
\*20.00 CA  
\*13.34 CG

000-0129  
10-07

Rob Kadota

Reimbursement

Oct 2017 12B



StorQuest - West Los Angeles / Sawtelle  
 2531 Sawtelle Blvd.  
 Los Angeles, CA 90064  
 (310) 477-6964

Kadota, Rob  
 3759 Barry Ave  
  
 Los Angeles , CA 90066

StorQuest - West Los Angeles / Sawtelle  
 2531 Sawtelle Blvd.  
 Los Angeles, CA 90064  
 (310) 477-6964

Account Number: 1003314483

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 DETACH UPPER PORTION AND RETURN IT WITH YOUR CHECK PAYMENT

**MONTHLY INVOICE**

**IMPORTANT INFORMATION**

It's a pleasure to serve you at StorQuest - West Los Angeles / Sawtelle. Kindly remit the amount due before the Payment Due Date below. You can pay by (1) credit card, (2) check, (3) cashier's check or (4) money order. Your canceled check or the cashier's check paperwork will serve as your receipt.

Questions about your Invoice? Please call your StorQuest - West Los Angeles / Sawtelle Manager at (310) 477-6964.

Space	Due Date	Rent	Services	Fees	Insurance	Other	Tax	Credits	Total
30	Oct 30, 2017	\$196.00	\$ .00	\$ .00	\$12.00	\$ .00	\$ .00	\$ .00	\$208.00
<b>New Balance:</b>									\$208.00
<b>Notice Date: Oct 14, 2017</b>					<b>Past Due Balance:</b>				\$ .00
<b>Payment Due Date: Oct 30, 2017</b>					<b>Total Amount Due:</b>				<b>\$208.00</b>

You can pay your bill online by visiting [www.storquest.com](http://www.storquest.com), over the phone by calling (310) 477-6964, by mail, or in person at StorQuest - West Los Angeles / Sawtelle. Each month your payment can be automatically charged to your credit card, just ask us for an Autopay card and we'll take care of the rest.

**Thank you for renting from StorQuest - West Los Angeles / Sawtelle, we appreciate your business!**

