



Mar Vista Community Council



Supplemental Meeting Materials

Regular Meeting of the Board of Directors

Tuesday, July 10, 2018



Mar Vista Community Council



Minutes of the Mar Vista Community Council (MVCC) GENERAL BOARD MEETING Tuesday, May 8, 2018

at Mar Vista Recreation Center, 11430 Woodbine St., Mar Vista, CA 90066

1. Call To Order And Welcome – Chair

Chair Rob Kadota introduced himself and called the Meeting to order at 7:01 p.m.

2. Presentation of flag and Pledge of Allegiance

The Pledge of Allegiance was said.

Nine of 11 Board Members were present; two seats were vacant: Paola Cervantes (2nd Vice-Chair), Robin Doyno, Aaron Elster, Elliot Hanna (1st Vice-Chair), Rob Kadota (Chair), Susan Klos, Damien Newton, Sara Roos (Secretary), Holly Tilson (Treasurer). Ken Alpern (7:02pm) and Michelle Krupkin (7:04pm) arrived after the call to order. All present Board Members were current with Ethics and Funding Training and thus eligible to vote. New Board Members Mary Hruska and Nanxi Liu were appointed to the Board during below Item #5. C; Mary Hruska was current on training and thus also eligible to vote. MVCC quorum of seven was met. Also attended: approximately 35 Stakeholders and Guests.

3. Community Memorial Observations

Mr. Newton announced that Fred Kohno of North Westdale passed away.

Board Member Kenneth Alpern arrived at this time (7:02), making 10 Board Members present (the MVCC quorum was seven).

4. Public Comment & Announcements - for items not on the agenda

Lenore French, Director, Green Communications Initiative, announced the next quarterly Mar Vista Art Walk will be June 7th, 6-10 p.m. on Venice Blvd. between Inglewood and Beethoven. A new community art gallery opened at 12804 Venice Blvd., just east of Beethoven, Thursdays-Saturdays noon-6:00 and Sundays noon-5:00.

Board Member Michelle Krupkin arrived at this time (7:04), making 11 Board Members present (the MVCC quorum was seven).

Also, there is free music every Friday night at the Grandview Market on Venice Blvd. between Centinela and Grandview.

Property owner Howard Weisberg wanted to know the procedure following MVCC motions, letters sent, responses conveyed, etc. He is interested particularly in the parking study.

Stakeholder Karin Ingeverson was concerned about “polystyrene products littering



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the streets . . . taking 500 years to biodegrade”; she asked for a support letter.

Zone 3 stakeholder Bill Pope supports Mary Hruska and Selena Inouye.

Robin Doyno advises that Congresswoman Karen Bass is soliciting appointments to the Military Academy. He commends CD5’s ‘climate mobilization’ initiative and flyer on housing affordability.

5. Board Administration

A. *Ex Parte*^s Communication & Conflict of Interest⁺ Declarations.

Alpern: transportation and land use issues; Newton: Zoning Director emails; Krupkin: Zoning and At Large Director position-related emails with Stakeholders; Tilson: Board Members and Stakeholders regarding the Agenda; Cervantes: Board Members and Stakeholders regarding the Zoning Director position, and a potential conflict of interest regarding EACC funding of her son’s HS; Doyno; Klos: Zoning Director position-related emails.

B. Approval of April 17th, 2018, Board of Directors Meeting Minutes.

MOTION (by Ms. Tilson, seconded by Ms. Klos): The Mar Vista Community Council approves the Minutes of its April 17, 2018 General Board Meeting as written.

DISCUSSION: There was a request for increased printed copy text visibility.

MOTION PASSED unanimously by a voice vote; zero opposed; zero abstained.

C. Appointment of Board Directors

i. Candidates for Zone 3 Director

a. Christen Hebrard

Mr. Kadota reported that Ms. Hebrard withdrew her name from consideration.

b. Mary Hruska

During Public Comment, Bill Pope endorsed Ms. Hruska. A long-time resident, she introduced herself and described her goals.

MOTION to NOMINATE (by Mr. Kadota, seconded by Mr. Alpern): The Mar Vista Community Council nominates Mary Hruska as its Zone 3 Director.

MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

New Board Member Mary Hruska was Seated at this time, making 12 Board Members present (the MVCC quorum is seven). Ms. Hruska is eligible to vote at this time.



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ii. Candidates for At-Large Director

a. Selena Inouye

Ms. Inouye introduced herself and described her background. She is “100% a volunteer” with Restore Venice Boulevard and “one of [her] passions is outreach.” She will consult with the City Attorney about possible conflicts of interest between her work with Restore Venice Boulevard and the MVCC.

b. Nanxi Liu

Homeowner Ms. Liu introduced herself and described her background, experience and “passion for community service,” including the Outreach Committee. She would like to establish a “speaker series,” make website improvements and plant trees. She had attended Neighborhood Watch meetings.

c. Zeina Mehdi

Mr. Kadota reported that Ms. Mehdi withdrew her name from consideration.

MOTION to NOMINATE (by Mr. Kadota, seconded by Ms. Cervantes): The Mar Vista Community Council nominates Nanxi Liu as an At-Large Director.

MOTION PASSED by a hand vote with seven in favor; five opposed.

New Board Member Nanxi Liu was Seated at this time, making 13 Board Members present (the MVCC quorum is seven). Ms. Liu was not yet eligible to vote per ethics training requirements.

6. Reports (See Attachment C)

A. Elected Officials and City Department Reports

Hannah Levien, Field Deputy for L.A. City District 11 Councilman Mike Bonin (310-575-8461; Hannah.Levien@LACity.org), reported that “13 new trees will be planted” on Venice Blvd., possibly on June 14th; she or Planning Deputy Len Nguyen will advise about it. Community Plan [<https://planning.lacity.org/complan/pdf/plmcptxt.pdf>] “outreach is starting in July.”

Lianna Mecano, lianna.mecano@sen.ca.gov, Representative for State 26th District Senator Ben Allen (310-318-6994; <http://sd26.senate.ca.gov>), described recent legislation sponsored by the Senator: SB933 – Grants for every Student; SB950 – Office of Business Sustainability (<http://legiscan.com/CA/text/SB950/id/1710869>)

B. Liaison Reports

Linda Guagliano (lindaguag@netzero.net) reported that the next Mar Vista Bi-monthly LADOT/CD11/LAPD Traffic Committee meeting will be Wednesday, May 16th. Mr. Kadota indicated that more reports will be given at the MVCC June [12th] Board Meeting. Christopher McKinnon described the One Water LA program.



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C. Officer Reports

Ms. Tilson reported “on [the] current financial status.”

FUNDING MOTION (by Ms. Tilson, seconded by Ms. Roos): The Mar Vista Community Council approves its April 2018 Monthly Expenditure Report.

FUNDING MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

D. Committee Reports

It was agreed to TABLE this Item.

E. Zone Director Reports

It was agreed to TABLE this Item.

7. Discussion of Policy, Administrative and Funding Motions

A. Unfinished Business - Policy, Administrative and Funding motions previously agendized and not addressed (See Attachment D).

i. EV Chargers – changes to the city building code to require new parking spaces be EV charger-ready.

[This Agenda Item was addressed after the Consent Motion at the end of Item #7. A. xi.] It was agreed by vote (7/2/3 (Kadota, Hruska, Elster) to replace the phrase “most new” with “greater convertibility of.”

MOTION (by Mr. Newton, seconded by Ms. Roos): The Mar Vista Community Council resolves that:

WHEREAS the AQMD says plug-in cars are essential if clean air standards are to be realized. Plug-ins now make up 5% of new vehicle sales in California, and are increasingly popular in Mar Vista, but adoption is hindered by lack of easy home and workplace charging. And

WHEREAS several California cities have already adopted sensible building code changes to make adding electric vehicle chargers much less expensive.

WHEREAS, for instance, the study in the City of Oakland's Council File 16-0359 says preparing for EV chargers ahead of time adds about \$140 per parking space, and makes later EV charger installation \$500 to \$5000 cheaper.

THEREFORE, the Mar Vista Community Council requests that the Los Angeles City Council follow the example of these cities, and pass sensible, cost-effective building code changes to require greater convertibility of parking spaces in the city to be ready for future installation of EV chargers.



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DISCUSSION: Mr. Elster reported that business customers have complained that there were no charging spaces; however, he believed that \$140 is too much.

AMENDMENT to the MOTION (by Mr. Alpern, seconded by Ms. Krupkin): The Mar Vista Community Council resolves to amend motion (7.A.i) to read in the last paragraph: "...code changes to require greater convertability of parking spaces in the city to be ready for future installation of EV chargers."

AMENDMENT to the MOTION PASSED by a hand vote with seven in favor; two opposed; three abstained (Kadota, Hruska, Elster).

MOTION to REFER this Item to the Planning and Land Use Management COMMITTEE (by Mr. Hanna, seconded by Ms. Krupkin).

MOTION PASSED by a hand vote with nine in favor; one opposed (Newton); two abstained (Alpern, Doyno).

- ii. Short-Term Rentals – support for CoLA ordinance regulating short-term rentals, with conditions for opposition.
Mr. Newton described Committee considerations.

MOTION (by Mr. Newton, seconded by Ms. Cervantes):

The Mar Vista Community Council supports inclusion of any City of Los Angeles Short-Term Rentals Ordinances that include the following:

- *Tax funds generated by short-term rentals that go toward paying for enforcement officers to address community safety concerns without placing undue burden on homeowners.*
- *Earmarking remaining funds for the City's Affordable Housing Trust Fund.*

The Mar Vista Community Council opposes any ordinance that would:

- *Place new burdens on homeowners who simultaneously rent out property on which they live.*
- *Include a limit on the number of days that can be rented without cause inside a homeowner's primary property.*
- *Impose new taxes or fees that only impact short-term rentals.*

DISCUSSION:

Public Comment:

Tom Nichols – Staggering bills result for stakeholders. It's important not to be too tough on seniors. Currently there's a soft cap of approximately 120 days, allowed to rent.



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Kalani Whittington – Opposes this motion; outlawing short-term rentals completely is important. A home should not become a hotel. Short term rentals affect housing costs; there’s an exodus from Hawaii for this reason. More affordable housing is needed. Feels sympathy for seniors plight (previous speaker).

Anna Steppen – originally opposed the concept of short-term rentals but likes this compromise resolution; it covers the abuse of the system. It distinguishes between flipping a house for short-term rentals and renting out a room in a house for needed income. An important distinction is when the owner remains on-site.

Board Discussion: Hanna – likes this framework, Elster – concerned that a system of waivers becomes about the waivers and not the mitigations; it’s important to distinguish party homes from homeowners.

AMENDMENT to the MOTION (by Mr. Elster): The Mar Vista Community Council considers it important to distinguish homeowners from homes used for parties alone.

AMENDMENT to the MOTION FAILED for lack of a second.

DISCUSSION: Board Members commented.

MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

MOTION (by Ms. Cervantes, seconded by Mr. Elster): Suspend the rules to address Item (7.A.xi.b) next.

MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

- iii. Regulation of Group Homes – CIS supporting LA Council consideration of mitigation opportunities for group homes.
See the below Consent Motion.
- iv. Opposing Development Ordinance SB 827 (Weiner) – objections to the removal of local control in Planning.
[*This Agenda Item was addressed after Item (7.A.xi.b)*] Mr. Kadota requested and it was agreed to TABLE this Item to the June 12th Board Meeting.
- v. Development at 11700 Charnock Boulevard – supports the application.
It was agreed to TABLE this Item to the June 12th Board Meeting.
- vi. Venice Boulevard Public Records Act Request – supports a stakeholder’s previous public records request for data regarding the Venice Blvd. roadway reconfiguration pilot project.



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Ms. Krupkin reported that the Motion was passed by the Great Streets Committee in February.

MOTION (by Ms. Krupkin, seconded by Mr. Alpern): The Mar Vista Community Council supports a Stakeholder's previous public records request for data regarding the Venice Blvd. public project and resolves that:

WHEREAS the Great Streets - Venice Blvd pilot project was implemented on May 20, 2017; and

WHEREAS Mar Vista and Venice Blvd. stakeholders have voiced ongoing concerns about the planning, implementation and evaluation of said pilot project; and

WHEREAS the Mar Vista Community Council had passed 3 different motions in July, September and October calling for the pilot project data from LADOT, Councilman Bonin's office and the Great Streets Initiative in Mayor Garcetti's office; and

WHEREAS a California Public Records Act request was filed on behalf of the community by a Mar Vista stakeholder on August 8, 2017, requesting pilot project data from LADOT, Councilman Bonin's office and the Great Streets Initiative in Mayor Garcetti's office; and

WHEREAS to date, this request has not been fulfilled by LADOT; and

WHEREAS, it is the responsibility of the Mar Vista Community Council to facilitate the delivery of City services and City government responses to Mar Vista stakeholders' requests for assistance and information;

NOW, THEREFORE, be it resolved that the Mar Vista Community Council will submit a letter in support of the stakeholder's August 8, 2017, California Public Records Act request, demanding that LADOT provide for inspection all of the information requested immediately and without further delay.

DISCUSSION: Stakeholder Donna Speckman indicated that legal action is being pursued regarding 273 day (as of this date) unfulfilled submission for comply with a Public Records Act (PRA) request. Stakeholders Jason Fineis, Kalani Whittington and Selena Inouye agreed on that and that the data was incorrectly interpreted. A letter is needed supporting this stakeholder's request.

Board discussion: Roos – many of the resolutions' polemics are gratuitous to the action of supporting stakeholders in their PRA request.

AMENDMENT to the MOTION (by Ms. Roos): The Mar Vista Community



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Council strikes paragraphs three through six of the above Resolution.

AMENDMENT to the MOTION FAILED for lack of a second.

ORIGINAL MOTION PASSED by a hand vote with 11 in favor; zero opposed; one abstained (Doyno).

MOTION (by Mr. Newton, seconded by Mr. Elster): The Mar Vista Community Council suspends the rules to address Item (7.B) next.

MOTION PASSED unanimously; zero opposed; zero abstained.

- vii. Reform and Enhance City Process and Program Efficiencies.
See the below Consent Motion.
- viii. Authorization to Submit Community Impact Statements – enables current members of the ExFin Committee to submit community impact statements.

MOTION (by Ms. Roos, seconded by Mr. Newton):

WHEREAS the City Clerk maintains a procedure for Neighborhood Councils to addend Community Impact Statements (CIS) to council files as an official statement adopted by a Neighborhood Council on issues pending before the City Council, its committees, or City commissions.

THEREFORE, the Mar Vista Community Council authorizes its ExFin Committee:

- Rob Kadota, Chair*
- Elliot Hanna, 1st Vice Chair*
- Paolo Cervantes, 2nd Vice Chair*
- Sara Roos, Secretary*
- Holly Tilson, Treasurer,*

to SUBMIT Community Impact Statements that have been passed by a vote of the full board.

BE IT FURTHER RESOLVED, that in cases where an issue is moving quickly through the legislative process and a promptly issued statement is beneficial, any aforementioned board member is authorized to WRITE and SUBMIT a Community Impact Statement in consultation with the chair, provided that it expresses the position of a motion previously passed by the full board.

By this motion, the Chair and the Secretary are authorized to submit a formal request to the Department of Neighborhood Empowerment to authorize the



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board members listed above to submit Community Impact Statements to the City Clerk on behalf of the Mar Vista Community Council.

AMENDMENT to the MOTION (by Mr. Kadota, seconded by Mr. Hanna): The Mar Vista Community Council strikes Board Members’ names from the Motion.

AMENDMENT to the MOTION PASSED by a hand vote; zero opposed; zero abstained.

AMENDED MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

- ix. Code of Conduct – empowers censure or removal as punishment for violation of the Code of Conduct.

It was agreed to REFER this Item to the Bylaws Committee.

- x. Censure Proposal – censures Michael Millman over a letter to the editor of the Argonaut, dated March 29, 2018.

Mr. Hanna referred to Bylaws Article Eight and said “this is a grievance”; he believed that the Motion would usurp the Bylaws. He made a Point of Order regarding this Agenda Item; Mr. Kadota agreed with Mr. Hanna and ruled this Agenda Item to be Out of Order. Mr. Kadota believed the Bylaws Committee should consider “development of a censure process.”

- xi. Funding Motions

- a. International Festival at Clover ES (NPG) - \$1,000

This Agenda Item was said to have been “voided” because the event was already held.

Board Comment – Roos – Clover has received EACC funds for NPG in the past (so not devoid of any assistance from MVCC).

- b. PESA Teen Court & Tolerance Program (NPG) - \$1,000

Ms. Cervantes explained the program and that “they meet once a month.” PESA representatives spoke, saying “it is a diversionary program”; teens are judged “by a jury of their peers”; a real judge presides, provides new, alternative path. LAPD is supportive. Teacher needs assistance.

MOTION (by Mr. Hanna, seconded by Ms. Tilson): The Mar Vista Community Council allocates \$1,000 to the PESA Teen Court and Tolerance Program.

AMENDMENT to the MOTION (by Ms. Tilson, seconded by Mr. Hanna): The Mar Vista Community Council will increase the allocation amount to \$2,000.



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AMENDMENT to the MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

DISCUSSION: There was discussion of the funding level.

AMENDED MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

- c. Business Cards & Office Expenses - \$400
See the below Consent Motion.
- d. Outreach at MVNA Block Party - \$300
See the below Consent Motion.

[The below Consent Motion was made after Item (7.A.x)]

CONSENT MOTION (by Mr. Newton, seconded by Ms. Cervantes): The Mar Vista Community Council approves the Motions in Agenda Items (7.A.iii) and (7.A.vii), and (7.A.xi.c) and (7.A.xi.d)

CONSENT MOTION PASSED by a voice vote; zero opposed; zero abstained.

- B. New Business - Administrative, Funding and Policy motions (See Attachment E)
 - i. Fall Festival Leadership – exploratory committee to investigate whether a new Leader can overcome obstacles to stage the Fall Festival this year.
See the below Consent Motion.
 - ii. Enhanced Safety at Oil Drillsites – Describes a Zoning Amendment request for a gas burner at Rancho Park Drillsite and proscribes ZA conditions for enhancing public safety surrounding drillsites.
Copies were distributed of “Policy Motion Information.” See the below Consent Motion.
 - iii. Opposing Development Ordinance SB 828 – objections to conditions overriding local planning of zoning capacity.
See the below Consent Motion.
 - iv. Opposing Development Ordinance SB 813 – objects to eliminating FAR consideration for ADUs.
See the below Consent Motion.
 - v. LAMC 85.02 extension – supports updating its associated map and permanently extending the ordinance.
See the below Consent Motion.



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- vi. Westside Mobility's Livable Boulevards Streetscape Plan – transparency in planning and implementing Westside Mobility's Livable Boulevards Streetscape Plan.

It was agreed to POSTPONE this Item to the June 12th Meeting.

- vii. Zone 2 Continental Crosswalks and Curb Cuts – identification of roadway safety enhancements.

[This Agenda Item was addressed after Item (7.B.ix)]

MOTION (by Ms. Tilson, seconded by Ms. Krupkin): The Mar Vista Community Council resolves that:

WHEREAS: Cut through traffic is a significant and growing danger in Zone 2 of Mar Vista, aka North Westdale, and in Zone 1, aka Westside Village, and

WHEREAS: Richland Elementary School does not have an ADA Compliant intersection at the corner of Federal and Brookhaven, the most popular intersection for students to access the school on foot, bicycle and automobile, and

WHEREAS, Clover Avenue Elementary School students have a water obstruction at the intersection of Sepulveda and Queensland, and

WHEREAS: Modern designed crosswalks installed by the city known as Continental or Zebra Crosswalks have been shown to reduce vehicle speed and improve pedestrian safety, and

WHEREAS, removal of water obstructions will improve pedestrian safety at Sepulveda and Queensland,

THEREFORE, LET IT BE RESOLVED: That the MVCC encourages the city to paint Continental Crosswalks at the intersection of Brookhaven and Federal Avenue, Richland and Federal Avenue, Barrington and Sardis, and Sawtelle and Graham Place.

THEREFORE, LET IT ALSO BE RESOLVED: That the MVCC encourages the city to install curb cuts at the intersection of Federal and Brookhaven Avenues.

THEREFORE, LET IT ALSO BE RESOLVED: That the MVCC encourages the City to remove the standing water obstacles at Sepulveda and Queensland.

DISCUSSION: Mr. Newton explained the Motion. Ms. Hruska said “anything we can do to make it safer” at schools.



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MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

viii. Classification of Director Absence – redefine premature meeting departure as absence from the meeting.

It was agreed to POSTPONE this Item to the June 12th Meeting.

ix. Funding Motions

a. Farmer's Market Annual Rental Fee – up to \$1,200

See the below Consent Motion.

b. Storage Locker Upgrade - < \$500/mo.

[This Agenda Item was addressed after Item (7.B.ix.c)]

MOTION (by Ms. Tilson, seconded by Ms. Krupkin):

The Mar Vista Community Council will allocate up to \$500 to upgrade the storage locker, to be used exclusively for MVCC property.

DISCUSSION: There was concern that the additional space be reserved for MVCC use, not purchased for allied groups' needs.

Public Comment suggested revisiting the question in the future about making the storage space more workable and friendly.

AMENDMENT to the MOTION (by Ms. Kaota, seconded by Ms. Cervantes):

The storage locker is to be used exclusively for MVCC property.

AMENDMENT to the MOTION FAILED by a hand vote of 4/6/2

MOTION PASSED by a hand vote with seven in favor; one opposed; three abstained.

c. Replacement Plexiglass for Posting Display Case - < \$200

Ms. Tilson explained that the case was broken.

MOTION (by Ms. Tilson, seconded by Ms. Krupkin):

The Mar Vista Community Council will allocate \$200 to purchase replacement Plexiglass for the posting display case.

MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

Board Member Susan Klos left by this time, making 10 Board Members present (the MVCC quorum was seven).



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d. Office Supply Reimbursement, Treasurer - < \$140
See the below Consent Motion.

e. Office Supply Reimbursement, Secretary - < \$70
See the below Consent Motion.

f. Updated Promo Trash Bags To-Go - < \$750
See the below Consent Motion.

g. Updated Promo Mugs - < \$450
[This Agenda Item was addressed after the below Consent Motion.]

MOTION (by Mr. Newton, seconded by Ms. Cervantes):
The Mar Vista Community Council will allocate \$500 to purchase updated promotional mugs.

MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.

h. Updated Promo Post-it Notes - < \$1,600
See the below Consent Motion.

i. Updated Promo Safe-Driving Lawn Signs - < \$2,800
See the below Consent Motion.

j. Updated Promo Seat Cushions - < \$790
See the below Consent Motion.

k. MVCC Sponsorship Banner - < \$500
See the below Consent Motion.

l. Contingency Promo Safety Keychain - < \$400
See the below Consent Motion.

CONSENT MOTION (by Mr. Alpern, seconded by Mr. Hanna): The Mar Vista Community Council approves the Motions in Agenda Items (7.B.i), (7.B.ii), (7.B.iii), (7.B.iv) and (7.B.v); and (7.B.ix.a), (7.B.ix.d), (7.B.ix.e), (7.B.ix.f), (7.B.ix.h), (7.B.ix.i), (7.B.ix.j), (7.B.ix.k) and (7.B.ix.l).

CONSENT MOTION PASSED unanimously by a voice vote; zero opposed; zero abstained.

MOTION (by Ms. Cervantes, seconded by Mr. Elster): "The Mar Vista Community Council suspends the rules to address Item (7.B.ix.g) out of order".

MOTION PASSED unanimously by a hand vote; zero opposed; zero abstained.



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8. **Grievances**, if any received
No Grievances were received.

9. **Future Agenda Items**
No future Agenda Items were requested at this time.

10. **Public Comment**
Mr. Newton and Mr. Alpern announced that they will not be able to attend the June 12th Board Meeting.

11. **Adjournment**

MOTION to ADJOURN (by Mr. Kadota, seconded by Ms. Krupkin).

MOTION to ADJOURN PASSED; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 9:43 p.m.

Respectfully submitted,

Minutes written by David Levien, approved by MVCC Secretary S Roos. The MVCC Minutes page is <http://www.marvista.org/minutes-and-agendas.php>.

DRAFT



Minutes of the
Mar Vista Community Council (MVCC)
GENERAL BOARD MEETING
Tuesday, June 12, 2018

at Mar Vista Recreation Center, 11430 Woodbine St., Mar Vista, CA 90066

MVCC (and all other) Meeting Minutes are a summary; Minutes were not, are not and are never meant to be an exact, verbatim, word-for-word transcript or comprehensive record of what was said at a Meeting. Exceptions: Motions/Resolutions (as stated at the Meeting, which take precedence over versions written on the Agenda, if different); quotes (words that have quotation marks (“”) at the beginning and ending of a word or words); and other wording from the Agenda such as the first paragraph(s) of some Items. Items are listed in and match the same order as on the Agenda.

1. Call To Order And Welcome – Chair

Chair Rob Kadota introduced himself and called the Meeting to order at 7:01 p.m. Ten of the 13 Board Members were present at the Roll Call: Paola Cervantes (2nd Vice-Chair), Robin Doyno, Aaron Elster, Elliot Hanna (1st Vice-Chair), Mary Hruska, Rob Kadota (Chair), Susan Klos, Nanxi Liu, Sara Roos (Acting Secretary) and Holly Tilson (Treasurer). Michelle Krupkin arrived later. All Board Members were eligible to vote due to having current Ethics Training and Funding Training. Kenneth Alpern and Damien Newton were absent (both excused). The MVCC quorum (the minimum number of Board Members needing to be present to take binding votes on Agendized Items) was seven (see the Bylaws at <https://lacity.quickbase.com/db/bj3apxsp3?a=q&qid=32&qskip=0&qrppg=1000&dlt=su46~>), so the Board could take such votes. All 13 of the 13 Seats were filled (by election or appointment). No Board Seat(s) were vacant. Also attended: 35 Stakeholders and Guests.

2. Presentation of flag and Pledge of Allegiance

The Pledge of Allegiance was said.

3. Community Memorial Observations

Mr. Elster announced that his grandmother Rae Elster passed; a moment of silence was observed.

4. Public Comment & Announcements

Chelsea Byers, Field Organizer for EveryoneInLA, offered social services including affordable housing. Property owner Howard Weisberg reported on the progress of a parking study regarding a seven-story building with ½ parking space per bedroom. Stakeholder Selena Inouye requested that meetings being livestreamed.

5. Board Administration

A. Ex Parte§ Communication and Conflict Of Interest‡ Declarations from each Board Member.

Hanna: discussion regarding several Agenda Items; and Liu, about the road diet.

All other Board Members indicated that they had no such discussions.

B. Approval of May 8th, 2018, Board of Directors Meeting Minutes.

MOTION (by Ms. Tilson, seconded by Ms. Cervantes): The Mar Vista Community Council approves the Minutes of its May 8, 2018 General Board Meeting.

DISCUSSION: Mr. Hanna noted that clarifications still are needed, therefore, the Minutes are not ready for approval.

MOTION to TABLE (by Mr. Hanna, seconded by Ms. Tilson): The Mar Vista Community Council TABLES approval of the Minutes of its May 8, 2018 General Board Meeting.

MOTION to TABLE PASSED by a hand vote with nine in favor; zero opposed; one abstention

Board Member Michelle Krupkin arrived at this time (7:14), making 11 Board Members present (the MVCC quorum was seven).

- C. Election of MVCC Executive Committee, 2018-19
Jasmine Elbarbary, Neighborhood Council Advocate, L.A. Dept. of Neighborhood Empowerment (DONE) (213-978-1551; Jasmine.Elbarbary@LACity.org; www.EmpowerLA.org), conducted the election.

For Chair: Mr. Doyno nominated Mr. Kadota; Ms. Krupkin nominated Mr. Hanna, who made a statement. Mr. Hanna received six votes; Mr. Kadota received five votes. Mr. Hanna was declared the Chair.

Board Member Elliot Hanna became the Chair at this time and conducted the remainder of the election.

For 1st Vice-Chair: Ms. Cervantes nominated Mr. Kadota; Ms. Krupkin nominated herself and made a statement. Mr. Kadota received seven votes; Ms. Krupkin received three votes. Mr. Kadota was declared the 1st Vice-Chair.

For 2nd Vice-Chair: Mr. Kadota nominated Ms. Cervantes; Ms. Klos nominated Ms. Krupkin; Ms. Roos nominated Ms. Hruska. Ms. Cervantes received five votes; Ms. Krupkin received four votes; Ms. Hruska received two votes. Ms. Cervantes was declared the 2nd Vice-Chair [continuing].

For Secretary: Mr. Hanna nominated Ms. Roos, who received 11 votes. Ms. Roos was declared the Secretary [continuing].

For Treasurer: Ms. Krupkin nominated Ms. Tilson, who received 11 votes. Ms. Tilson was declared the Treasurer [continuing].

6. Reports (See Attachment C)

A. Elected Officials and City Department Reports.

- i. CoLA Mar Vista Recreation Center – Director Caroline.Lammers@lacity.org
No representative was present and there was no report.

- ii. CoLA CD 5 – Councilmember Paul Koretz, rep by joseph.galloway@lacity.org
No representative was present and there was no report.
- iii. CoLA CD 11 – Councilmember Mike Bonin, rep by Field Deputy
Hannah.Levien@lacity.org
Ms. Levien (310-575-8461; <http://CD11.LACity.org>), introduced CD11 Mobility
Deputy Alek Bartosouf Ms. Levien reported that the mosaic is in front of 826LA
on Venice Blvd. Mr. Bartosouf offered help and is working on a parking and
pedestrian improvements study.
- iv. CoLA Board of Public Works - Liaison to CD 2, 5, 11, Commissioner
Joel.Jacinto@lacity.org
No representative was present and there was no report.
- v. CoLA Mayor – Eric Garcetti, rep. by Daniel.Tamm@lacity.org
No representative was present and there was no report.
- vi. LA County Supervisor, Second District - Mark Ridley Thomas, rep. by
Karly.Katona@bos.lacounty.gov
No representative was present and there was no report.
- vii. CA Assembly 54 – Assembly Member Sydney Kamlager
No representative was present and there was no report.
- viii. CA Assembly 62 - Assembly Member Autumn Burke, rep by District Director
Robert.Pullen-Miles@asm.ca.gov
No representative was present and there was no report.
- ix. CA Senate 26- Assembly Member Ben Allen, rep by District Director
Lianna.Mecano@sen.ca.gov
No representative was present and there was no report.
- x. CA Senate 30 – Holly J. Mitchell, rep by Field Rep Joy.Masha@sen.ca.gov
No representative was present and there was no report.
- xi. US Representative 33 – Ted Lieu, rep by joey.apodaca@mail.house.gov
No representative was present and there was no report.
- xii. US Representative 37 - Karen Bass, rep by District Director Maral V.
Karaccusian, maral@mail.house.gov
No representative was present and there was no report.
- xiii. LADWP – rep by Deborah Hong, public relations specialist and NC
representative for the West Side Deborah.Hong@LADWP.com, (213) 367-
1076.
No representative was present and there was no report.
- xiv. CoLA Department of Neighborhood Empowerment (DONE), rep by
jasmine.elbarbary@lacity.org

Ms. Elbarbary reported that the 2019 NC election schedule was released; the

Election Stipulation Worksheet is due by August 1st. An updated Board Members Roster is needed. NCs are requested to each issue a Community Impact Statement regarding City Councilman David Ryu's City Council File #18-0467 about rollover funding, donations acceptance and more.

B. Liaison Reports

- i. Mar Vista Bi Monthly LADOT/CD11/LAPD Traffic Committee: Linda Guagliano at lindaguag@netzero.net. Ms. Guagliano was not present and there was no report.
- ii. DWP MOU: open
This position is open and there was no report.
- iii. LANCC: open
This position is open and there was no report.
- iv. One Water LA: Christopher McKinnon
No representative was present and there was no report.
- v. WRAC: Rob Kadota
Ms. Roos reported that the gas flare issue and State Assembly bills were considered.
- vi. WRAC LUPC: open
This position is open and there was no report.
- vii. City Budget Advocates: Holly Tilson
Ms. Tilson reported that reports are made [at LANCC (Los Angeles Neighborhood Councils Coalition; www.LANCC.org) meetings] on first Saturdays, 10:00 a.m. – noon at Hollywood City Hall; “a lot of useful information” is given.
- viii. Recode LA: Sharon Commins
No representative was present and there was no report.
- ix. Animal Services: Tom Ponton
No representative was present and there was no report.
- x. Friends of Historic FS 62: Albert Olson
No representative was present and there was no report.
- xi. Mar Vista Chamber of Commerce: open
This position is open and there was no report.
- xii. 2018 Mar Vista Green Garden Showcase: Maggie Begley
No representative was present and there was no report.

C. Officer Reports (action items may be included, with public comment permitted).
Treasurer's report regularly includes approval of Monthly Expense Report (MER) (See Attachments).

- i. Chair – Rob Kadota

Mr. Hanna met with City Councilman Bonin; they discussed Venice Blvd. issues and neighbors on Globe and Tuller Aves. There will be a Board retreat.

ii. First Vice Chair – Elliot Hanna

Mr. Kadota reported that help is needed with new bike repair stand equipment and that the Farmers Market will have a speaker.

iii. Second Vice Chair – Paola Cervantes

Ms. Cervantes indicated that there was no report.

iv. Secretary – Sara Roos

Ms. Roos indicated that there was no report.

v. Treasurer – Holly Tilson (See Attachment 1, Finances)

a. Report on current month's financial status

Ms. Tilson reported that sidewalk enhancement funding is available.

b. APPROVAL of previous months' Monthly Expense Report (MER).

Ms. Tilson noted that the MER, "about 50 pages long," was emailed to the Board.

FUNDING MOTION (by Ms. Tilson, seconded by Ms. Krupkin): The Mar Vista Community Council approves its May 2018 Monthly Expenditure Report.

FUNDING MOTION PASSED unanimously by a roll call vote of the 11 eligible voters present with all 11 in favor ("Yes" or "Aye") (Cervantes, Doyno, Elster, Hanna, Hruska, Kadota, Klos, Krupkin, Liu, Roos and Tilson); zero opposed; zero abstained.

D. Committee Reports (may include motions to refer to committee where desirable; public comment permitted)

i. Elections and By-laws Committee - Elliot Hanna & Robin Doyno, Co-chairs

Mr. Hanna reported that the Committee is making progress.

ii. Community Outreach Committee – Sara Roos, Chair

Ms. Roos reported that the Committee will meet June 14th. Sticky notes with the MVCC zones imprinted are available.

iii. Committee on Public Safety – Elliot Hanna, Chair

Mr. Hanna reported that the Committee may meet on the fourth Tuesday, next with the Neighborhood Prosecutor.

iv. Aging in Place - Sherri Akers, Tatjana Luethi and Birgitta Kastenbaum, Co-chairs

No representative was present and there was no report.

v. Planning and Land Use Management Committee – Damien Newton, Chair; Michael Millman & Latrice Williams, Vice-chairs

No representative was present and there was no report.

- vi. Transportation & Infrastructure Committee – Ken Alpern, Chair; Michelle Krupkin, Vice-chair
Ms. Krupkin reported that the Committee meets first Wednesdays; they discussed this Meeting’s Motions and more.
 - vii. Bike Mar Vista - Rob Kadota, Chair
Mr. Kadota reported that the Committee is outreaching at the Farmers Market.
 - viii. Education, Arts and Culture Committee –Robin Doyno & Paola Cervantes, Co-chairs; Lenore French, Vice-chair
Ms. Cervantes reported that the Committee had a joint Meeting with the Great Streets ad hoc Committee. They partnered on the 826LA mosaic. The Committee will work with the PESA Teen Court & Tolerance Program on having tolerance and anti-bullying assemblies.
 - ix. Great Streets Ad Hoc Committee – Michelle Krupkin & Rob Kadota, Co-chairs
Ms. Krupkin reported that the Committee will meet June 13th about the Art Walk, CD11 issues and more.
 - x. Airport Committee – Holly Tilson & Martin Rubin, Co-chairs
Mr. Rubin reported that the Committee meets first Saturdays, next on July 7th at 6:00 p.m. at St. Andrews Church Library.
 - xi. Green Committee –Jeanne Kuntz, Chair
No representative was present and there was no report.
 - xii. Homeless Issues Committee – Robin Doyno & Susan Klos, Co-chairs
Mr. Doyno reported that the next Committee meeting will be June 20th, the third Wednesday, at 6:30 p.m. at the Library; all are welcomed. A resource guide is available.
- E. Zone Director Reports (may include motions to refer action items to the appropriate MVCC committee where desirable; public comment permitted)
- i. Zone 1 – Ken Alpern
Mr. Hanna noted that Dr. Alpern was not present; there was no report.
 - ii. Zone 2 – Damien Newton
Mr. Hanna noted that Mr. Newton was not present; there was no report.
 - iii. Zone 3 – Mary Hruska
Ms. Hruska reported that she will meet with Stakeholders. She is interested in a Mar Vista Community Plan [see <https://planning.lacity.org/complan/pdf/plmcp.txt.pdf>].
 - iv. Zone 4 – Aaron Elster
Mr. Elster reported that Windward School will do “a significant renovation of their campus” and be “adding 100 more students.”
 - v. Zone 5 – Michelle Krupkin
Ms. Krupkin reported that the new Café 310 “seems to be doing well.”

vi. Zone 6 – Holly Tilson

Ms. Tilson reported that there has been “a lot of police activity . . . north of Palms there’s been . . . burglaries . . . [also] a lot of RVs parking on streets.”

MOTION to BRING to the FLOOR (by Ms. Hruska, seconded by Mr. Doyno): The Mar Vista Community Council will bring Item #7. B. i. to the floor.

MOTION to BRING to the FLOOR PASSED by a hand vote with nine in favor; zero opposed; zero abstained.

7. Discussion Of Policy, Administrative And Funding Motions – See Addendum B, Motions Disposition.

A. Unfinished business. Items may be received and filed by consent if there is no discussion or public comment.

i) Opposing SB 827 [Weiner].

WHEREAS the City Charter-mandated Neighborhood Council system of Los Angeles, and the Community Councils of the City of Los Angeles, represent grass roots democracy,

Therefore Let It Be Resolved, that in the absence of a formal statement to the controversy on specific legislation, it should be assumed that the Mar Vista Community Council opposes any legislation proposed by the state that would infringe on the rights of cities and other municipalities to plan their neighborhoods or create development plans that have the power of law.

[*This Agenda Item was addressed after Item #7. A. iv.*] Ms. Roos explained the Motion and read aloud Mr. Newton’s, the PLUM Committee Chair’s, email. Mr. Hanna believed and Ms. Liu agreed that this consideration was premature.

MOTION to POSTPONE INDEFINITELY (by Mr. Elster, seconded by Ms. Roos): The Mar Vista Community Council POSTPONES INDEFINITELY Item #7. A. i.

MOTION to POSTPONE INDEFINATELY PASSED by a hand vote with ten in favor; zero opposed; one abstained.

MOTION to BRING to the FLOOR (by Mr. Kadota, seconded by Mr. Elster): The Mar Vista Community Council will bring Item #7. A. ii. to the floor.

MOTION to BRING to the FLOOR PASSED; zero opposed; zero abstained.

ii) Development at 11700 Charnock Boulevard (Charnock/McLaughlin). The Mar Vista Community Council supports the application to build a new sixunit, two story, development at 11700 Charnock Boulevard. The developer has met twice with the Planning and Land Use Committee and is requesting no exemptions from the city.

[*This Agenda Item was addressed after Item #7. B. Consent Motion.*]

MOTION (by Mr. Kadota, seconded by Ms. Roos): The Mar Vista Community Council supports the application to build a new six-unit, two-story development at 11700 Charnock Boulevard. The developer has met twice with the Planning

and Land Use Committee and is requesting no exemptions from the City.

DISCUSSION: Developer Lew Futterman, partner Stark Caldwell and Architect Robert Thibedeau displayed a rendering and presented. Mr. Futterman acknowledged that the project is three-story, not two-story. The project would replace four small one-bedroom homes with six three-bedroom homes. Each would have “their own private garage” and roof terraces; it’s “distinctly family style.” He said “we provided more guest parking than is required by law.” Mr. Futterman and Mr. Caldwell live in Venice.

AMENDMENT to the MOTION (by Mr. Elster, seconded by Ms. Krupkin): The Mar Vista Community Council amends the Motion phrase “two-story” to “three-story.”

AMENDMENT to the MOTION PASSED by a hand vote with nine in favor; zero opposed; two abstained.

DISCUSSION: Mr. Thibedeau indicated that there is as yet no Hearing date.

MOTION to POSTPONE to the next Meeting (by Mr. Kadota, seconded by Ms. Tilson).

MOTION to POSTPONE to the next Meeting PASSED by a hand vote with six in favor; two opposed; three abstained.

iii) Extension of L.A.M.C. 85.02.

WHEREAS, Los Angeles Municipal Code (L.A.M.C.) Section 85.02, “Use of Vehicles as Living Quarters,” went into effect on November 22, 2016, and WHEREAS L.A.M.C. Section 85.02 shall expire on July 1, 2018 unless extended by ordinance, and

WHEREAS the Mar Vista Community Council supports extending LAMC 85.02 beyond July 1, 2018 without any sunset provision, and

WHEREAS the City of Los Angeles and all relevant departments should solicit public input for updated revisions to the associated 85.02 map accommodating the impact of vehicular residency on permanent residents – including unsanitary conditions, litter, noise, crime and sporadic violence,

THEREFORE, the Mar Vista Community Council advises the City Council of Los Angeles, including our local Council members Bonin and Koretz, to update the associated 85.02 map immediately with accommodations, and pass an ordinance retaining L.A.M.C. 85.02 permanently.

NO ACTION TAKEN

iv) Opposition to Westside Mobility’s Livable Boulevards Streetscape Plan.

[*This Agenda Item was addressed after Item #7. B. ii.*] Ms. Inouye believed that more input should be given and more outreach done about this. Ms. Hruska explained that there are various community-related Plans, including the Mobility Plan. She encouraged searching the Internet for the phrase “livable boulevards.” Ms. Roos was concerned about “private entities doing what public departments used to do . . . there seems to be a privatization,” limiting information access. Ms. Krupkin said that “there have been no public hearings

on this”; she described extensive changes to streets being considered by the LA Dept. of Transportation (LADOT). Mr. ___ [Alek] indicated that he will get information as soon as possible. Mr. Kadota noted that “the public outreach was three to four years ago.”

MOTION (by Ms. Hruska, seconded by Ms. Krupkin): The Mar Vista Community Council resolves that:

WHEREAS, Venice Boulevard changes within the boundaries of the Mar Vista Community Council have been created that have had profound impacts on traffic, and potentially with profound economic and quality of life impacts, on the adjacent community and throughout the greater Westside region, and

WHEREAS, there are plans in the Westside Mobility Livable Boulevards Streetscape Plan for Pico, Overland, Sepulveda and Centinela Boulevards, and Motor Avenue, that will have a direct impact on traffic, and potentially with profound economic and quality of life impacts, on the adjacent community and throughout the greater Westside region, and

WHEREAS, there are many who are directly affiliated with the Mar Vista Community Council, and who live in and commute through a transformed Venice Blvd., and who are both impacted by the Venice Blvd. changes and concerned about the lack of transparency, opportunity to provide relevant feedback, and other routine legal obligations on the part of the City, and

WHEREAS, commuters of all modalities (including buses, carpools, and others accessing the Expo Line) have been negatively impacted with respect to their mobility,

THEREFORE, the Mar Vista Community Council advises Councilmembers Bonin and Koretz, the Los Angeles City Department of Planning, and Westside Mobility Plan that:

- a) To transparently share the source of, and the amount of, public funding for past and present changes and operations associated with Venice Blvd. transformation and reconfiguration and
- b) To transparently share the source of, and the amount of, public funding for any future changes associated with the Westside Mobility’s Livable Boulevards Streetscape Plan for Venice Boulevard, and
- c) The City of Los Angeles is to cease and desist any future changes to Venice Boulevard until proper accounting can be established for the financial and transportation/infrastructure impacts to both Mar Vista and the greater Westside region, and
- d) The City of Los Angeles Planning Department is to hold appropriately noticed public hearings to seek public comments and input regarding the totality of the Westside Mobility's Livable Boulevards Streetscape Plan before any final determinations of what parts of the Plan shall be instituted or adopted.

MOTION PASSED by a hand vote with six in favor; zero opposed; five abstained

v) Classification of Director Attendance

Be it resolved that a departure of a board member from the meeting after a quorum has been established shall be considered an absence. This shall be inserted into the Bylaws in Article V, Section 2.i.

NO ACTION TAKEN

B. New business. Items may be received and filed by consent if there is no discussion or public comment.

i) Development at 12331 W. Palms Boulevard (Palms/Centinela)

The Mar Vista Community Council opposes the proposed mixed use development at 12331 W. Palms Boulevard. The community believes the 32 unit apartment complex with 3000 feet of retail is too large for the neighborhood and will have significant impact on traffic circulation and parking.

Developer representative Kristen Louner displayed and copies were distributed of renderings, site plans and elevations which the PLUM Committee also saw. The first presentation was one year ago. The site currently has a 7,000 square foot furniture store. This would be two stories; an adjacent condo has five stories. The developer is requesting shorter setbacks. They will landscape. There would be 10 two-bedroom, 14 one-bedroom and eight studio apartments, including three very-low-income; the rents "will be market rate." They would keep the "Q" condition height and are doing a traffic study. She described traffic flow changes made, saying "we've tried to address the [Committee's] concerns." Copies were distributed of a support letter from adjacent homeowners Willy and Cathy Bietak. Corienne Weber, owner of a nearby store, believed that new development is needed. Stacy Shure, of the Westside Homeowners Association (WHOA), for Mr. Alpern, was concerned about cut-through traffic and reported that the WHOA opposed the project. Eli Khan, Kacey Tavares and Anthony Dedouois, of Abundant Housing LA, supported the project, Mr. Khan saying the Westside has "500,000 jobs and 250,000 employed residents."

Homeowner Virginia Postrel supported it. Resident Sherry Adair believed that "there's too much development going on in this area" and was concerned about pedestrian safety. Ms. Inouye agreed and was concerned about infrastructure issues. Ms. Whittington said "this developer has bent over backwards to accommodate the community" and this intersection "is going to be developed . . . this building has been tiered down to fit in"; she cautioned that another developer may be less accommodating. Anders Engnell, speaking personally, supported that project, noting that the average Angelino spends 1 ½ hours per day traveling to and from work. Resident April Peterson said "the developer has been very responsive to the community . . . there will continue to be traffic problems." Resident Richard Schwab said "this is by far the best iteration" on this property. Resident Greg Tedesco believed the housing is needed. Tom McHenry was concerned that there were no sidewalks from Centinela to Grandview.

Mr. Hanna said that "each side has good points . . . it requires a top-down plan for implementation." Mr. Elster noted that "what they're building is by right." Ms. Hruska wanted "more low-income units." Ms. Roos reported that the Stakeholders "vote at PLUM was 29 opposed and five in favor."

MOTION (by Mr. Kadota, seconded by Mr. Elster): The Mar Vista Community Council opposes the proposed mixed use development at 12331 W. Palms Boulevard.

The community believes the 32 unit apartment complex with 3000 feet of retail is too large for the neighborhood and will have significant impact on traffic

circulation and parking.

AMENDMENT to the MOTION (by Ms. Liu, seconded by Mr. Kadota): The Mar Vista Community Council strikes paragraph two from the Motion and replaces the word “opposes” with “supports.”

AMENDMENT to the MOTION PASSED by a hand vote with seven in favor; two opposed; two abstained ([**EH/RK/PC CONFIRM:** ___] the MVCC counts abstentions as neither “yes” votes or “no” votes).

AMENDED MOTION PASSED by a hand vote with seven in favor; two opposed; two abstained ([**EH/RK/PC CONFIRM:** ___] the MVCC counts abstentions as neither “yes” votes or “no” votes).

- ii) Development at 11671-11677 National Boulevard (Barrington/National). [See the below Motion.]

Mr. Rubin, President, North Westdale Neighborhood Association (NWNNA; <http://northwestdale.com>), was concerned about ingress/egress from Barrington into the alley for deliveries and trash pickups. He stated that “this would cause an increase in the cut-through traffic; it’s already very problematic.” Joan Winters, NWNNA Secretary, said she is “in full support of the Pelton Appeal . . . I have witnessed enormous traffic changes . . . by the Barrington alley . . . it will only increase the spilling over onto existing North Westdale streets.” She said she spoke for two other Stakeholders “on Clarkson immediately behind this project” and described already intensive use of the alley. Lisa Pelton, the Appellant, said she “own[s] the property right next door . . . [the] DWP did not properly mitigate the traffic . . . it’s a very dangerous situation.” Resident Kalani Whittington was concerned that smartphone applications “are generating traffic all over the westside.” Ms. Rops urged that rules “are there to be followed.” Ms. Hruska reported that “this Appeal will have a Hearing”; she encouraged attending “to advocate for this Motion.” She read aloud “the purpose of the Motion” from Mr. Alpern. Ms. Liu expressed that more housing is needed. Ms. Krupkin believed that the transportation study and transparency have been inadequate. Ms. Tilson indicated that the Appeal is to get certain issues addressed. Ms. Hruska clarified that the Motion is “to get the developer to do a traffic study . . . it’s not designed to stop the project.”

MOTION to CALL FOR THE QUESTION (by Mr. Doyno, seconded by Ms. Krupkin).

MOTION to CALL FOR THE QUESTION PASSED by a hand vote; zero opposed; zero abstained.

MOTION (by Ms. Hruska, seconded by Mr. Doyno): The Mar Vista Community Council resolves that:

WHEREAS: In November of 2017 the Mar Vista Community Council (MVCC) opposed a mixed-use project proposed at 11671-11677 National Boulevard (“the Project”), noting specifically the Developer’s complete lack of community involvement or indeed even community outreach;

WHEREAS: The City permitted the Project without any public hearing, determining it “by-right” with construction already begun and;

WHEREAS: The owners of the adjacent property located at 11685-11695 West National Boulevard, Pelton Properties, LLC (the “appellants”), are appealing to the Los Angeles City Council the LADOT's May 3, 2018 decision upholding LADOT's review and approval of the Project under the Specific Plan on the grounds that:

- the Project causes significant transportation impacts that have not been adequately evaluated or mitigated as required under the Specific Plan, and
- LADOT failed to perform an environmental review of the project under CEQA

and;

WHEREAS: The larger North Westdale Community (Zone 2 of the MVCC) agrees with the appellant that directing all traffic for the Project through the 120 foot long/20 foot wide alley located between National Boulevard and Sardis Avenue will cause numerous detrimental effects, including:

- 1) confusion and backup by sharing the turning lane intended for southbound Barrington traffic turning left onto eastbound National Blvd., with the Project's alley-bound traffic;
- 2) traffic backing up onto Barrington and further onto National Boulevard when insufficient parking for the Project impedes movement through the narrow alley;
- 3) traffic back-ups when DWP/trash/utility trucks further constrict the alley;
- 4) elevated accident risk at the intersection of the Project's two-level parking garage with the Pelton property's loading and parking area;
- 5) increased reckless cut-through traffic using eastbound Sardis through the residential neighborhood;
- 6) impaired emergency vehicle access. Therefore;

LET IT BE RESOLVED THAT: MVCC strongly supports the Pelton's appeal and asks that the City Council:

- (i) reverse LADOT's approval of the Project under the Specific Plan, and
- (ii) direct LADOT to evaluate the Project's potential traffic, circulation, and public safety impacts, and
- (iii) require that the proper environmental review be performed, and
- (iv) require that the necessary mitigation measures be implemented, with particular attention to maintaining a separate vehicular access point on West National Boulevard.

MOTION PASSED by a hand vote with eight in favor; zero opposed; three abstained.

MOTION to BRING to the FLOOR (by Ms. Krupkin, seconded by Ms. Hruska): The Mar Vista Community Council will bring Item #7. A. iv. to the floor.

MOTION to BRING to the FLOOR PASSED; zero opposed; zero abstained.

- iii) Street-Sweeping Route and Services For Centinela Blvd. Between Palms Blvd. and National Blvd., And For All MVCC Major Thoroughfares

WHEREAS: The Mar Vista Community Council (MVCC) supports maintenance and repairs on all of its major infrastructure assets, including vital thoroughfares such as Centinela Blvd., and

WHEREAS: It has come to the attention of the MVCC that there is no street sweeping route on Centinela Blvd. between Palms Blvd. and National Blvd.,

and that there are no resources allotted to correcting this current lack of street maintenance,

THEREFORE, LET IT BE RESOLVED: That the CD11 office, L.A. Bureau of Street Services (BSS), and LADOT will work with any and all City budgeting and resources to initiate and implement regular and ongoing street sweeping to the aforementioned segment of Centinela Blvd.

THEREFORE, LET IT ALSO BE RESOLVED: That the CD11 office, the CD5 office, BSS, and LADOT will perform an analysis of all major thoroughfares within the confines of the MVCC to determine if regular and ongoing street sweeping, as well as other vital services and maintenance, is in order.

NO ACTION TAKEN

CONSENT MOTION (by Ms. Tilson, seconded by Ms. Krupkin): The Mar Vista Community Council approves the Motions in Consent Agenda Item #s 7. B. iv., v., viii., ix. and x.

CONSENT MOTION PASSED by a roll call vote of the 11 eligible voters present with 10 in favor (“Yes” or “Aye”) (Cervantes, Doyno, Elster, Hruska, Kadota, Klos, Krupkin, Liu, Roos and Tilson); zero opposed; one abstained (Hanna).

iv) Second Signer

MVCC approves [**EH/RK/SR CLARIFY:** _____] _____ as second signer for the MVCC credit card.

This Item was approved by the above Consent Motion.

v) Approval of March MER

MVCC approves the Monthly Expenditure Report (MER) for March, as presented by Treasurer Tilson at the April MVCC BoD meeting.

This Item was approved by the above Consent Motion.

vi) Certification of MVCC’s Inventory

MVCC approves and certifies the MVCC Inventory list (see addendum D) is correct and complete, containing all items in the possession of MVCC as reported to the Department of Neighborhood Empowerment during Fiscal Year 2017-2018.

NO ACTION TAKEN

vii) Administrative Summary

MVCC approves the 2018-2019 Administrative Summary Packet.

NO ACTION TAKEN

viii) LADWP Aqueduct-Owens Valley Tour (See Addendum C). This Item was approved by the above Consent Motion.

ix) Neighborhood Watch Signs

MVCC approves up to \$3000 to purchase Neighborhood Watch signs and mounting equipment as discussed throughout 2017.

This Item was approved by the above Consent Motion.

- x) Grease Night At VHS
MVCC approves \$300 as Outreach for Grease Night at VHS.
This Item was approved by the above Consent Motion.

8. Future Agenda Items

There were no Items at this time.

9. Public Comment

There was no comment at this time.

10. Adjournment

MOTION to ADJOURN (by Mr. Kadota, seconded by Ms. Cervantes).

MOTION to ADJOURN PASSED; zero opposed; zero abstained.

The Meeting was **ADJOURNED** at 9:47 p.m.

Respectfully submitted,

The first paragraph of some Items, Motions/Resolutions and other wording may have been copied from the Agenda. Possibly edited by MVCC. Minutes written by DL, possibly edited by MVCC. The MVCC Minutes page is <http://www.marvista.org/minutes-and-agendas.php>.

DRAFT

Standing Rules of the Mar Vista Community Council

1. Authority

- 1.A. These Standing Rules are subordinate to - and may not supersede - the Bylaws of the Mar Vista Community Council (MVCC). This version of supersedes all prior versions of the Standing Rules.
- 1.B. In the event of inconsistency between any of the following: MVCC Standing Rules, MVCC Bylaws, the Department of Neighborhood Empowerment (DONE) Rules, Board of Neighborhood Commissioners (BONC) Rules, and other applicable local, state, or federal laws, the following order of precedence shall apply:
 - 1.B.i) Federal law.
 - 1.B.ii) State law.
 - 1.B.iii) Local law.
 - 1.B.iv) DONE and BONC rules.
 - 1.B.v) MVCC Bylaws.

2. Order of Business

- 2.A. Any item submitted by stakeholders directly to the Board of Directors shall be referred by the Chair to the committee of competent jurisdiction for further consideration and action.
- 2.B. Any motion passed – either in committee or at the full Board of Directors – shall be remanded to the Secretary to prepare an appropriate resolution, if required.
- 2.C. Any resolution prepared by the Secretary requires agreement of all relevant committee chairs, and or Board members, that the resolution meets the intent of the original motion.
- 2.D. Upon concurrence that the prepared resolution meets the intent of the original motion, this resolution shall be referred to the full Board of Directors for action.

3. Communications

- 3.A. All MVCC communications and web postings to the general public, or to the full MVCC Stakeholder list, shall be approved by a majority of the executive officers of the Board prior to distribution or transmission .
- 3.B. All MVCC communications and web postings to the general public, or to the full MVCC Stakeholder list, shall originate from the Chair of the MVCC Board of Directors, except for:
 - 3.B.i) The posting of committee agendas, minutes, and other calendar items by that committee’s representative(s).
 - 3.B.ii) Communications sent by the Chair, Secretary, or their designee, to inform MVCC stakeholders about news items, council meetings, or other community activities of general interest.
- 3.C. The Chair of the MVCC Board of Directors shall speak for, and represent the council, in all official matters.

Standing Rules of the Mar Vista Community Council

- 3.D. No individual Board member or MVCC stakeholder, other than the Chair, shall represent the Board in the absence of approval by the Chair or an authorizing motion or resolution.

4. Expenditures

- 4.A. All MVCC expenditures shall be limited as follows:
- 4.A.i) Operational expenses of the MVCC and its committees.
 - 4.A.ii) Outreach expenses intended to increase community awareness and engagement with MVCC, the City of Los Angeles, or any of its official entities.
 - 4.A.iii) Block grants as described and permitted by DONE rules and regulations – either a Community Improvement Grant (CIG) or a Neighborhood Purpose Grant (NPG).
- 4.B. All expenditures shall be fully compliant with all DONE rules and regulations.
- 4.C. All MVCC CIG and NPG application packets shall include:
- 4.C.i) A Grant Proposal Evaluation Form furnished by DONE, and
 - 4.C.ii) A Community Benefit Statement for DONE (CIGs only).
 - 4.C.iii) History of the requesting committee’s successful CIGs and NPGs.
- 4.D. Block grant packets will be provided to MVCC’s ExFin Committee members at least two weeks in advance of the Board meeting where action is requested.
- 4.E. All expenditures require an appropriate funding motion, composed in consultation with the Treasurer and submitted to the Secretary for agendaing at the Board meeting where action is requested.
- 4.F. The MVCC Board shall, at its sole discretion, require matching funds as a condition of any block grant.
- 4.G. The Treasurer or Chair shall, at their sole discretion, approve expenditures and reimbursements not to exceed \$300, in accordance with the approved, MVCC Annual Budget. All other expenditures and reimbursements shall require approval by majority vote of the Directors present at a scheduled meeting of the Board of Directors.
- 4.H. Expenditures involving the purchase of goods or services exceeding \$1,000 shall be made only after the consideration of alternate bids, proposals, or estimates.

5. Website

- 5.A. All substantive changes to the MVCC Website, including – but not limited to – design, hosting, and choice of management (webmaster), shall be approved by majority vote of the Directors present at a scheduled meeting of the Board of Directors.
- 5.B. The Outreach Committee is charged with facilitating substantive website changes - in collaboration with all interested Board members - and shall consider multiple options before presenting any substantive proposals to the full Board for approval.

Standing Rules of the Mar Vista Community Council

- 5.C. Any final proposal of substantive website change shall, prior to implementation, undergo a thirty-day review process after approval by majority vote of the Directors present at a scheduled Board of Directors meeting.

6. Board Agendas

- 6.A. Ten days prior to a scheduled Board meeting, the Secretary shall solicit agenda items via email of all Board members and committee chairs.
- 6.B. Agenda items shall be received by the Secretary no fewer than seven days prior to the scheduled Board meeting for agendaing.
- 6.C. Agenda items shall be categorized as “Funding, Policy, or Administrative.”
- 6.D. Policy motions shall be associated with a principal committee, director, or stakeholder, and all names and email addresses of individuals to whom direct and copied notice of the matter will be provided.
- 6.E. Resolutions shall identify all City Council, Planning, and Federal, State, County, or City Department File numbers of relevance.
- 6.F. A City Council Community Impact Statement (CIS) shall be presented together with the resolution when pertinent.
- 6.G. The Secretary will e-mail a final agenda to the Board of Directors and committee chairs no fewer than four hours before posting the agenda.
- 6.H. Submitters shall be responsible for verifying that their motions are included, and accurate.
- 6.I. The Treasurer shall be responsible for notifying the Secretary and Chair if paperwork for a funding request is not in order.
- 6.J. The Secretary or designee shall post agendas for Board meetings in accordance with MVCC Bylaws and in accordance with DONE rules and regulations.

7. Meeting Minutes and Public Notice

- 7.A. The Secretary, or designee, shall forward draft minutes by e-mail to all Board members and committee chairs within ten days of the Board meeting.
- 7.B. Board policy shall be communicated officially only on MVCC letterhead, with the signature of the Chair.
- 7.C. Notice of each policy motion passed at the board meeting, shall be sent to each policy’s associated parties (6.D) within ten days of Board action, at the discretion of the Chair
- 7.D. Upon approval of the minutes by the board, the Secretary – or designee – shall:
 - 7.D.i) Post the minutes to an easily accessible page on the MVCC website.
 - 7.D.ii) Post each “Policy”, “Funding”, and “Administrative” motion to an easily accessible page on the website according to category.

Standing Rules of the Mar Vista Community Council

8. Western Regional Alliance of Councils (WRAC)

- 8.A. The serving Chair of Board – or designee – shall be the MVCC representative to WRAC.
- 8.B. The current First Vice-Chair of the Board – or designee – shall be the MVCC alternate representative to WRAC.
- 8.C. The Chair shall appoint as WRAC Committee Members, the chair or co-chair of the MVCC committee that most closely reflects the subject matter of other WRAC committees. Each appointment shall be subject to approval by majority vote of the Board.
- 8.D. In the event that a standing appointee to WRAC does not wish to represent the MVCC, then the Chair of the Board shall appoint an alternate representative for that position, subject to the approval by majority vote of the board.
- 8.E. All MVCC representatives to WRAC must vote on any policy issue before WRAC in accordance with the existing policies and actions taken by MVCC on that issue.
- 8.F. MVCC representatives to WRAC shall abstain from all votes where the Board has not previously taken a position.
- 8.G. MVCC representatives to WRAC shall vote on WRAC administrative items in accordance with their best judgment and in accordance with the best interests of the MVCC.

9. Ethics and Transparency

- 9.A. All Board and committee agendas shall include a standing agenda item for the “Declaration of Ex-Parte Communications and Conflicts-of-Interest” by each present MVCC board member, committee chair or co-chair.
- 9.B. Ex-Parte declarations must be noted in the official minutes of meetings, including details such as meeting dates, identities of the participants, and the substance of the communication.

10. Committee Constitution

- 10.A. All committees and subcommittees shall be formed in accordance with Article VIII of the MVCC Bylaws.
- 10.B. *Ad-Hoc* Committees and Subcommittees may be established by majority Board vote to perform specific, time-delimited tasks, and shall be disbanded upon completion of those tasks.
- 10.C. All MVCC Board members shall serve as chair, co-chair, or vice-chair of no fewer than one committee or subcommittee.
- 10.D. The Chair of the MVCC Board shall announce committee appointments during the Board meeting immediately following election of new board officers, or as new committees form or as vacancies occur.
- 10.E. A committee may appoint additional officers if deemed necessary.
- 10.F. Each committee appointment shall be subject to Board approval by majority vote.
- 10.G. The Board may remove any committee officer by two-thirds vote of the full Board.

Standing Rules of the Mar Vista Community Council

- 10.H. The MVCC Chair shall designate – or delegate such designation to any committee – the selection of the committee’s presiding chair, responsible for drafting agendas and conducting its meetings.
- 10.I. Any MVCC Stakeholder is a constituent of each MVCC Standing or *Ad-hoc* Committee attended.

11. Committee Business

- 11.A. Each committee shall conform to the purpose and responsibility detailed by its mission statement, reporting findings, motions, or resolutions to the full Board.
- 11.B. Each committee shall respond to stakeholder claims, concerns, and requests within its area of responsibility.
- 11.C. Items requested by a Director, or by petition of no fewer than five stakeholders, shall be agendized by the committee chair within 60 days.
- 11.D. A topic relevant to two or more committees may be addressed via a joint committee meeting.
- 11.E. Committees shall post meeting agendas in accordance with MVCC Bylaws and DONE rules and regulations.
- 11.F. Committees shall notify the appropriate Zone Director(s) of agenda items specific to that zone or immediately adjacent to it.
- 11.G. Majority committee vote is a prerequisite to Board consideration of the Committee’s motion or resolution.
- 11.H. A committee officer or designated stakeholder shall represent the minority position of each controversial motion or resolution considered by the Board via a minority report.
- 11.I. Expenditures proposed and passed via committee shall be vetted and passed by the Executive and Finance Committee for available funds, prior to referral to the full Board for consideration.
- 11.J. Each committee chair or designee, shall post meeting minutes - upon committee approval - to the committee’s page on the MVCC website.
- 11.K. Committees or committee members shall not represent the MVCC Board in any matter. The sole representative of the MVCC Board of Directors is its Chair, who shall represent only policy that has been approved by majority vote of the full Board.

12. Grievances

- 12.A. MVCC shall only consider a grievance, filed within 45 days of the alleged action, that arises from an Board member or committee chair acting in an official capacity.
- 12.B. A grievance shall be filed with the MVCC Secretary in writing or in person. Anonymous grievances shall not be accepted.
- 12.C. The filing shall include all facts and circumstances surrounding the grievance and allegations of effect.
- 12.D. The procedure for evaluating a grievance shall be as follows:
 - 12.D.i) The Chair shall notify the Board that a grievance has been filed.

Standing Rules of the Mar Vista Community Council

- 12.D.ii) The Chair shall appoint a deliberative panel by random selection of three MVCC stakeholders, willing to serve on such a panel, who are not Directors.
- 12.D.iii) No members of the Board or deliberative Panel shall engage any *ex-parte* communications regarding the grievance.
- 12.D.iv) The Secretary shall post a public hearing date and time for the grievance panel to deliberate procedural matters only.
- 12.D.v) The Secretary shall coordinate a private hearing date and time for the grievance panel to meet with the aggrieved individual or - if a group - its single, self-appointed representative.
- 12.D.vi) The Secretary shall provide pertinent motions and information requested by the panel.
- 12.D.vii) The Secretary shall record minutes of all panel deliberations. All documentation is the sole responsibility of the MVCC Secretary.
- 12.D.viii) The full Panel shall mediate findings by interviewing the aggrieved and may hear from witnesses or accept supplemental documentation from either party at its discretion.
- 12.D.ix) A panel designee shall forward written recommendations for resolving the grievance(s) to the MVCC Secretary and present its collective findings to the full MVCC Board within 90 days of the grievance filing.



Mar Vista Community Council



POL-2018-001 - Tent Policy

July 12, 2018

1. Purpose

The purpose of the MVCC Tents at the Mar Vista Farmers' Market or other venues is to conduct community outreach by:

1. Disseminating - to stakeholders - information about the Council's mission, meetings, activities, and current issues.
2. Interacting with, and receiving feedback from, stakeholders
3. Providing a venue for the community's public officials and service organizations to perform community outreach

2. General Rules and Standards

Stakeholders representing the Council at a tent shall conduct themselves at all times as a professional representative of the Council and in accordance with all Council policies.

A tent guest host or presenter shall not, in any way, represent him/herself to the public or to any public official as conveying or representing a Council policy or directive.

When addressing topics that would generally be considered controversial within the MVCC community, both pro and con views must be presented. The Council Chair - or designee - is the arbiter of whether a topic is controversial.

3. Political Activity

Candidates for public office and their surrogates shall not campaign in or near the tents. This prohibition includes candidates for the Council.

Advocacy for a public policy position, including but not limited to solicitation of signatures on a petition, is not permitted in or near the tents unless the position can reasonably be linked to a policy or mission approved by the Council. The Council Chair, or designee, is the arbiter of whether such linkage exists.

4. Commercial Activity

Displays and media at a tent must conform to the Council's policies regarding such media.

A tent guest host or presenter shall not conduct sales or other commercial activity at a tent. They may collect contact information from people stopping by for later follow-up.



Mar Vista Community Council



POL-2018-002 - Social Media Policy

July 12, 2018

1. Purpose

This Social Media Policy establishes guidelines for the establishment and use - by the Mar Vista Community Council ("Council") - of social media sites as a means of conveying information to members of the public. The sites must focus on Council issues, projects, news and events; they are not intended to be a public forum.

2. Definitions

"Social media" refers to any electronic communication outlet intended to facilitate the distribution of user-generated content to a broad audience. Examples of social media include, but are not limited to, Facebook, Twitter, Blogs, RSS, YouTube, LinkedIn, and Flickr.

"Council social media sites" means social media outlets established and maintained by the Council and its committees.

"Posts" or "a posting" means information, articles, pictures, videos or any other form of communication posted on a social media outlet.

3. Internet Media Guidelines and Rules

The Council administers Council social media sites, but the content on the sites is not entirely controlled by the Council. The Council does not endorse any link or advertisements on its social media sites placed by the outlet's owners or their vendors or partners. The Council reserves the right to remove any content from its social media sites at any time.

Comments can provide valuable information and feedback to MVCC and community members. All comments posted to the Council's social media sites shall be subject to moderation to the extent allowed by the platform. The Council reserves the right to remove inappropriate comments including those that contain obscene language, or sexual content; threaten or defame any person or organization; violate the legal ownership interest of another party; support or oppose political candidates or causes; promote illegal activity; promote commercial services or products; or are not related to the particular topic.

The Council reserves the right to restrict or remove any content that is deemed to be in violation of its Social Media Policy or any applicable law.

The Council has an overriding interest and expectation in protecting the information posted on its social media sites and the content that is attributed to the Council and its officials.

The Council has an overriding interest in preventing unauthorized use of its name or official logos.

POL-2018-002 - Social Media Policy

July 12, 2018

Use of a Council logo or name as well as claims of endorsement by a social media site not controlled by the Council requires pre-approval by the Board. When unauthorized use is discovered and reported, the Council Chair, or designee, must request immediate removal; if this request is not heeded, the Chair must request the support of DONE and/or the City Attorney, as appropriate.

Council directors and committee chairs cannot say anything on any social media outlet that implies they are speaking as representative of the Council unless the Board has previously approved the substance of his/her statement.

All social media outlets established by the Council or any of its committees are deemed to be Council sites and are subject to approval by a designated director. Approved Council sites must bear the name and/or official logo of the Council and include a link back to the Council's official website.

Council social media sites must link back to the Council's official website for forms, documents, online services and other information necessary to conduct business with the Council.

Council social media sites must be managed consistent with the governing Authority of MVCC.

Members of the Council and Council Committees must not respond to any published postings, or use the site or any form of electronic communication to respond to, blog or engage in serial meetings, or otherwise discuss, deliberate, or express opinions on any issue within the subject matter jurisdiction of the body.

All content on Council social media sites is subject to the review and moderation of a designated director.

The Council reserves the right to terminate any Council social media site at any time without notice.

Authoring authority on a site will be granted to only a limited number of people. Access privileges will be periodically reviewed and those no longer requiring authoring access will be removed.

Stakeholders representing the Council on Council social media sites must conduct themselves at all times as a professional representative of the Council and in accordance with all Council policies.

Council social media sites must comply with usage rules and regulations required by the site provider, including privacy policies.

All Council social media sites must adhere to applicable federal, state and local laws, regulations and policies.

Council social media sites are subject to the California Public Records Act. Any content maintained on a Council social media site that is related to Council business, including a list of subscribers, posted communication, and communication submitted for posting, may be considered a public record and subject to public disclosure. Prior written consent considerations may limit disclosure of Stakeholder information.

Council social media sites may contain content, including but not limited to, advertisements or hyperlinks over which the Council has no control. The Council does not endorse any hyperlink or advertisement placed on Council social media sites by the social media site's owners, vendors, or partners.

Council social media sites may acknowledge supporters of Council activities on a Council social media site related to the activity. Support may include, but is not limited to donation of funding, goods, services, facility use and expertise. Acknowledgement may include, but is not limited to, posting of a

POL-2018-002 - Social Media Policy

July 12, 2018

logo, a link to the entity's web or social media site, images that identify the entity. Acknowledgement is recognition of support and must not promote the purchase of products and services, or solicit votes.

The Council reserves the right to change, modify, or amend all or part of this policy at any time.

The content of Council social media sites must pertain to one of the following:

- Policy positions adopted by the Board.
- Council-sponsored or Council--endorsed programs, services, and events.
- A Council committee's approved mission.
- Content includes, but is not limited to, information, photographs, videos, and hyperlinks.

Council social media site content authors must make a reasonable attempt to avoid copyright infringement. Content provided by 3rd parties for posting to a Council social media site is presumed to have full permission or rights unless there is clear evidence to the contrary. Council social media sites must include "© Copyright YYYY Mar Vista Community Council – All rights reserved." where applicable and feasible.

Any Council director or stakeholder authorized to post items on any of the Council's social media sites must not express his or her own personal views or concerns through such postings. Instead, postings on any of the Council's social media sites by an authorized Council stakeholder must only reflect the views of the Council.

Postings must contain only information that is freely available to the public and not be confidential as defined by any Council policy or State or Federal law;

Postings may NOT contain any personal information, except for the names of Council Directors and volunteers whose job duties include being available for contact by the public;

- Postings to Council social media sites must NOT contain any of the following:
- Comments that are not topically related to the particular posting being commented upon
- Comments in support of, or opposition to, political campaigns, candidates or ballot measures
- Profane language or content
- Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, or status with regard to public assistance,
- Sexual content or links to sexual content
- Solicitations of commerce
- Conduct or encouragement of illegal activity
- Information that may tend to compromise the safety or security of the public or public systems
- Content that violates a legal ownership interest of any other party

These guidelines must be displayed to users or made available by hyperlink on all Council social media sites when feasible. When possible, any content removed based on these guidelines should be retained, including the time, date and identity of the poster, when available.

The Council reserves the right to implement or remove any functionality of its social media site, when deemed appropriate by a designated director or a quorum of the Board of Directors. This includes - but is not limited to - information, articles, pictures, videos or any other form of communication that is posted on a Council social media site.

Except as expressly provided in this Policy, those accessing any social media site must comply with all applicable Council policies pertaining to communications and the use of the internet by Council

POL-2018-002 - Social Media Policy

July 12, 2018

Directors, including e-mail content.

4. Non-Internet Media Guidelines and Rules

This Non-Internet Media Policy establishes guidelines for “traditional” media used as a means of conveying information to members of the public. Such media is not dependent on the Internet for display. It includes, but is not limited to:

Printed materials such as flyers, banners, signs, paper agendas, business cards, certificates and door hangers, displays such as bulletin boards, identification items such as name badges and event t-shirts, branded outreach items such as reusable bags and embossed pens.

Unless otherwise stated, each provision of this Policy applies to Council and non-Council media. “Council media” is media produced by or for the Council. “Non-Council media” is media produced by other entities and made available at Council events and venues as well as media that includes the Council’s name and/or logos.

Media subject to this Policy must NOT contain any of the following:

- Profane language or content
- Content that promotes, fosters, or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, or status with regard to public assistance,
- Sexual content or links to sexual content
- Solicitations of commerce
- Conduct or encouragement of illegal activity
- Information that may tend to compromise the safety or security of the public or public systems
- Content that violates a legal ownership interest of any other party

The content of Council media must pertain to one or more of the following:

- Policy positions adopted by the Board
- Council-sponsored or Council-endorsed programs, services, and events
- A Council or committee’s approved mission
- Content includes, but is not limited to, information, images, and videos.

Council media may acknowledge supporters of Council activities. Support may include - but is not limited to - donation of funding, goods, services, facility use and expertise. Acknowledgement is recognition of support and must not promote the purchase of products and services, or solicitation of votes.

Council media cannot be used to support or oppose political campaigns, candidates, or ballot measures unless the Council has approved the position at a public meeting and authorized the media.

Council media must not contain information that is confidential as defined by any Council policy or state, federal, or local law or regulation.

Use of a Council logo or name as well as claims of Council endorsement by non-Council entities requires pre-approval by the Board. When unauthorized use is discovered and reported, the Council Chair - or designee - must request an immediate halt to display or distribution of the media. If this request is not heeded, the Chair must request the support of DONE and/or the City Attorney, as appropriate.



Mar Vista Community Council



DIR-2018-001 – Committee Structure

July 12, 2018

1. Purpose

The purpose of this directive is to establish the committee structure for the Mar Vista Community Council for FY2019 (July, 2018 – June, 2019). This structure shall remain in effect until altered by action of the Board.

2. Standing Committees

Standing committees are mandated by ARTICLE VII, Section 1 of the “Bylaws of the Mar Vista Community Council” and are as follows:

- a. Executive Budget and Finance
- b. Elections and Bylaws
- c. Outreach
- d. Transportation and Infrastructure
- e. Planning and Land Use Management
- f. Public Safety (formerly Safety and Security)
- g. Education, Arts, and Culture

3. Committee Structure

The Board disbands all other standing committees and establishes the following subcommittees in accordance with ARTICLE VII, Section 3 of the “Bylaws of the Mar Vista Community Council”:

- a. Homeless Issues (Public Safety)
- b. Emergency Preparation (Public Safety)
- c. CD11/LADOT Transportation (Transportation and Infrastructure)
- d. Airports (Transportation and Infrastructure)
- e. Parks and Open Space (Transportation and Infrastructure)
- f. Great Streets (Transportation and Infrastructure)
- g. Mobility (Transportation and Infrastructure)
- h. Aging-in-Place (Outreach)

The Board disbands all existing ad-hoc committees and establishes the following ad-hoc committee in accordance with ARTICLE VII, Section 2 of the “Bylaws of the Mar Vista Community Council”: Community Plan (Planning and Land Use Management). Figure 1 depicts the overall committee structure.

DIR-2018-001 – Committee Structure

July 12, 2018

Committee Structure	
Designator	Title
01.01	Elections and Bylaws
01.02	Planning and Land Use Management
01.02.01	Community Plan (Ad Hoc)
01.03	Public Safety
01.03.01	Homeless Issues
01.03.02	Emergency Preparation
01.04	Education, Arts, and Culture
01.05	Executive and Finance
01.06	Transportation and Infrastructure
01.06.01	CD-11/LADOT Transportation
01.06.02	Airports
01.06.03	Parks and Open Space
01.06.04	Great Streets
01.06.05	Mobility
01.07	Outreach
01.07.01	Aging-in-Place

Figure 1 - Committee Structure

X

Elliot Hanna
Chairman, MVCC Board of Directors



Mar Vista Community Council



DIR-2018-002 – Committee Appointments

July 12, 2018

1. Purpose

The purpose of this directive is to establish the committee appointments for the Mar Vista Community Council for FY2018-2019 (July, 2018 – June, 2019). These appointments shall remain in effect until altered by action of the Board.

2. Appointments

The Board appoints the individuals listed in Figure 1 to chair/co-chair the indicated committees.

Mar Vista Community Council Committee Structure		
Committee Structure		
Designator	Title	Chair(s)
01.01	Elections and Bylaws	Rubin, Marty Doyno, Robin* Olsen, Albert
01.02	Planning and Land Use Management	Newton, Damien* Elster, Aaron*
01.02.01	Community Plan	Hruska, Mary* Graham, Galen Shure, Stacy
01.03	Public Safety	Kadota, Rob* Frese, Ken
01.03.01	Homeless Issues	Klos, Susan* Samly, Roman Sabshin, Renee
01.03.02	Emergency Preparedness	Hanna, Elliot* Frese, Ken Green, Cassidy
01.04	Education, Arts, and Culture	Doyno, Robin* Akbay, Cigdem
01.05	Executive and Finance	Tilson, Holly* Cervantes, Paola*
01.06	Transportation and Infrastructure	Alpern, Ken* Krupkin, Michelle* Hill, Gabriel
01.06.01	CD-11/LADOT Transportation	Gugliani, Linda
01.06.02	Airports	Tilson, Holly* Rubin, Marty
01.06.03	Parks and Open Space	Roos, Sara* Silverman, Scott
01.06.04	Great Streets	Krupkin, Michelle* Hill, Gabriel
01.06.05	Mobility	Kadota, Rob* Graham, Galen
01.07	Outreach	Liu, Nanxi* Seretti, Armond Sheaffer, Ali
01.07.01	Aging-in-Place	Akers, Sherri Luethi, Tatiana Kastenbaum, Birgitta Liu, Nanxi*
01.07.02	Green	Akers, Sherri Stoller, Melissa Kuntz, Jeanne

Figure 1- Committee Appointments



Mar Vista Community Council



DIR-2018-002 – Committee Appointments

July 12, 2018

*Indicates a sitting Board member

DIR-2018-002 – Committee Appointments

July 12, 2018

3. Instructions

The Board directs all committees to select a presiding co-chair within twenty-one (21) days of the date of this directive and to report that selection to the Secretary. The presiding co-chair shall be responsible for the conduct of committee meetings, preparing committee agendas, preparing committee minutes, and ensuring that the committee adheres to all requirements specified in the bylaws and standing rules.

The Board further directs all committees to produce a mission statement within twenty-one (21) days of the date of this directive and to forward that statement to the Secretary for approval by the Board at its next scheduled meeting.

X

Elliot Hanna

Chairman, MVCC Board of Directors

Summary

As the Neighborhood Councils (NCs) transition from Fiscal Year 2017-18 to Fiscal Year 2018-19, the Office of the City Clerk has identified the need for a more comprehensive approach to ensure a complete record of all items that support the NCs fiscal and administrative operations, to include an annual budget, office space requirements, etc. In an effort to make the submission and processing of these items simpler and more streamlined, this Office has created the 2018-19 Fiscal Year Administrative Packet.

Goal(s)

The goal(s) of the Administrative Packet is to make it easier for NCs to identify, plan, and confirm, via a board vote, all fiscal and administrative requirements upfront each year so that our Office can prepare for and process funding requests and resulting contracts judiciously and expeditiously.

Procedure

On a yearly basis, we will be requiring each NC to discuss, prepare and approve the Administrative Packet. Once the packet has been voted on by the board, the packet and the BAC is to be submitted to the NC Funding Program by the due date below.

Please complete the full packet and take board action to confirm the information. Each packet contains the following items listed below:

- Letter of Acknowledgement – Signed by all Financial Officers
- Completed Budget
- Request for Office Space, Meeting Space, Storage Facility, Post Office Box (P.O. Box), and Website Services

Please have a completed packet and the corresponding Board Action Certification (BAC) emailed to clerk.ncfunding@lacity.org by **July 30, 2018**.

As we await your packet submission, per NC Funding Policy 1.1 section 1.b, access to your funds will be limited to \$333.00, until the budget and all other requested documents (administrative packet) have been received.

If you have questions or require any assistance regarding the packet, please feel free to email us at clerk.ncfunding@lacity.org or call us at 213-978-1058.

NEIGHBORHOOD COUNCIL FUNDING PROGRAM ** **LETTER OF ACKNOWLEDGEMENT

We, the undersigned, do hereby declare that as a result of an official action of the Governing Body of the Neighborhood Council (NC) named below:

- (1) we are authorized to request City funding to support NC general operations,
- (2) all items or services described or included in any related funding requests are exclusively intended to further the goals and objectives of the Neighborhood Council, and
- (3) all reasonable precautions shall be exercised by the undersigned to fully safeguard, control and account for all use of funds. Proper accountability of all City funds is critical to the success of the NC Funding Program.

Therefore, by the signature(s) below, and on behalf of the Neighborhood Council named below, WE HEREBY AGREE to the terms and conditions as set forth in this Letter of Acknowledgement and all related documents as provided by the City, agree to expend funds in accordance with any applicable City rules, policies or procedures, and specifically agree to expend monies received by the Office of the City Clerk solely for public purposes relating to the goals and purposes of the Neighborhood Council named below, consistent with the scope and authority under the City Charter, the Plan for a Citywide System of Neighborhood Councils and any implementing ordinances. We have attended and participated in the City-provided training relating to the NC Funding Program.

WE FURTHER ACKNOWLEDGE and WE AGREE to comply with any requirements regarding use of the NC funds. WE AGREE to provide NC financial reports and/or supporting documentation to the Office of the City Clerk, Neighborhood Council Funding Program as requested and at monthly meetings to the Governing Body and stakeholders of the NC named below. WE AGREE that the Office of the City Clerk and other City representatives may make on-site visits to inspect and review all NC financial records, upon providing reasonable advance notice to the NC Treasurer or designated representatives.

WE ACKNOWLEDGE THAT A NEW LETTER OF ACKNOWLEDGEMENT MUST BE FILED IF THERE IS ANY CHANGE OF PERSONS WHO ARE AUTHORIZED TO APPROVE EXPENSES OR TO REQUEST FUNDING.

BANK CARD AGREEMENT OF RESPONSIBILITIES

This document outlines the responsibilities that I, as the Neighborhood Council Bank Card Holder, have as the primary custodial holder of a City Los Angeles Neighborhood Council (NC) Bank Card, referred herein as "the card" for the Neighborhood Council named below. My signature indicates that I have read and understand these responsibilities and further, that I agree to adhere to the guidelines established by the Office of the City Clerk and approved by the City Controller for the use of City funding as it relates to the Neighborhood Council Funding Program.

- 1 I understand that the City of Los Angeles Neighborhood Council Card is intended to facilitate the purchase and payment of materials required for the conduct of official Neighborhood Council business only
2. I understand that under no circumstances will I use the Card to make personal purchases either for myself or for others. The Card is issued in the name of the Neighborhood Council and I serve as the Card custodian. I agree that should I willfully violate the terms of this Agreement and use of the Card for personal use or gain that I will reimburse the City of Los Angeles for all incurred charges and any fees related to the collection of those charges.
3. Uses of the Card not authorized by the Office of the City Clerk can be considered misappropriation of City funds. This could result in (a) immediate and irrevocable forfeiture of the Card, and /or (b) potential de-

certification action. I understand that the Card must be surrendered upon termination of any official position with the Neighborhood Council to which the card is issued. I agree to maintain the Card with appropriate security whenever and wherever I or any other authorized person may use the Card. If the Card is stolen or lost, I agree to immediately notify the Office of the City Clerk.

4. I understand that since the Card is the property of the Bank and authorized for issue by the City of Los Angeles, I am required to comply with internal control procedures designed to protect City assets. This may include being asked to produce the Card, receipts, and/or statements to validate its existence and to audit its use.

5. I understand that I will have access to the Funding Program System portal via the Internet where all card transactions will be posted by the Bank when the card is used. I understand that I am required to obtain itemized receipts for all card transactions and upload the itemized receipts to the Funding Program System portal to verify the posted card transaction. Uploading the required itemized receipt is necessary for my NC Monthly Expenditure Report (MER) to be generated by the Funding Program System portal. The MER must be reviewed and approved by the NC Governing Board before being submitted to the Office of the City Clerk as a complete Report.

6. I understand that all transactions on the Card will reduce the funds available to the NC. I understand that the Bank will not accept any limit increases from me.

7. I agree to make only those purchases consistent with the type of purchases authorized by the Office of the City Clerk and approved by the NC Governing Board.

8. I understand that the Card is solely provided to the designated NC cardholder and that assignment of the Card is based on the understanding that I need to purchase materials required for the conduct of Neighborhood Council business. I understand that custodial possession of the Card is not an entitlement nor reflective of title or position.

9. I have signed and received a copy of the Letter of Acknowledgement regarding the Neighborhood Council Funding Program, have attended and completed the training regarding the Funding Program and the Card, and understand the requirements and limitations regarding the Card's use.

Neighborhood Council Financial Officers - Names and Signatures:

Treasurer

Holly Tilson

SIGNATURE OF THE TREASURER

7/2/2018

DATE

Holly Tilson

PRINT NAME OF THE TREASURER

holly.Tilson@marvista.org

EMAIL

Treasurer

BOARD POSITION

310 391 6408

PHONE NUMBER

Second Signer

_____ SIGNATURE OF THE 2 ND SIGNER	_____ DATE
_____ PRINT NAME OF THE 2 ND SIGNER	_____ EMAIL
_____ BOARD POSITION	_____ PHONE NUMBER

Bank Cardholder

_____ SIGNATURE OF THE BANK CARD HOLDER	_____ DATE
_____ PRINT NAME OF THE BANK CARD HOLDER	_____ EMAIL
_____ BOARD POSITION	_____ PHONE NUMBER

Alternate Signer (If not applicable, please indicate "N/A")

_____ SIGNATURE OF THE ALTERNATE SIGNER	_____ DATE
_____ PRINT NAME OF THE ALTERNATE SIGNER	_____ EMAIL
_____ BOARD POSITION	_____ PHONE NUMBER

Item 12.1

Neighborhood Council Budget Template

Budget for Fiscal Year 2018-2019

This budget template is an optional tool, and your Neighborhood Council may submit a budget different from this template. Please note per the Neighborhood Council Funding Program Policies and Guidelines, Outreach, Elections, Community Improvement Projects, and Neighborhood Purposes Grants must be voted individually. A line item on the budget is not sufficient for Outreach, Elections, Community Improvement Projects, and Neighborhood Purposes Grants. For your convenience please find below the NC Funding Policy 1.1.

NC Funding Program Policy 1.1 Annual Budget and Fiscal Year

"The fiscal year of the City shall begin on July 1 or each year and shall end on June 30 of the following year." City of Los Angeles, Charter Sec. 310.

As an entity of the City of Los Angeles, the NCs adhere to the same fiscal calendar as the City of Los Angeles. Each fiscal year, the NCs will be given access to their annual allocation through the Office of the City Clerk's prescribed method.

1 Annual Budget

Pursuant to Los Angeles Administrative Code Section 22.810.1 (g), NCs are to spend the funds on the functions, operations, outreach, and projects of a NC. The budget is a plan for the utilization of resources and expenditures.

- a. The budget is comprised of three expenditure categories:
 - i. General and Operational Expenditures (comprised of three subcategories)
 1. Office/Operational
 2. Outreach
 3. Elections
 - ii. Neighborhood Purposes Grants
 - iii. Community Improvement Projects
- b. NCs must submit a budget to Department of Neighborhood Empowerment, with an electronic copy to the Office of the City Clerk, NC Funding Program.
 - i. NCs that have not submitted a Budget will be limited to \$333.00/month for General and Operational expenditures for 3 months. If a budget is not submitted by the 4th month of the fiscal year, the NC's funds will remain frozen.

2. Annual Budget Specific Line Items

- a. The Office of the City Clerk will not accept specific line items in the annual budget as authorization for payments except for monthly recurring Office/Operations-related expenditures. These may include:
 - i. Office rent and office equipment lease payments
 - ii. Storage facility rent payments
 - iii. Telephone and Internet services
 - iv. Meeting refreshments and snacks
 - v. Website hosting and maintenance
 - vi. Professional services, i.e. translators and minute-takers for monthly meetings
- b. Outreach, Election, Neighborhood Purposes Grants, and Community Improvement Project expenditures require individual approval by the NC and cannot be authorized for payment in annual budgets as specific line items.

3. Fiscal Year

The Fiscal Year begins on July 1 and ends on June 30 of the following year

Neighborhood Council Budget Template Budget for Fiscal Year 2018-2019	
Total Allocations	\$42,000

Office Expenditures	
Storage	
Storquest	5532
Mtg room rentals	
The Vineyard	600
St Andrew's Lutheran Church	300
St Bede's	75
Windward School	5
PO Box Rental	134
Farmer's Market Rental	1200
Equipment & Supplies	
misc	
Mtg supplies misc	
printing	1000
Board TRAINING & Support	
Business cards / Name tags	200
Board retreat(s)	150
Misc TBD	3566
Total of Office Expenditures	\$ 0.00 12762

Item 12.1

Outreach Expenditures	
Website	
Web Corner website maintenance	1800
Web Corner emails	378
Web Corner extra data entry	
Email Service	
Mail Chimp	270
Mi-Fi Service	
AT&T Service	1140
Advertising	
MISC TBD	7550
Total of Outreach Expenditures	\$ 0.00 11138

Election Expenditures	
Spring Newsletter	4000
MISC TBD	8100
Total Election Expenditures	\$ 0.00 12100

Item 12.1

Community Improvement Projects	
0081	
8F5	
0F3	
TBD	
Total Community Improvement Projects	\$ 0.00

Neighborhood Purposes Grants	
Arts/Culture & Ed Com	2000
Art Walk	
VHS Grease Nite	
Winter Wonderland	
Green Garden Showcase	
Homeless Issues	
MISC	
	TBD
Total Neighborhood Purposes Grants	\$ 0.00 6000

Total Budget Allocations	
Subtotal Office Expenditure	\$ 0.00 12762
Subtotal Outreach Expenditures	\$ 0.00 11138
Subtotal Elections Expenditures	\$ 0.00 12100
Total Office, Outreach, and Election Expenditures	\$ 0.00 36000
Total Community Improvement Project Expenditures	\$ 0.00
Total Neighborhood Purposes Grants Expenditures	\$ 0.00 6000
Total Expenditure for FY 2018-2019	\$ 0.00 42000

Item 12.1

Community Improvement Projects	
0081	
BFS	
OFS	
TBD	
Total Community Improvement Projects	\$ 0.00

Neighborhood Purposes Grants	
Arts/Culture & Ed Com	2000
Art Walk	
VHS Grease Nite	
Winter Wonderland	
Green Garden Showcase	
Homeless Issues	
MISC	TBD
Total Neighborhood Purposes Grants	\$ 0.00 6000

Total Budget Allocations	
Subtotal Office Expenditure	\$ 0.00 12762
Subtotal Outreach Expenditures	\$ 0.00 11138
Subtotal Elections Expenditures	\$ 0.00 12100
Total Office, Outreach, and Election Expenditures	\$ 0.00 36000
Total Community Improvement Project Expenditures	\$ 0.00
Total Neighborhood Purposes Grants Expenditures	\$ 0.00 6000
Total Expenditure for FY 2018-2019	\$ 0.00 42000

Request for Administrative Agreements

To start or renew a lease agreement for your Office Space, Meeting Space, Storage facilities, P.O. Boxes, and/or Website services please complete this form. If sections of the form do not apply to your Neighborhood Council please select NA on the sections that do not apply After a lease agreement has been drafted from the information provided, the board must agendize and approve the agreement at a future meeting date. The information provided on this form is to request an agreement; the vote taken to request an agreement does not replace the final vote a board takes to approve all particular information related to an agreement.

Office Lease Agreement Request:

<input type="checkbox"/> Renewal <input type="checkbox"/> New <input type="checkbox"/> Donated <input type="checkbox"/> NA	
Address:	
Phone Number:	
Property Owner (if known):	
Property Owner Address (if known):	
Property Owner Email (if known):	
Projected Monthly Cost:	
Donation Value (if applicable):	

Board Meeting Location:

<input type="checkbox"/> Renewal <input type="checkbox"/> New <input checked="" type="checkbox"/> Donated <input type="checkbox"/> NA	
Address: Mar Vista Recreation Center	11430 Woodbine st LA CA 90066
Property Owner (if known):	City of Los Angeles
Property Owner Address (if known):	
Property Owner Email (if known):	
Do you pay for the meeting location?	<input type="radio"/> Yes <input checked="" type="radio"/> No
Donation Value (if applicable):	

Storage Facility Agreement Request:

<input checked="" type="checkbox"/> Renewal <input type="checkbox"/> New <input type="checkbox"/> NA	
Name on Account:	
Storage Facility Address: Storquest	2531 Sawtelle Blvd LACA 90064
Property Owner (if known):	
Property Owner Email (if known):	
Projected Monthly Cost:	\$461

Item 12.1

PO Box Agreement Request:

<input checked="" type="checkbox"/> Renewal <input type="checkbox"/> New <input type="checkbox"/> NA	
Name on Account:	Mar Vista Community Council
PO Box Address:	PO Box 66871 LA CA 90066
Property Owner (if known):	
Property Owner Address (if known):	3826 Grand View Blvd LA CA 90066
Property Owner Email (if known):	
Projected Monthly Cost:	\$134 pd yearly

Website Services Request:

<input checked="" type="checkbox"/> Renewal <input type="checkbox"/> New <input type="checkbox"/> NA	
Name of Website Services Provider:	The Web Corner, Inc
Service Provider Address:	19509 Ventura Blvd
Service Provider Email:	Tarzana CA 91356 anna@thewebcorner.com
Service Provider Phone Number (if known):	818.345.7443
Type of Services Provided:	website maintenance \$150 emails 31.50
Projected Monthly Cost:	\$181.50

Item 12.1

BOD 7/10/2018-Treasurer's Report

(Totals are from funding page 6/28, MER reflects day of printing totals.)

City allocation to MVCC	\$42,000.00
YTD spending (per funding page)	\$31,465.46
This month	\$ 9,585.58 (cks* + cc exps)
6/1 Web Corner	\$181.50
6/1 St Andrew's Church*	\$25.00 (July airport mtg)
6/12 Copyland	\$843.79 (Art Walk, MVCC brochure, misc printing)
6/12 Lloyd staffing	\$218.79 (minute taker)
6/14 Smart & Final	\$246.10 (MVNA block party)
6/17 Sq SQMVFM	\$600 (1/2 yearly rental)
6/18 Brown & Bigelow	\$399.92 (swag – safety whistles)
6/18 SQ SQMVFM	\$600 (other half of yearly rental)
6/18 AT&T	\$94.31 (Wi-Fi monthly)
6/19 Spice Black Box	\$2824.45 (Neighborhood Watch signs)
6/20 Copyland	\$389.48 (business cards)
6/21 Mail chimp	\$22.50

Commitments (per funding page) .00
(our 2017-2018 commitments/unpaid bills are about \$1211 #1/2/5 & 6 below)

Net Available (per funding page-6/2) \$10534.54
Cash on hand (per funding page-6/2) \$10534.54
(should be going to CD11 then LADOT for safety enhancements, which will leave our balance at zero)

No credit card or check writing abilities yet! I should be able to write checks soon but only for < \$400 total until a budget is approved and submitted. Credit card holder must take a 4-hour class, sign up for credit card and pick it up once it is issued. The budget for your review and approval is not written in stone and can be adjusted as needed throughout the year. I included any requests sent to me. The minute writer was a trial last year, I included the expense in the budget but a decision should be made to evaluate the process and come to a decision on whether this expense meets our needs.

Draft Budget Revisions

11/07/20

2018-2019 MVCC Budget Proposal			Total grant from CoLA	Regular Monthly charge
Budget Category	Budget Subcategory	Subcategory type	Vendor	\$42,000.00
General/Operational	General/Operational Subtotal		\$37,900.00	
	Office		<i>Office subtotal:</i>	\$12,762.00 \$761.00
		Storage		
			Storquest	\$5,532.00 \$461.00
		Meeting rooms rental		
			The Vineyard	\$600.00 \$50.00
			St Andrew's Lutheran Church	\$300.00 \$25.00
			St Bede's	\$75.00
			Windward School	\$5.00 \$5.00
			PO Box rental	\$134.00
			Farmer's Market rental	\$1,200.00
req/treasurer			(outstanding) rental fees	\$250.00
		Equip & supplies (misc)		
incr'd 176 to 326			misc	\$326.00
		Mtg supplies & printing		
			printing	\$1,000.00
decr'd 500 to 350			ExFin/board reimbursements	\$350.00
decr'd \$250 to 200			Business cards/name badges	\$200.00
incr'd \$100 to 150			Board Retreat	\$150.00
		Minute taker		\$2,640.00 \$220.00

Draft Budget Revisions

11/07/20

General/Operational		<i>General/Operational Subtotal \$37,900.00</i>		
	Outreach		<i>Outreach subtotal:</i>	\$13,038.00 \$299.00
		Website		
			The Web Corner: website maintenance	\$1,800.00 \$150.00
			The Web Corner: emails	\$378.00 \$31.50
			The Web Corner: Extra Data Entry	\$500.00
		Email Service		
			Mail chimp email service	\$270.00 \$22.50
		MiFi Service		
			AT&T MiFi service	\$1,140.00 \$95.00
		Advertising		
			Banners/sign/event promotion	\$500.00
			Facebook ads	\$250.00
		Community Events		
req/Hilltop/NWNA			Block parties (5 4 X \$300)	\$1,200.00
req/plum			Town halls	\$600.00
NPG?			Art Walk	\$1,600.00
NPG?			Venice High Grease Night	\$300.00
		MVCC events/outreach items/mailings/newsletter		
req/outreach decr'd \$4500-4000			Fall newsletter	\$4,000.00
req/treasurer			(outstanding) FM awning/repair	\$500.00
			misc	
		Community Improvement		

Draft Budget Revisions

11/07/20

General/Operational		General/Operational Subtotal \$37,900.00		
			City services	
	Elections		<i>Elections subtotal:</i>	\$12,100.00 \$0.00
		Election expenses		\$12,100.00
req/outreach decr'd \$4500 to 4000		spring newsletter		\$4,000.00
Block Grants		Block Grants Subtotal \$4,100.00		
	Neighborhood Purpose Grants		<i>NPGs subtotal:</i>	\$4,100.00 \$0.00
req/AC&E		Arts/Culture and Education Committee		\$2,000.00
req/homeless com		homeless Issuers		\$600.00
chnge'd from Outreach to NPG		Winter wonderland		\$1,000.00
		Green Garden Showcase		500
	Community Improvement Grants		<i>CIPs subtotal:</i>	\$0.00 \$0.00
				\$0.00
Grand Total, MVCC 2018-19 Budget			\$42,000.00	

MVCC INVENTORY (NEW PURCHASES) FISCAL YEAR 2017-18

09/19/17 bungee cords **\$ 6.66**

11/19/17 SANTA SLEIGH STOP SIGNS (materials) **\$ 80.98**

01/18/18 AMAZON
 1-Mevo Plus Live Event Camera by livestream,
 Black-Bundle with Mevo Boost by Livestream,
 Mevo Case for Live Event Camera,
 K&M Microphone Stand **\$738.00**

1/18/18 AMAZON **\$ 57.93**
 MOVO EXECUTIVE LAVALIER CLIP-ON INTERVIEW MICROPHONE WITH
 SECONDARY MIC & HEADPHONE MONITORING INPUT FOR APPLE IPHONE, IPAD,
 SAMSUNG, ANDROID SMARTPHONES/TABLETS
 MOVO PM10OEC6 20 FOOT TRRS FEMALE 3.5MM TO TRRS MALE 3.5MM
 MICROPHONE EXTENSION CABLE FOR SMARTPHONES

1/24/18 APPLE STORE **\$429.71**
 IPAD WI-FI 128GB SILVER
 PART NUMBER PP2J2LL/A
 SERIAL NUMBER GCGW30AFHLFF

1/27/18 GUITAR CENTER **\$14.22**
 ¼" JACK TO MINI TRS CABLE FOR DIRECT SOUND INPUT TO IPAD FOR MEVO
 RECORDINGS

3/6/18 AMAZON **\$119.99**
 CLOUD MOUNTAIN 100" HD PROJECTOR SCREEN PORTABLE PULL UP FLOOR
 PROJECTOR PROJECTION SCREEN IN ALUMINIUM CASE EASY USE OUTDOOR
 INDOOR HOME THEATER

3/6/18 AMAZON **\$212.78**
 DA-LITE SCREEN 203 PROJECT-O-STAND PROJECTION 11.25 IN X 19 IN TABLE
 SHELF

3/10/18 STAPES OFFICE SUPPLIES, SHEET PROTECTOR, METALIC MARKERS, PACKING TAPE	\$32.05
3/11/18 STAPLES 3 STORAGE BINS FOR OUTREACH MATERIALS	\$49.24
5/15/18 BROWN AND BIGELOW SWAG, MVCC MUGS, 72	\$492.57
5/15/19 BROWN AND BIGELOW SWAG, TRASH BAGS TO GO, 280	\$724.09
5/20/18 SMART & FINAL OFFICE SUPPLIES, CLAIM TICKETS	\$9.63
5/22/18 BROWN AND BIGELOW SWAG, SAFE DRIVING LAWN SIGNS,500	\$2728.18
5/23/18 BROWN AND BIGELOW SWAG, SEAT CUSHION, 280	\$865.82
5/23/18 BROWN AND BIGELOW SWAG, POST-IT NOTES, 1500	\$1404.19
5/27/18 HOME DEPOT SHELVING FOR STORAGE UNIT	\$65.67
6/18/18 BROWN AND BIGELOW SWAG, SAFETY WHISTLES	\$399.92
6/19/18 SPICE BLACK BOX NEIGHBORHOOD WATCH SIGNS	\$2824.48



2018 NEIGHBORHOOD COUNCIL ELECTION INFORMATION WORKSHEET



OPTIONAL ELECTION TYPE – ONLINE VOTING OR VOTE-BY-MAIL

Online and Vote-By-Mail elections have not been funded for the 2019 NC Elections. If the City Council were to provide funding for either of these options, please indicate your Neighborhood Council's election option (**select only one option**):

6

- At-poll voting only
- Online voting, with at-poll voting (for documentation and self-affirmation-type elections)
- Vote-By-Mail, with at-poll voting (for self-affirmation-type elections only)

If your Neighborhood Council selected online voting or Vote-By-Mail, would your board allocate up to \$5,000 or more toward the cost of implementation? _____ YES NO

NEIGHBORHOOD COUNCIL APPROVAL

By signing below, the President/Chair of the above-named Neighborhood Council declares under the penalty of perjury that the information in this Election Information Worksheet was approved as an official action of the Board per the Neighborhood Council's Bylaws at a Brown Act-noticed Neighborhood Council public meeting, held with a quorum of the Board present. If requested, the Neighborhood Council will provide the Neighborhood Council agenda, minutes, or resolution supporting the approval of this document.

Date of Board Action: _____ Board Vote _____ Yes _____ No _____ Abstentions

President/Chair: _____

Name
Signature
Phone
Email

WHEREAS, Los Angeles Municipal Code (L.A.M.C.) Section 85.02, "Use of Vehicles as Living Quarters," went into effect on November 22, 2016, and WHEREAS L.A.M.C. Section 85.02 shall expire on July 1, 2018 unless extended by ordinance, and

WHEREAS the Mar Vista Community Council supports extending LAMC 85.02 beyond July 1, 2018 without any sunset provision, and WHEREAS the City of Los Angeles and all relevant departments should solicit public input for updated revisions to the associated 85.02 map accommodating the impact of vehicular residency on permanent residents – including unsanitary conditions, litter, noise, crime and sporadic violence.

THEREFORE, the Mar Vista Community Council advises the City Council of Los Angeles, including our local Council members Bonin and Koretz, to update the associated 85.02 map immediately with accommodations, and pass an ordinance retaining L.A.M.C. 85.02 permanently.

The Mar Vista Community Council supports the application to build a new six unit, two story, development at 11700 Charnock Boulevard. The developer has met twice with the Planning and Land Use Committee and is requesting no exemptions from the city.

Classification of Director Attendance – Be it resolved that a departure of a board member from the meeting after a quorum has been established shall be considered an absence. This shall be inserted into the Bylaws in Article V, Section 2.i.

WHEREAS: The Mar Vista Community Council (MVCC) supports maintenance and repairs on all of its major infrastructure assets, including vital thoroughfares such as Centinela Blvd., and

WHEREAS: It has come to the attention of the MVCC that there is no street sweeping route on Centinela Blvd. between Palms Blvd. and National Blvd., and that there are no resources allotted to correcting this current lack of street maintenance.

THEREFORE, LET IT BE RESOLVED: That the CD11 office, L.A. Bureau of Street Services (BSS), and LADOT will work with any and all City budgeting and resources to initiate and implement regular and ongoing street sweeping to the aforementioned segment of Centinela Blvd.

THEREFORE, LET IT ALSO BE RESOLVED: That the CD11 office, the CD5 office, BSS, and LADOT will perform an analysis of all major thoroughfares within the confines of the MVCC to determine if regular and ongoing street sweeping, as well as other vital services and maintenance, is in order.

Mar Vista Community Council
July 10, 2018 Meeting of the Board of Directors

13.1.1 The Mar Vista Community Council approves the expenditure of up to \$5,532 for FY2018-2019 for rental of a storage unit at StorQuest Self Storage, located in Los Angeles, CA.

13.2.2 The Mar Vista Community Council approves the expenditure of \$1,800 for website maintenance to The Webcorner located in Los Angeles, CA 91356.

13.2.3 The Mar Vista Community Council approves the expenditure of up to \$378 (\$31.50 monthly) for FY2018-2019 for email addresses to The Webcorner, 19509 Ventura Blvd., Los Angeles, CA 91356.

13.2.4 The Mar Vista Community Council approves the expenditure of up to \$360 for FY2018-2019 for email service to Mail Chimp located in Atlanta, GA.

13.2.5 The Mar Vista Community Council approves the expenditure of up to \$1,200 for FY2018-2019 for MiFi service to AT&T, located in Dallas, TX.

13.2.6 The Mar Vista Community Council approves the expenditure of up to \$300 for meeting room rental at St. Andrew's Lutheran Church, located in Los Angeles, CA.

13.2.7 The Mar Vista Community Council approves the expenditure of up to \$10 for FY2018-2019 for meeting room rental at The Windward School., located in Los Angeles, CA.

13.2.8 The Mar Vista Community Council approves the expenditure of up to \$450 for FY2018-2019 for meeting room rental to St. Bede's Episcopal Church, located in Los Angeles, CA.

13.2.9 The Mar Vista Community Council approves the expenditure of up to \$600 for FY2018-2019 for meeting room rental to the Westside Vineyard, located in Los Angeles, CA.

13.2.10 The Mar Vista Community Council approves the expenditure of up to \$1,200 for FY2018-2019 for printing and copying of meeting materials.

13.2.11 The Mar Vista Community Council approves the expenditure of up to \$1,000 for FY2018-2019 for miscellaneous office expenses.

13.2.12 The Mar Vista Community Council approves the expenditure of \$461 Board Reimbursement for the purpose of reimbursing to Rob Kadota for payment of the Mar Vista Community Council's monthly rental storage fee due to no access to the neighborhood council's credit card or checking account.

13.2.13 The Mar Vista Community Council approves the expenditure of up to \$150 for FY2018-2019 for outstanding FY2018 meeting room rental fees to St Bede's Episcopal Church, located in Los Angeles, CA.

13.2.14 The Mar Vista Community Council approves the expenditure of up to \$150 for FY2018-2019 for outstanding FY2017-2018 meeting room rental fees to the Westside Vineyard, located in Los Angeles, CA.

13.2.15 The Mar Vista Community Council approves the expenditure of up to \$500 for FY2018-2019 to the Mar Vista Farmers' Market for outstanding FY2017-2018 fees for a replacement awning and associated repairs.

13.2.16 The Mar Vista Community Council approves the expenditure of up to \$1,200 for FY2018-2019 for clerical services.

“The Mar Vista Community Council opposes the proposed mixed-use development at 12331 W. Palms Boulevard. The community believes the 32 unit apartment complex with 3000 feet of retail is too large for the neighborhood and will have significant impact on traffic circulation and parking.” “True mitigation of (i) garaging bottlenecks and (ii) parking pressure on the surrounding neighborhood, and (iii) improved community “walkability” via installation of a sidewalk eastward from Centinela along Palms Boulevard, would transform this Project into the community enhancement its Developers promise.”

MVCC supports the expansion of Little Fatty's for expansion of existing restaurant/bar into adjacent 99 Cent Discount retail tenant space, including the continued/expanded sale of a full line of alcoholic beverages, and providing the 6 additional required car parking spaces through leased parking at 3839 Grand View Boulevard and increased bicycle parking.

The MVCC requests that Little Fatty's provide additional signage to inform the community about the parking at 3839 Grand View.