

BOD meeting 3/9/2021-Treasurer's Report submitted by Holly Tilson

The city's FEB Monthly Expense Report (MER) was sent to the BOD 3/8 (available after the 5th of each month excluding, holidays and weekends). Please note: Because of fraudulent charges on our credit card, it was cancelled, the new credit card "lost" and a 2nd card has been issued, as of this date, the MVCC is still without a credit card and our credit card expenditures are being paid by our Funding Rep (aka by proxy).

Paid by proxy-The Web Corner \$153.50 x2, Storquest \$527 x1, the geofencing \$260.61 x1 bus bench ads \$599.97(encumbered funds, although this check as of today seems to be "lost" or "in the mail". Proxy payment issued 2/5.) CBS Distributing requested payment via credit card (additional fee of \$98.50) since the check payment issued 2/9 never arrived-credit card proxy payment issued. Mail Chimp and MaestraSuite (due 2/28 and 2/26) are still pending. Both services are unavailable until paid.

We had 2 proxy payments on the "Treasurers" payment request section, I briefly thought maybe we had been hacked since I have full access to this section and had not requested any proxy payments. The proxy payments were requested/submitted by DONE. Newsletter translation for \$161.10 (January) and translation services via a Zoom mtg -\$147 (Renter's Rights forum in Jan). Done stated they have a \$20,000 budget for translation services that is first come first serve and when that runs out they have the authority to take the money out of a NC's account without notice or their authorization. I was told by DONE that an elected official requested the service. The Renter's Committee provided emails regarding possible need for translation service but DONE never said there was any fee associated with it, just they would arrange it.

The MER does have some but not all of the above transaction on it and our funding rep was unsure when they would show up on the account. The MER reflects what has been entered.

-Still waiting for the city/park okay to move our "storage" to MVRC.

-Web Corner is still a work in progress-Kathryn to update.

Funding Motion 14.1 – up to **\$14000** for printing a postcard and mailing it to MV addresses **or** printing and hand delivering a newsletter. Actual cost of the various items and delivery charges will be presented by Outreach Chair. There is only enough funding to do a mailing or a newsletter but not both. We budgeted \$6500 under Elections for a candidate newsletter already so would need another \$7500 to equal \$14K.

This list follows the budget sheet line by line. Reviewed and approved at ExFin are marked with one (*) additional suggested funds by treasurer two (**)

*Room rentals -\$200

*MVFM - \$300

*minute taker -\$500

* Printing - \$537.94

* business cards \$300

*hospitality - \$300

*summer/spring newsletter - \$576.99 (*since ExFin mtg,translation fee deducted)

- *survey Monkey - \$19.30
 - * Door hangers- \$450.86
 - *facebook ads - \$500
 - *NA ads - \$300
 - *uncommitted carryover- \$440.95
 - *outreach elections - \$500 amount left out of the \$3000
 - *printing/plum -\$1000
 - *outreach elections, added to Spring/Sum newsletter to = \$7500 - \$1000
 - *Renter's flyer - \$268.80 (*since ExFin mtg, translation fee deducted)
 - *geo-coding - \$39.39
 - *Bus bench ads - \$.03
 - **misc elections - \$240
 - *Community improvement - \$26.17
- Grand total \$7500.43

To vote, all member must have ethics and funding training and have completed the Code of Conduct acknowledgement. Any Funding trainings completed before July 1, 2018 will expire June 30, 2020

On line training is available for non-Financial Officers, you can find this at EmpowerLA under self-serve> board member trainings> funding> which takes you to the lacity.org > Neighborhood Council Funding Program> Training, Workshop and Tools

Funding Documents that you should be familiar with can be found at lacity.org: la city clerk > neighborhood council funding program > documents, forms and reports

Here you will find under Governing Document > policies and guidelines. This is the latest version (4/8/2019) of our funding guidelines. Also Event forms/NPG-neighborhood purpose grant forms, etc.

The public dashboard can be found at clerk.lacity.org > Neighborhood Council Funding Program > Neighborhood Council Funding Program Dashboard > use the drop down to find the NC you wish to look at

<https://cityclerk.lacity.org/NCFundPortal/Dashboard.html>