EXFIN meeting 4/5/2021-Treasurer's Report submitted by Holly Tilson

The city's MAR Monthly Expense Report (MER) will not be ready until after 4/5. Below please find the city's accounting as of 4/30. We have our new credit card.

Budget Review: The city gave each Neighborhood Council (NC) \$32,000 this year (previous year was \$42,000) A new policy allowed NCs to encumber funds because of the COVID shutdown last March. We encumbered \$3100 of our remaining balance of \$9040.95

-\$2500 the balance due to The Web Corner for website upgrades

-\$600 for the bus bench advertising (paid)

All NCs can carryover up to \$10K, our carryover is \$5940.95 (notice dated 8/1/20). I added it to our budget total (\$41,040.95) under misc outreach.

This brings our total budget to \$41,040.95

Annual Budget Funds	\$32,000	
Encumbered Funds	\$ 3,100	
Carryover	\$ 5,940.9	5
Total budget funds this year	\$41,040.9	5
From the city dashboard as of 4.30.2021	1	
Budget Amount	\$41,040.9	5
YTD Spending	\$23,164.6	4
(ck \$3357.41, cc \$19,807.23) this month	\$	
4/1 The Web Corner missing	\$153.50	
4/18 Marina Graphic Center	\$473.70	
4/22 Marina Graphic Center	\$4036.17	
(postcards 2684.00 mail prep \$10	001.00 tax 350.17)	
4/22 Marina Graphic Center	\$4614.46	
(Postage \$4480.06, credit card fee	e \$134.40)	
4/26 MAESTRASUITE.COM	\$49	
4/26 Interpreters Unlimited	\$98.00	
	400.00	

(not showing on the funding page yet)

4/28 MailChimp

4/30 Storquest

Commitments	\$0.00
Pending Payments	98.00
Net Available	\$17,778.31
Cash Balance	\$17,876.31

Please note: I think the dashboard is off, still waiting on city to correct my math or theirs.

\$32.39

\$527.00

We will be receiving \$32K plus be able to carry over \$10K

- Park says we can begin our move. City has another piece of paper needed.

-Web Corner is almost complete.

-interpreter services should be refunded by funding per latest conversation so may recoup some or all (\$259.60/147/98)

Election Mailer came in under budget Approved \$14K spent \$9124.33 remaining \$4876.10

Budget Adjustments for Motions tonight

Board reimbursements-no budget change needed, both on spreadsheet for May, but have not been paid yet

\$88.70 from misc office

\$358.81 already approved-no action needed

\$4984.70 NPG for the park, money can be taken from excess not needed for mailer (4876.10) and from misc storage supplies (108.60)

Only remaining \$\$ are Office approx. \$2600, Outreach 0 NA ads \$600, Other \$4640, Elections \$6136.10 (\$1250 if funding NPG)= \$13966 (\$9090 if funding NPG) Motions approved for bus bench ad \$1K, Banners \$1.4K NA ads \$600 Office/operational expenses \$2600 Web Corner \$2500 = (\$8100)

Have to double check regarding election lawn sign for motion, may need a director's motion.

To vote, all member must have ethics and funding training and have completed the Code of Conduct acknowledgement. Any Funding trainings completed before July 1, 2018 will expire June 30, 2020 On line training is available for non-Financial Officers, you can find this at EmpowerLA under self-serve> board member trainings> funding> which takes you to the lacity.org > Neighborhood Council Funding Program> Training, Workshop and Tools

Funding Documents that you should be familiar with can be found at lacity.org: la city clerk > neighborhood council funding program > documents, forms and reports

Here you will find under Governing Document > policies and guidelines. This is the latest version (4/8/2019) of our funding guidelines. Also Event forms/NPG-neighborhood purpose grant forms, etc.

The public dashboard can be found at clerk.lacity.org > Neighborhood Council Funding Program > Neighborhood Council Funding Program Dashboard > use the drop down to find the NC you wish to look at https://cityclerk.lacity.org/NCFundPortal/Dashboard.html

				M	MVCC BUDGET, YTD	T. YID									
	Budget	YTD Expenditures Remaining	Remaining	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
MVCC FY2019-2020 Annual Budget	8														
Carryover	5,940.95														
Encumbrance	3,100.00														
Budget Total	41,040.95											┢	Н		
TOTAL		27,088.17	13,922.82	1,191.65	752.17	387.49	1,248.99	1,434.89	1,676.36	5,331.63	3,481.58	1,249.88	9,886.02	447.51	
OFFICE/OPERATIONAL EXPENDITURES	9,647.10	7,101.57	2,545.53	576.81	752.17	387.49	1,248.99	234.89	П	Н	Н	Н	Н	88.70	
Storage-storquest (3k+120)(N3120+3087)	6,207.00	4,626.00	1,581.00	488.00	488.00	-	1,015.00	-			7			1	
Room Rentals (N-1000)															
MVFM															
USPS PO BOX	150.00		150.00												
Minute taker(2240-120) (-1087)	543.00	441.00	102.00		49.00	49.00	49.00	49.00	49.00	49.00		98.00	49.00		
Printing_Meetings (N-1000)	62.06	62.06		38.43	23.63										
Business cards, name tents (Apr-200)															
Web Corner-maintenance	1,842.00	1,534.80	307.20		153.50	307.00	153.50	153.50		_	153.50				
Mail Chimp (Apr add 7.08 from Misc office)	385.08	320.30	64.78	31.49	31.49	31.49			32.39	32.39		64.78	32.39		
Hospitality															
*July 11.9 Storage Locker Supplies (Apr-62)	265.18	9.82	255.36		6.55				3.27					1	
Misc office Supplies (Apr-7.08 added to Mail Ch	192.78	107.59	85.19	18.89										88.70	
												1			
OUTREACH EXPENDITURES	6,537.85	6,537.85	- 0.00	614.84						3,195.91	2,467.50	259.60			
Summer/Fall Newsletter	5,923.01	5,923.01								3,195.91	2,467.50	259.60			
*July 11.4 Survey Monkey	380.70	380.70	- 0.00	380.70											
Advertising (Apr-379)															
*July 11.7 Door Hangers	234.14	234.14		234.14											
Facebook Ads									I						
												T			
Neighborhood Association newsletter Ads	600.00		600.00						1				-		
*July NWNA ad \$150	150.00		150.00												
*Aug Westside Village HA \$150	150.00		150.00												
Other Ads.	150.00	THE PART OF THE PARTY OF THE PA	150.00												
*Feb 14.4 Westside HA	150.00		150.00												
Other	6,391.78	1,750.59	4,641.19						384.20		860.58	147.00		358.81	
Misc Outreach (-359)	100 TOOL														
*April 11.4 BusBench Ads (200+62+379+359)	1,000.00		1,000.00												
uncom (carryover 5940, 95-0-3k-1k, D-800, i-400															
*Oct 11.5 outrch elctns \$3000-D\$1K, J-\$1500,			The second							No.					
*Oct 11.4 Printing Plum/CP \$1000								57 AL							
*Dec 14.2 add to newsletter \$1000									3						
*lan 14 2 Outrob Eleta hanners/flyers/etc \$1500	1 500 00	358 81	1 141 19						304.20			177.00		358.81	
*Feb 11.3 geo-coding	260.61	260.61	2)2 (2)2								260.61				4
d													-		

extin 5/3

												*Oct 11.3 NW sign nardware up to \$200	COMMUNITY IMPROVEMENT EXPENDITURES	*Mar 14.1 add \$7500 to \$6500 for mailing+\$14K	Misc.	Candidate Newsletter	ELECTION EXPENDITURES CATEGORY		*Jan 14.3 Boundless Brilliance \$1200	uncommitted	NEIGHBORHOOD PURPOSE GRANTS	*June/July 11.4 encumbered-bus bench ads *June/July 11.3 encumbered-website upgrades
											-	7/2			260.00	6,500	15,260.43	13		2,400.00		s 2,500.00
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												170:00	173.83						1,200.00		1,200.00	
																						333.37
														2,624.33		6,500.00	9,124.33					

extra 5/3

June/July 11.4 encumbered-bus bench ads	599.97	599.97			-		1
"June/July 11.3 encumbered-website upgrades	2,500.00		2,500.00			299.97	
NEIGHBORHOOD PURPOSE GRANTS	2,400.00	2,400.00					
uncommitted	2,400.00			1,200.00		1,200.00	
*Nov 11.3 Pacific Boosters \$1200		1,200.00	1,200.00				
*Jan 14.3 Boundless Brilliance \$1200		1.200.00	- 1,200,00	1,200.00			
			OCCUPATION OF THE PROPERTY OF		1,2	1,200.00	
ELECTION EXPENDITURES CATEGORY	15 260 42						
THE COLUMN	15,250.43	9,124.33	6,136.10				
Candidate Newsletter	6,500.00	6 500 00					9,124.33
Lawn Signs	1,000.00	200000					6,500.00
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*Mar 14.1 add \$7500 to \$6500 for mailing+\$14K	7.500.43	2 624 33	1 875 10				
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							2,624.33
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COMMUNITY IMPROVEMENT EXPENDITURES	173.83	173.83					
*Oct 11.3 NW sign hardware up to \$200	173.83	173 93			17	173.83	
		113.03			17	173.83	
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\$ 358.81" motion passed class month - from \$1500 for Banners NOO 4984.70 4876.10 from class over \$14K for marging 108.60 from Misc Anders supplies \$88,70 Kim mise office Board Leumbursement I undong motion