

## **CATEGORY: Administrative**

**PURPOSE: Creation of *ad hoc* committee for next newsletter.**

### **BACKGROUND:**

Creating a newsletter takes a great deal of time and energy. The MVCC is a volunteer organization and should strive to be efficient with its resources—especially its people.

If the Board approves funding for a newsletter, the next step is a design and content. Designing and creating content for a newsletter through a monthly Standing Committee is a nearly impossible task with ensuring compliance to the Brown Act. Prior newsletters were created through the Standing Committee of Outreach by holding several extra meetings a month for proofing, editing, and other work involved to remain Brown Act compliant.

However, the Office of the City Attorney, Neighborhood Council Advice Division, allows Neighborhood Council *ad hoc* committees that, under certain circumstances, “are not subject to the notice and posting requirements” of the Brown Act.<sup>1</sup>

In 2020, this type of *ad hoc* committee was recommended/required by the Department of Neighborhood Empowerment (DONE) to complete the MVCC Bylaws.

While the Office of the City Attorney allows Neighborhood Councils to have four board members on an MVCC *ad hoc* committee, Article VII, Section 3 of the MVCC Bylaws limits the number of directors on any committee (besides Executive/Budget & Finance) to three.<sup>2</sup>

Additionally, the MVCC Bylaws allows for stakeholders to be members of an *ad hoc* committee; however, the Office of the City Attorney requires that “should any person other than an existing Neighborhood council board member be appointed to the *ad hoc* committee, then the committee must operate under the notice and posting requirements of the Brown Act.”<sup>1</sup>

### **THE MOTION:**

If the MVCC approves funding for a newsletter, then an *ad hoc* committee comprised of Honda, Blakey, and Wheeler will be formed to create a newsletter with the final version to be presented to the Board for approval.

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<sup>1</sup> <https://empowerla.org/wp-content/uploads/2012/04/Brown-Act-Standing-and-Ad-Hoc-Committee.pdf>

<sup>2</sup> <https://www.marvista.org/committees/viewCommitteeFile/163>